

## Montville Township Trustees

November 18, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the November 4, 2025 minutes. Mr. Peterson moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes with the correction under Fire Department: only 1 truck is 25-years old. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

### **CORRESPONDENCE:**

Items were passed between each Trustee.

No new items were received.

### **PUBLIC COMMENTS:**

Steve Oluic introduced himself as a candidate running for County Commissioner.

Mr. Neece and Lauren Baird addressed the Board regarding the Brownfield Application. The process was explained to be easy, needing no hands-on involvement or funding from the Township; just for the township to be a co-applicant with a signature. There is no financial liability for the Township according to Mr. Neece. Mr. Neece will provide an agreement to hold harmless/indemnify the township. The process will take months to complete. It was explained that the tanks are out of service – not removed but filled with sand. He feels it is important to get a complete Environmental Assessment of the property. The Phase I and Phase II study can be paid for by the State of Ohio Program. The tanks are not registered with BUSTER or the Fire Marshal. Trustees did not agree to any partnership; they stated that the Township will not accept any liability for the private property owned by Mr. Neece. Lauren Baird, attorney will contact our APA, Susan Weiland, directly. The Board took no action.

### **FISCAL OFFICER:**

Mrs. Hawkins requested an appropriation move:

\$150.00 from 1000-110-315 to 1000-110-344

Ms. Combs moved Mr. Peterson seconded the above appropriation move. At a call for vote:

Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

The printing bill for the Fall Newsletter was received at a cost of \$778.55. Mr. Marsic moved Mr. Peterson seconded to approve the invoice for payment. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

TSI has remitted an invoice for service for \$1,468.99 for the FIT machine. This is in addition to the service agreement contract. The service was performed before the service agreement was complete. Ms. Combs moved Mr. Marsic seconded the invoice for payment. . At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

An invoice from Venvidici was received for \$2,500 for the value engineering. Ms. Combs moved Mr. Marsic seconded the invoice for payment. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

The following bills need approval:

Illuminating \$790.90

Larsen \$1,402.20

Ms. Combs moved Mr. Peterson seconded the above bills. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

With December 1 approaching, everyone was reminded to only make emergency purchases so invoices can be received and paid before year end.

**ZONING:**

Permits were issued for: 9868 Madison Rd. for a barn addition and to the Vet clinic for a sign. A written complaint was received regarding the McGee property.

Properties need to be entered into the book to be worked on.

Mr. Benesh explained that he reached out to legal to know what to do with Pioneer Waterland. He was instructed to send a violation letter for they do not have an operating permit. The Board said to send the letter after 11/19.

BZA will finalize the hearing minutes on 11/19.

An inquiry was received about using the Plank Road Tavern pavilion by the Montville Highlanders Club. Discussion ensued that a fire inspection should be conducted.

**ROAD DEPARTMENT:**

Mr. Benesh will work with Mr. Reckart for orientation on 11/20. They will ready the F550 for winter.

Mr. Marsic presented a day-to-day work list for the Road Department to follow.

The 2025-2026 Snow and Ice agreement with the County was reviewed. An error about material being used on Hart Rd. A was corrected and the agreement was signed. It will be sent to the County Engineers to forward to the County Commissioners.

Tree removal on Burrows Road has been completed in 2 ½ days. No complaints have been received. Mr. Marsic stated that the job was well done.

The berm on N. Kile was repaired. Who did the work is a mystery for it was not Montville or the County.

OPWC application paperwork is needing signed. The paperwork has not been received.

Mr. Marsic stated that the international truck could be driven by Mr. Reckart.

Mr. Reckart has submitted his on-boarding paperwork and his driving record was requested from the State.

**OTHER:**

The ADP team was present for questions regarding converting e-mails and IT security to the County. Mr. Antenucci explained that compliance with the State cybersecurity policy is July 2026. He would build the security around the fiscal officer and the UAN system. Storage is on the cloud. The Trustees would like to have laptops and e-mails for them included in the quote. The team will assemble a quote and present it to the Board.

**CEMETERY:**

Nothing was reported.

Mr. Marsic suggested 2 sign posts be installed for enter/exit sign and the address.

**HALL RENTALS:**

D. DiFranco 11/15/25 MH/K - employee

Mr. Peterson moved Ms. Combs seconded the above rental. All members were in favor.

**MOTION CARRIED.**

**FEES COLLECTED:**

D. DiFranco 11/15/25 deposit \$100, rental \$125, contract

K. Morgan 11/18 rental \$250

A. Holbert 7/25/26 deposit \$100, contact

OSSA 1/4/26 deposit \$50, rental \$100, contract

~~PERSONAL:~~ PERSONNEL

12/2 a zoning interview is scheduled.

**OTHER:**

**Fire Department:**

Proposed Merit pay increase was discussed. Discussion ensued – Merit pay was established to reward personnel for attending calls and training per Mr. Peterson who was on the Board when Merit pay was established. Many factors were discussed including the fact that pay increases were not included in the 2026 budget and the uncertainty of levy passage needed in 2026 and the discussions of property taxes reforms. Mr. Marsic read a newspaper article regarding the

property tax reforms. Mr. Marsic suggested a stay on all increases and major spending. Chief Jonovich stated that personnel not making calls or training will be talked to.

Mr. Marsic moved Mr. Peterson seconded to continue the merit pay rates established on 12/1/23. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED. Merit Pay will be distributed on 12/10/2025.

Chief Jonovich stated that his vehicle is in need of new tires. He has acquired almost new tires that fit the vehicle; however, mounting will need to be paid for.

**Parks:**

Rte. 6 Park has had the west side mowed, gate locked and keys distributed, the new grass is coming up, the drain is installed.

**Clean-up day 2026:**

May 9<sup>th</sup> is the date.

Bid request sheets have been updated. They will be e-mailed this week.

Dumpsters vs compactors will be evaluated.

Senior days will be scheduled for May 7 & 8

Ms. Combs has signed up for the Tire grant and Go-green grant classes.

Mr. Marsic stated that Russ from Penn Ohio has called him with complaints about not being included in the price requests list for 2026. With the requests not as of yet going out, the complaints are unfounded. Penn Ohio is included on the list to go out.

**Buildings/Grounds:**

Mr. Peterson reported that the gym furnace has been repaired again.

The water softener has been filled with salt. More salt needs to be ordered.

Mr. Peterson will put up Christmas lights outdoors and in the social room. They will need to be taken down in January.

**Building addition:**

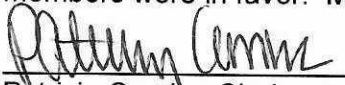
The ROM was received for the building with the parts removed. Discussion ensued.

Larsen will be contacted to quote 90% drawings with only 2 app bays and the current connection building containing 2 bathrooms with showers.

Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Ms. Combs moved Mr. Peterson seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:57 p.m.



Patricia Combs, Chairman



Karen Hawkins, Fiscal Officer

12/2/2025

Date

**Payment Listing**

11/18/2025 to 11/30/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
456-2025	11/19/2025	11/10/2025	EP	Bryan A Briskey	\$842.20	O
457-2025	11/19/2025	11/10/2025	EP	Jacqueline M Clay	\$459.14	O
458-2025	11/19/2025	11/10/2025	EP	Joshua D Grigus	\$302.41	O
459-2025	11/19/2025	11/10/2025	EP	Joan S. Jerke	\$50.26	O
460-2025	11/19/2025	11/10/2025	EP	Lori Reckart	\$61.17	O
461-2025	11/19/2025	11/10/2025	EP	Xander J Sedmak	\$396.14	O
464-2025	11/26/2025	11/10/2025	EW	Ohio Public Employees Retirement System	\$1,749.87	O
468-2025	11/18/2025	11/17/2025	CH	Major Waste Disposal Service, Inc.	\$86.00	O
469-2025	11/18/2025	11/17/2025	CH	Illuminating Company	\$32.20	O
470-2025	11/18/2025	11/17/2025	CH	Illuminating Company	\$790.90	O
471-2025	11/18/2025	11/17/2025	CH	Verizon	\$77.16	O
472-2025	11/18/2025	11/17/2025	CH	Visa	\$53.76	O
473-2025	11/18/2025	11/17/2025	CH	Windstream Western Reserve	\$220.73	O
26596	11/18/2025	11/17/2025	AW	Hemly Tool Supply, Inc.	\$64.01	O
26597	11/18/2025	11/17/2025	AW	IGM Copy Products, Inc.	\$310.30	O
26598	11/18/2025	11/17/2025	AW	Atlantic Emergency Solutions, Inc.	\$122.15	O
26599	11/18/2025	11/17/2025	AW	CFS Inspections	\$265.20	O
26600	11/18/2025	11/17/2025	AW	Northeastern Air Control, Inc.	\$235.00	O
26601	11/18/2025	11/17/2025	AW	United States Postal Service	\$78.00	O
26602	11/18/2025	11/17/2025	AW	Larsen Architects	\$1,402.20	O
26603	11/18/2025	11/17/2025	AW	Amazon Capital Services	\$229.95	O
26604	11/18/2025	11/17/2025	AW	Staples	\$44.33	O
26605	11/18/2025	11/17/2025	AW	University Hospitals	\$55.00	O
26606	11/18/2025	11/17/2025	AW	TSI Incorporated	\$2,660.00	O
Total Payments:					\$10,588.08	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$10,588.08	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.