

Montville Township Trustees

December 2, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs and Jim Marsic.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the November 18, 2025 minutes. Corrections were made to the spelling of "Larsen", "Personnel" and "~~performed~~". *Performed*

Ms. Combs moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes with corrections. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

CORRESPONDENCE:

Items were passed between each Trustee.

New items received were passed to Ms. Combs included: Zoning Commission October minutes, Sheriff Report, BWC letter.

Department of aging newsletter was posted.

The January quarterly meeting for the Geauga County Township Association was discussed.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

The November 2025 financials were given to each trustee. The packet included:

- Bank reconciliation & Outstanding payments

- Appropriation Status as of 11/28/2025

- Fund Activity as of 11/28/2025

- Payment listing as of 11/28/2025

- Revenue Summary as of 11/28/2025

- Payroll Summary

Mrs. Hawkins recommended the following appropriation moves:

- \$1,500 from 2111-220-381 to 2111-220-360

- \$61 from 2111-220-599 to 2111-220-342

Ms. Combs moved Mr. Marsic seconded the above appropriation moves. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

A check from the Amish Steering Committee was received.

A draft of Temporary Appropriations was given to Trustees.

FIRE DEPARTMENT:

Chief Jonovich reported 362 calls YTD, 33 in November, 2 in December.

Discussion ensued on EMS increased rates. Ms. Combs moved Mr. Marsic seconded to

increase the billing rates to the industry standards. At a call for vote: Mr. Marsic AYE, Ms.

Combs AYE. MOTION CARRIED. Mrs. Hawkins will contact Liferforce to begin the increased rates 1/1/26.

2025 Merit Pay calculated gross totals were distributed. The final gross cost is \$64,462.94.

Discussion ensued. Mr. Marsic moved Ms. Combs seconded to approve the figures for 2025

Merit Pay. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

The reimbursement money from the EMS grant was received. It will be applied to the warrants.

BUILDING/GROUNDS:

Christmas lights are up and the tree is in the social room.

Mr. Marsic has contacted Greg Farris regarding help with the septic system.

FIRE ADDITION:

A meeting was held via phone with Larsen. He will update the drawings to be 2 bays and work on drawing to be 60% to look at prices again. He hopes to deliver 12/16/25.

Purchase orders will need to be opened in 2025 if any money from the grant will be spent during Temporary Appropriations. They need to be vendor specific.

HALL RENTALS:

K. Nelson SR 12/21

K. Nelson MH/K 1/31/26

Ms. Combs moved Mr. Marsic seconded the above hall rentals. All members were in favor.

MOTION CARRIED.

FEES COLLECTED:

D. Waxler rental \$100

PERSONNEL:

Mr. Marsic has not been able to reach Steve Reckart.

An interview is scheduled for ZC on 12/16/25. ~~12/18/25~~

OTHER:

Mrs. Hawkins will meet with ADP for a quote on 12/8.

E-mail choices were discussed. Montvilletwp.geauga.co.gov was decided upon.

RESOLUTION 2025-22 was read regarding funding for Kile Road. Mr. Marsic moved Ms. Combs seconded **RESOLUTION 2025-22**. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE.

MOTION CARRIED.

The MOU with Hambden Township was signed in regards to Kile Road project.

RESOLUTION 2025-23 was read regarding funding for Burrows Road. Mr. Marsic moved Ms. Combs seconded **RESOLUTION 2025-23**. At a call for vote: Mr. Marsic AYE, Ms. Combs

AYE. MOTION CARRIED.

The MOU with Thompson Township signed in regards to Burrows Road project.

Ms. Hawkins will take the respective MOU to the Townships for their 12/3 Trustee meeting to be signed.

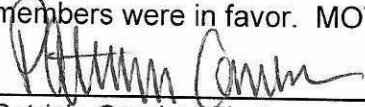
Mr. Marsic will contact Thompson Township regarding any help in paying for the tree removal on Burrows Road.

Purchase orders were signed.

Obligations from November for Ohio School tax; Ohio State tax; Medicare, Social Security, & Tax withholdings were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business Mr. Marsic moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:17 p.m.



Patricia Combs, Chairman



Karen Hawkins, Fiscal Officer

12/16/25

Date

Resolution No. 2025-22

Resolution to Enter into a Joint Funding Obligation for Kile Road (TR0062)
Montville Township, Geauga County, Ohio

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 2nd day of December, 2025 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic and ~~Randal Peterson~~ absent

M. Marsic moved the adoption of the following Resolution:

WHEREAS, Montville Township, Geauga County, Ohio and Hambden Township, Geauga County, Ohio are both political subdivisions subject to the Constitution, regulations and laws of the State of Ohio; and

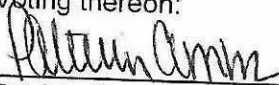
WHEREAS, it is in the best public interest to improve Kile Road (TR0062) from GAR Highway (US 6) to Hart Road (TR0063); and

WHEREAS, Montville Township, wishes to enter into the Memorandum of Understanding regarding funding obligations for the improvement of Kile Road (TR0062) located in Montville and Hambden Townships, Geauga County with Hambden Township.

NOW THEREFORE BE IT RESOLVED THAT Montville Township authorizes and approves the Memorandum of Understanding discussed at a lawfully called public meeting on this date.


Ms. Combs seconded the Resolution and the roll being called resulted as follows:

Voting thereon:


Patricia Combs, Trustee

Vote

YEA


Jim Marsic, Trustee

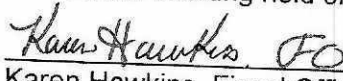
YEA

Absent
Randal Peterson, Trustee

Adopted and effective this 2nd day of December, 2025.

CERTIFICATION

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 2nd day of December, 2025.


Karen Hawkins, Fiscal Officer

Resolution No. 2025-23

Resolution to Enter into a Joint Funding Obligation for Burrows Road (TR0060)
Montville Township, Geauga County, Ohio

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 2nd day of December, 2025 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic and ~~Randal Peterson~~
ABSENT

Mr. Marsic moved the adoption of the following Resolution:

WHEREAS, Montville Township, Geauga County, Ohio and Thompson Township, Geauga County, Ohio are both political subdivisions subject to the Constitution, regulations and laws of the State of Ohio; and

WHEREAS, it is in the best public interest to improve Burrows Road (TR0060) from Madison Road (SR 528) to the Ashtabula County Line; and

WHEREAS, Montville Township, wishes to enter into the Memorandum of Understanding regarding funding obligations for the improvement of Burrows Road (TR0060) located in Montville and Thompson Townships, Geauga County with Hambden Township; and

NOW THEREFORE BE IT RESOLVED THAT Montville Township authorizes and approves the Memorandum of Understanding discussed at a lawfully called public meeting on this date.

Ms. Combs seconded the Resolution and the roll being called resulted as follows:

Voting thereon:

Patricia Combs
Patricia Combs, Trustee

Jim Marsic
Jim Marsic, Trustee

ABSENT
Randal Peterson, Trustee

Vote

yes

yes

Adopted and effective this 2nd day of December, 2025.

CERTIFICATION

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 2nd day of December, 2025.

Karen Hawkins, FO
Karen Hawkins, Fiscal Officer