

# Montville Township Trustees

November 4, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the October 21, 2025 minutes. Ms. Combs moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes with the correction under Other: "She, Joan McCusker, will contact Ms. Combs." and the spelling of Larsen. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

## CORRESPONDENCE:

Items were passed between each Trustee.

New items received were passed to Ms. Combs included: Grassroots; September Zoning Commission minutes; Huntsburg News; Sheriff Report; June, July, August and September Zoning Appeals minutes; and the OTARMA Update.

Department of Aging newsletter was posted.

## PUBLIC COMMENTS:

Luann Burger read a letter from the Berkshire Safety Education Association thanking the Board for inviting them to participate in Community Day.

The Hold Harmless Agreement with Kevin Holy, Seldom Seen Farm was signed. The insurance certificate and map were included.

## FISCAL OFFICER:

Acknowledgement of the letter from RKPT was signed.

The October 2025 financials were given to each trustee. The packet included:

- Bank reconciliation & Outstanding payments
- Appropriation Status as of 10/31/2025
- Fund Activity as of 10/31/2025
- Payment listing as of 10/31/2025
- Revenue Summary as of 10/31/2025
- Payroll Summary

**RESOLUTION 2025-21** was read to request tax advances in 2026. Ms. Combs moved Mr. Marsic seconded **RESOLUTION 2025-21**. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Mrs. Hawkins requested the following appropriation moves:

- 50 from 1000-110-314 to 1000-110-230
- 20 from 1000-110-315 to 1000-110-313

Ms. Combs moved Mr. Peterson seconded the above appropriation moves. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

## FIRE DEPARTMENT:

Chief Jonovich reported 333 runs YTD, 28 in October, 3 in November.

Chief Jonovich presented an increase in Station duty pay of \$0.50 per hour for both Advance and Basic personnel. Mr. Peterson moved Ms. Combs seconded the rate increase of \$0.50 per hour for station duty personnel beginning the first full pay-period of 2026 (1/11/26). At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

A copy of the Merit Pay policy was presented to Trustees with rate increases. Trustees took no action and stated that the changes need to be reviewed and amount of the increase calculated before any discussion or decisions can be made.

New billing rates from Lifenforce were presented. These are new rates the insurance companies have negotiated for services. No action was taken.

Chief Jonovich stated that the hospital has informed the departments that they will no longer be supplying monitors or Lucas devices. The department has 2 sets of equipment. One set will no longer be maintained and needs to be removed from service. The cost for the four pieces of equipment cost is \$100,000.

The AFG grant was denied.

Hoses and nozzles are needed. The cost to replace is about \$100,000. The grant was denied.

The NFPA has issued recommendations that trucks over 25 years old are not to be used. The department currently has ~~two~~ <sup>two</sup> trucks at the 25-year mark.

Mr. Marsic asked for a list of items needed to be listed with a price and in the order of importance. A fire levy expires in 2026 and last collects in 2027.

**BUILDINGS/GROUNDS/PARKS:**

Mr. Peterson stated that the furnace in the gym is not working. Northeastern Air Control will be out tomorrow. The birds have filled the ducts with a nest.

The downspout by the kitchen needs to have a new extension pipe.

**FIRE ADDITION:**

Updated drawings were received. Some of the changes made have been removed to no longer be incorporated like the solid walls in the reception area and a man door into the bays. Ms. Combs will contact Larsen about the missing updates. Otherwise, the drawing had the items discussed removed.

Ms. Combs will have a new updated ROM developed.

The current septic system was discussed. A note from the EPA states that the current system is not in compliance with the EPA standards. Ms. Combs will work on learning what is needed.

**HALL RENTALS:**

OSSA would like to use the Social Room 1/4/26 for a safety class. Discussion ensued to charge the resident rate to the club.

A. Holbert MH/K 7/25/26

Mr. Peterson moved Mr. Marsic seconded to approve the rental to the OSSA at the resident rate and the rental to A. Holbert. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

**FEES COLLECTED:**

J. Nebelski \$100 deposit and contract

**PERSONNEL:**

Steve Reckart was present and accepted the position of road worker at \$20 per hour. He was given the hiring packet. Mr. Benesh will do a training day with Mr. Reckart. He will then begin the end of November or December 1.

**OTHER:**

**ROAD DEPARTMENT:**

10 tons of salt will be reserved at the County.

**CEMETERY:**

Mr. Marsic was able to get the agreement with the Beery's signed.

The North line of trees has been completed. The trees were planted and the entire side was mulched.

The sign post for the "welcome" sign needs to be replaced on 528 at the Hunsburg Township line.

Discussion ensued regarding the proposed "piggyback" tax reduction proposed by Commissioner Brakey and Auditor Walder. The Board agrees they wish to help tax payers; however, we operate on one of the lowest tax collections in the County. Equipment is needed in the Fire and EMS departments to keep services and the Road department is needing a new truck. Without answers about property taxes from the State, things are just to unsettled to be making changes. Montville is fiscally responsible and does not have extra.

Mr. Peterson thanked the Board for the kind words published in the newsletter about his time in office.

Mr. Marsic, Ms. Combs and Mrs. Hawkins presented Mr. Peterson with a tree planted in the Community Center playground.

Ms. Combs presented information on the "Brownfield Application". The Board does not understand what they are approving and do not want to be held responsible for any liability to the private property. Mr. Neece will attend the November 18 meeting.

There is no update on the Pioneer Waterland BZA decision. The minutes will be presented and signed November 19. How to enforce that they are not operating needs to be researched.

ADP will attend the next meeting. Items to be moved to ADP were discussed. The protection of the UAN computer and e-mails for Mrs. Hawkins was the top priority.

A complaint was received for a home on Clay St. near Leggett.

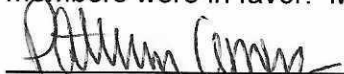
A request was made for the Trustee to host a Trunk-N-Treat in 2026.

Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

October obligations for State Tax, School Income Tax, OPERS and Federal Withholdings were signed.

With no other business, Mr. Peterson moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:52 p.m.

  
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Patricia Combs, Chairman

  
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Karen Hawkins, Fiscal Officer

11/18/25  
Date

**Payment Listing**

November 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
436-2025	11/05/2025	10/28/2025	EP	Bryan A Briskey	\$877.01	O
437-2025	11/05/2025	10/28/2025	EP	Jacqueline M Clay	\$730.33	O
438-2025	11/05/2025	10/28/2025	EP	Joshua D Grigus	\$230.82	O
439-2025	11/05/2025	10/28/2025	EP	Joan S. Jerke	\$100.54	O
440-2025	11/05/2025	10/28/2025	EP	Lori Reckart	\$64.75	O
441-2025	11/05/2025	10/28/2025	EP	Xander J Sedmak	\$287.33	O
443-2025	11/05/2025	10/28/2025	EP	Patricia A Combs	\$1,039.01	O
444-2025	11/05/2025	10/28/2025	EP	Karen L Hawkins	\$1,725.17	O
445-2025	11/05/2025	10/28/2025	EP	Ronald G Jonovich	\$916.07	O
446-2025	11/05/2025	10/28/2025	EP	James H Marsic	\$1,039.77	O
447-2025	11/05/2025	10/28/2025	EP	Randal C Peterson	\$1,005.84	O
449-2025	11/05/2025	11/03/2025	EP	Heidi A Abrams	\$122.09	O
450-2025	11/05/2025	11/03/2025	EP	Michael R Benesh	\$658.10	O
452-2025	11/04/2025	11/03/2025	CH	Illuminating Company	\$933.80	O
453-2025	11/04/2025	11/03/2025	CH	Illuminating Company	\$120.93	O
454-2025	11/04/2025	11/03/2025	CH	Windstream Western Reserve	\$203.49	O
455-2025	11/04/2025	11/03/2025	CH	Enbridge Gas Ohio	\$99.53	O
26586	11/05/2025	10/28/2025	PR	Michael A Taraba	\$445.07	O
26587	11/04/2025	11/03/2025	AW	Staples	\$70.29	O
26588	11/04/2025	11/03/2025	AW	Countryside Truck Service, Inc.	\$450.00	O
26589	11/04/2025	11/03/2025	AW	KT's Custom Logos	\$100.00	O
26590	11/04/2025	11/03/2025	AW	Life Force Management, Inc.	\$278.58	O
26591	11/04/2025	11/03/2025	AW	Jim Marsic	\$450.00	O
26592	11/04/2025	11/03/2025	AW	Michael R. Benesh	\$17.50	O
26593	11/04/2025	11/03/2025	AW	Shepp Electric Co., Inc.	\$299.00	O
26594	11/04/2025	11/03/2025	AW	Suit-Kote	\$27,566.00	O
Total Payments:					\$39,831.02	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$39,831.02	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.