

Montville Township Trustees

January 20, 2026

Community Center

9755 Madison Rd.

Meeting 7:00 p.m.

Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Rob Weigle.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the January 6, 2026 minutes. Ms. Combs moved Mr. Marsic seconded the January 6, 2026 minutes as presented and waived the reading. At a call for vote: : Mr. Weigle-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

CORRESPONDENCE:

Items were passed between each Trustee.

No correspondence was received.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

Mrs. Hawkins explained that the 2025-year end is going well. The following items have been completed:

- Workers Comp OSHA 300 AP
- 4th quarter report for Job & Family
- Volunteer Firefighter Dependent Fund board members names were submitted
- Ohio IT 941
- Ohio SD 141
- New payroll withholding charts were installed via UAN Update (State and Federal rates)
- School tax rate was checked
- 4th quarter 941 to IRS
- Ulman oil tax exempt forms
- December State Tax paid
- December School Tax paid
- December W.H., Med, S.S. paid
- OPERS non-contributing report
- December OPERS paid
- Make available 2026 W4 (IRS) and IT4 (OHIO) tax forms for any changes.
- W2's to state
- W2's to Social Security Admin.
- W2's to employees
- 1099 & 1096's submitted to State
- 1099 & 1096's submitted to IRS
- 1099's mailed to recipients
- Workers Comp. tune-up report filed
- Workers Comp. tune-up payment scheduled
- Hinkle report has been started.
- December Bank Rec. Done not printed or posted – can't til ready to submit.
- Health Advisory names were reported to the Health Advisory Board

The Deferred Compensation Exhibit B (Payroll/Administrative Procedures) was discussed. Signing and submission of this form will allow for employees to use the ROTH contributions option. Currently the TRADITIONAL option has been available for Montville Township. The effective date selected was March 1, 2026.

Mr. Marsic moved Ms. Combs seconded to establish the option of ROTH contributions with the Deferred Compensation program. At a call for vote: Mr. Marsic-Aye, Mr. Weigle-Aye, Ms. Combs-Aye. MOTION CARRIED. Mrs. Hawkins will submit the form to Deferred Compensation. Forms will be made available for all eligible employees.

The following bills need approval:

4Q Engineers Rental Program \$5,382.46

Larsen Architects \$3,385.00

Ms. Combs moved Mr. Marsic seconded the above bills. At a call for vote: Mr. Weigle-Aye, Ms. Combs-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Countryside \$3,849.32

Mr. Weigle move Ms. Combs seconded the Countryside bill. At a call for vote: Ms. Combs-Aye, Mr. Marsic-Abstained, Mr. Weigle-Aye. MOTION CARRIED.

ZONING DEPARTMENT:

A variance will be held Wednesday, January 28 for an area variance.

Mr. Benesh reported that he has had no response from Hometown regarding the "sign/truck". He explained that looking at the lot lines the truck is not on the lot that the business sits.

The campers on Morgan Rd. have been moved.

The Land Use Questionnaire was discussed. Mrs. Abrams is to compile the questions into a final draft. Each trustee is looking at the questions from the County. Mr. Marsic has marked the questions he feels would be best to ask.

Mrs. Abrams reported that the Zoning Commission is about to finish the resolution update.

They need to do a motion to have an unofficial review.

ROAD DEPARTMENT:

A ditch on Hart Rd. has been unclogged.

The "Welcome" sign at Morgan and Rte 6 is broken.

The heat was not working in the garage. Mr. Benesh was able to unthaw the pipe outside and it is working now.

A load of road grit material was delivered. It has been moved inside.

Salt inventory still looks good.

Mr. Marsic explained how the repairs to the International truck are going. He has ordered 2 used, but nearly new tires. The cooling system has been fixed. An auger spinner for the spreader has been ordered.

The lawn mowers repairs are on hold. However, 2 tires were ordered for the x-mark.

Mr. Marsic explained that the International truck would be best to transport the mini up to the cemetery.

The road-side mower repairs are going well. Two tires were ordered, blades are needed, the arm cylinder needs looked at or a secondary hook-up is needed to secure the arm in the up position.

Mr. Marsic has been in contact with Suit-Kote for estimates for a double coat of chip & seal on Burrows Rd.-West. Joann Rd. and Hart B & C for a single coat of chip & seal.

Still no word from Thompson about tree cutting invoice help.

No word has been heard regarding the OPWC projects.

Mr. McClintock, Hambden Township Trustee, asked Mr. Marsic to help him understand the N. Kile Rd. project.

CEMETERY:

None.

Ms. Combs moved Mr. Marsic seconded to enter into executive session per ORC 121.22, G (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee with Trustees, Mrs. Hawkins, and Mr. Benesh present. At a call for vote: Mr. Marsic-Aye, Ms. Combs-Aye, Mr. Weigle-Aye. MOTION CARRIED.

Executive session was entered at 7:56p.m.

Ms. Combs moved Mr. Marsic seconded to leave executive session. At a call for vote: Ms. Combs-Aye, Mr. Weigle-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Executive session ended and regular session was re-entered at 8:20 p.m.

Mr. Marsic moved Ms. Combs seconded to increase Mr. Benesh rate to \$20.00 per hour for zoning inspector and to increase his rate to \$23.00 per hour for Road and Cemetery worker beginning February 1, 2026. At a call for vote: Mr. Marsic-Aye, Mr. Weigle-Aye, Ms. Combs-Aye. MOTION CARRIED.

HALL RENTALS:

T. Swindel, SR 2/1

E. Rickard, MH/K 2/22

Fire Department, MH/K 10/3

Mr. Weigle moved Ms. Combs seconded the above rentals. All members were in favor. MOTION CARRIED.

The Fire Department will be a no charge rental.

FEES COLLECTED:

E. Rickard, MH/K deposit \$100 and contract

S. Lipsey, MH/K \$100 deposit, \$450 rental

PERSONNEL:

Reviews will be:

2/3/26 Joan 7:30

Lori 7:45

Ron 8:00

2/17/26 Heidi 7:30

Steve 7:45

OTHER:

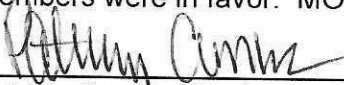
Ms. Combs will be contacting the Social Committee to begin planning 2026 Community Day. A contract from KRB was received. It was sent to our APA for review. Mr. Marsic moved Mr. Weigle seconded to approve the contract from KRB not to exceed \$5,200.00 pending the prosecutor approval. Discussion ensued. At a call for vote: Ms. Combs-Aye, Mr. Weigle-Aye, Mr. Marsic-Aye. MOTION CARRIED.

The policy on firearms was discussed. Help will be needed from the prosecutor office.


Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Ms. Combs moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:13 p.m.



Patricia Combs, Chairperson



Karen Hawkins, Fiscal Officer

2/3/26

Date

Payment Listing

1/20/2026 to 1/31/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
26-2026	01/28/2026	01/09/2026	EW	Ohio Public Employees Retirement System	\$2,054.63	C
27-2026	01/28/2026	01/15/2026	EP	Bryan A Briskey	\$1,090.35	C
28-2026	01/28/2026	01/15/2026	EP	Jacqueline M Clay	\$813.87	C
29-2026	01/28/2026	01/15/2026	EP	Joshua D Grigus	\$298.89	C
30-2026	01/28/2026	01/15/2026	EP	Joan S. Jerke	\$74.30	C
31-2026	01/28/2026	01/15/2026	EP	Lori Reckart	\$95.98	C
32-2026	01/28/2026	01/15/2026	EP	Steven D Reckart	\$777.15	C
33-2026	01/28/2026	01/15/2026	EP	Xander J Sedmak	\$569.54	C
34-2026	01/28/2026	01/15/2026	EP	Matthew J Welch	\$158.95	C
36-2026	01/20/2026	01/19/2026	CH	Major Waste Disposal Service, Inc.	\$86.00	C
37-2026	01/20/2026	01/19/2026	CH	Verizon	\$77.16	C
38-2026	01/20/2026	01/19/2026	CH	Illuminating Company	\$451.20	C
38-2026	01/23/2026	01/23/2026	NEG ADJ	Illuminating Company	-\$49.50	C
39-2026	01/20/2026	01/19/2026	CH	Windstream Western Reserve	\$227.00	C
41-2026	01/23/2026	01/19/2026	CH	Ohio Bureau of Workers Compensation	\$258.00	C
41-2026	02/04/2026	02/04/2026	NEG ADJ	Ohio Bureau of Workers Compensation	-\$66.38 *	O
42-2026	01/26/2026	01/26/2026	CH	Visa	\$53.76	O
26651	01/20/2026	01/19/2026	AW	Geauga County Engineer	\$5,382.46	C
26652	01/20/2026	01/19/2026	AW	Arms Trucking Co.	\$496.74	C
26653	01/20/2026	01/19/2026	AW	Life Force Management, Inc.	\$378.68	C
26654	01/20/2026	01/19/2026	AW	Department Accelerant LLC	\$120.00	C
26655	01/20/2026	01/19/2026	AW	IGM Copy Products, Inc.	\$196.80	C
26656	01/20/2026	01/19/2026	AW	Jubilee Nebelski	\$100.00	C
26657	01/20/2026	01/19/2026	AW	Chet Nelson	\$50.00	O
26658	01/20/2026	01/19/2026	AW	Treasures, State of Ohio	\$5.00	C
26659	01/20/2026	01/19/2026	AW	Geauga County Fire Chiefs' Association	\$140.00	C
26660	01/20/2026	01/19/2026	AW	North Eastern Ohio Fire Prevention Assoc.	\$200.00	O
26661	01/20/2026	01/19/2026	AW	Larsen Architects	\$3,385.00	C
26662	01/20/2026	01/19/2026	AW	Countryside Truck Service, Inc.	\$3,849.32	C
26663	01/20/2026	01/19/2026	AW	Staples	\$146.28	C
26664	01/20/2026	01/19/2026	AW	Bob Sumerel Tire Co.	\$772.75	V
26664	01/20/2026	01/20/2026	AW	Bob Sumerel Tire Co.	-\$772.75	V
Total Payments:					\$21,487.56	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$21,487.56	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.