Montville Township Trustees Community Center 9755 Madison Rd.
August 18, 2026 Meeting 7:00 p.m. Regular Meeting

The meeting was called to order by Patricia Combs, Chairperson, at 7:00 p.m.
Members present were Patricia Combs, Jim Marsic, and Rob Weigle.
The Pledge of Allegiance was recited and a welcome was given.
Ms. Combs asked if there were any comments, additions, or corrections to August 4, 2026, minutes. Mr. Marsic moved Mr. Weigle, seconded the August 4 minutes as presented and waived the reading. At a call for vote: Mr. Weigle-Aye, Mr. Marsic-Aye, Ms. Combs-Abstain. MOTION CARRIED.

CORRESPONDENCE:

Items were passed between each Trustee.
Items passed to Ms. Combs included: Sheriff Report and 2 newspaper articles regarding zoning.
The 2026 Semi-Private Sewage Operation Certificate was received.
An E-mail from Kevin Holy at Seldom Seen Farm was read. He is no longer interested in tapping the trees on the cemetery property.
Ballot Issues for Fire and Road levies were reviewed for signing.

PUBLIC COMMENTS:

JP from Larsen Architects and Josh from Venvidici LTD were present for discussion on the next steps to move forward with the building of the fire department addition.

- A spec book will be needed per the USDA
- Venvidici would be a sub-contractor to Larsen
- Construction manager would be Larsen
- Prevailing Wage Coordinator could be Trustees or Larsen – tba
- USDA will require monthly meetings to show the State funds usage
- Larsen will be on site to check the % complete
- A timeline was presented
- The USDA requires BABA compliance
- Lot logistics will need to be figured for a construction trailer, laydown area, traffic flow for road department trucks and fire trucks, gas tanks accessibility and port-a-potty, etc.
- Weekly meetings will be needed with the contractor, 1 trustee and JP at least.
- KBR final drawings will need to be sent to be incorporated into the plans.

Questions were asked:

- How should communication be held? E-mail, in-person at meetings.
- How should change orders be handled?
- Can stored material be held off-site and paid for? (APA will be contacted)
- When will the septic system be installed? (hoping for 2026 or before the building begins)

Mr. Marsic moved Ms. Combs seconded to accept the proposal dated 8/17/26 from Larsen Architects for project 21035 that include some of the requirements include generating a preconstruction schedule, overseeing some revision to the current architectural drawings, Formalize a required AIA contract, generation of a specifications book and bidding documents, create the public advertisement, oversee bidding process, review the final bids, generate the final bid tab and review with the USDA, review final contract documents, oversee the preconstruction conference and oversee the final Notice of commencement to allow the start of construction. At a call for vote: Ms. Combs-Aye, Mr. Weigle-Aye, Mr. Marsic-Aye. MOTION CARRIED.

FISCAL OFFICER:

2027 Budget Hearing with the County was approved with a correction. Paperwork will be mailed to the Township.

The following bills need approval:

Anderson View	$2,525.00
KRB	$2,600.00

Ms. Combs moved Mr. Marsic seconded the above bills. At a call for vote: Mr. Weigle-Aye, Ms. Combs-Aye, Mr. Marsic-Aye. MOTION CARRIED.

ZONING DEPARTMENT:

Complaints have been received about Hometown. They are not zoning complaints.
Susan will be contacted about Hometown for the zoning issues of a sign permit and the sign placement on the property.
It was asked if there is any information on the Tobin property (15260 Hart Rd.). The structure is a hazard in the Township. The Chief will be consulted.
Mr. Benesh was asked to keep a log for the dates for Pioneer Waterland and any other conditional permits.
It was asked where the "book" is. The Fire Chief has not put letters in the book.
County Zoning Group meeting is on August 26. Trustees would like to attend. Mrs. Hawkins will contact legal to know how to advertise everyone's attendance.
Ms. Combs discussed the Health District Advisory Council meeting. The topic was ~~hording~~ Hoarding and neglected properties.

ROAD DEPARTMENT:

Roadside mowing is complete
N. Kile road project is complete.
Burrows Rd. is ongoing.
Mr. Marsic has left a message with Suit-Kote to know their schedule for our road work.
The salt bin floor is complete. Next the walls need to be done.
Hart Road has been patched.

CEMETERY:

Saturday, August 29 a "C" funeral will be held. Mrs. Hawkins will conduct.
The driveway pipe will be fixed this fall.
The swale needs to be cleaned this fall.

BUILDINGS, GROUNDS, PARKS:

Paper products have been ordered.

HALL RENTALS:

C. Sestak 12/12 MH/K
V. Travers 11/7 MH/K
Mr. Marsic moved Mr. Weigle seconded the above hall rentals. All members agreed.

FEES COLLECTED:

C. Sestak $100 deposit and contract
V. Travers $100 deposit, $250 rent and contract
B. Reese $500 rent
J. Peterson $100 deposit

PERSONNEL:

A letter from Josh Grigus was read. Ms. Combs moved Mr. Weigle seconded accepting the resignation of Josh Grigus as a Lieutenant. At a call for vote: Mr. Weigle-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

OTHER:

Ms. Combs gave an overview of the events and vendors for Community Day.
Post cards will be mailed tomorrow.
Agreements for OMG and Mobile Delights were signed.

Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Ms. Combs moved Mr. Weigle seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:58 p.m.

Patricia Combs, Chairperson

Karen Hawkins, Fiscal Officer

9/1/26

Date

Payment Listing

8/17/2026 to 8/31/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
302-2026	07/14/2026	07/13/2026	CH	Windstream Western Reserve	$249.61 *	C
302-2026	08/18/2026	08/18/2026	NEG ADJ	Windstream Western Reserve	-$85.10	O
346-2026	08/26/2026	08/17/2026	EP	Bryan A Briskey	$1,028.50	O
347-2026	08/26/2026	08/17/2026	EP	Jacqueline M Clay	$110.42	O
348-2026	08/26/2026	08/17/2026	EP	Joan S. Jerke	$123.85	O
349-2026	08/26/2026	08/17/2026	EP	Lori Reckart	$21.66	O
350-2026	08/26/2026	08/17/2026	EP	Steven D Reckart	$773.44	O
351-2026	08/26/2026	08/17/2026	EP	Xander J Sedmak	$411.90	O
352-2026	08/26/2026	08/17/2026	EP	Matthew J Welch	$163.48	O
353-2026	08/26/2026	08/17/2026	EP	Mary Ellen Wey	$57.32	O
355-2026	08/18/2026	08/17/2026	CH	Major Waste Disposal Service, Inc.	$86.00	O
356-2026	08/18/2026	08/17/2026	CH	Uniti	$221.46	O
357-2026	08/18/2026	08/17/2026	CH	Illuminating Company	$31.72	O
358-2026	08/18/2026	08/17/2026	CH	Illuminating Company	$417.00	O
359-2026	08/18/2026	08/17/2026	CH	Visa	$1,716.13	O
360-2026	08/18/2026	08/17/2026	CH	Windstream Western Reserve	$227.40	O
361-2026	08/18/2026	08/17/2026	CH	Verizon	$77.15	O
26820	08/18/2026	08/05/2026	RW	Breana Verbic	$100.00	O
26821	08/18/2026	08/05/2026	RW	Paul Burger	$50.00	O
26822	08/18/2026	08/05/2026	RW	Candace McCracken	$100.00	O
26823	08/18/2026	08/17/2026	AW	Anderson View Landscape, LLC	$2,525.00	O
26824	08/18/2026	08/17/2026	AW	Ohio Fire Chiefs' Association	$100.00	O
26825	08/18/2026	08/17/2026	AW	Life Force Management, Inc.	$259.46	O
26826	08/18/2026	08/17/2026	AW	Hemly Tool Supply, Inc.	$592.14	O
26827	08/18/2026	08/17/2026	AW	Countryside Truck Service, Inc.	$586.05	O
26828	08/18/2026	08/17/2026	AW	Alvord's Yard & Garden	$30.97	O
26829	08/18/2026	08/17/2026	AW	United States Postal Service	$361.85	O
26830	08/18/2026	08/17/2026	AW	KRB Engineering, Inc.	$2,600.00	O
26831	08/18/2026	08/17/2026	AW	Chardon Oil Company	$46.58	O
26832	08/18/2026	08/17/2026	AW	Life Force Management, Inc.	$501.05	O
26833	08/18/2026	08/17/2026	AW	Bonnie Vale Inc DBA Twin Tier Fire & Safety	$1,875.00	O
26834	08/18/2026	08/18/2026	AW	Southeastern Equipment Company, Inc.	$1,163.51	O
26835	08/18/2026	08/18/2026	AW	Lawrence G. Heller DBA Heller Bros Concrete	$3,500.00	O
26836	08/21/2026	08/21/2026	AW	Ronyak Paving, Inc.	$106,361.26	O
				Total Payments:	$126,135.20	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$126,135.20	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for