

## Montville Township Trustees

October 21, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.  
Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the October 7, 2025 minutes. Mr. Peterson moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes with the correction of the date, spelling of Dewey Rd. and the correction of the work "why" not by. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs ABSTAINED. MOTION CARRIED.

### **CORRESPONDENCE:**

Items were passed between each Trustee.

No new items were received.

### **PUBLIC COMMENTS:**

Kevin Holy asked if any progress has been made. Mrs. Hawkins explained that a draft hold harmless agreement was received from our APA. The trustees have a copy and need to discuss.

### **FISCAL OFFICER:**

Mrs. Hawkins requested an appropriation move:

\$500.00 from 1000-610-360 to 1000-610-420

Ms. Combs moved Mr. Peterson seconded the above appropriation move. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

ADP will attend the 11/4 meeting.

### **ZONING:**

A lot split was done for 10961 Madison Rd.

BZA hearing is October 22

Plank Road Tavern has been taken down.

Luann Burger explained to the board her position on the BZA is to hear the conditional use application not to hear complaints from the public.

Andrienne Gattozzi is no longer interested in applying for the BZA.

The search for a BZA alternate will continue.

### **ROAD DEPARTMENT:**

Mr. Marsic presented a quote for crack-sealing Hart Rd. A & B at a cost of \$11,896.50 and a quote to crack-seal Woodhill at a cost of \$539.00. Mr. Marsic moved Mr. Peterson seconded to approve the Hart Rd. and Woodhill crack-sealing. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Burrows Rd. (school area) is on the radar for crack-seal.

Dewey Rd. will not have any crack-seal done in 2025.

Damage to Hart Rd. is still being looked into. The address for the property is not posted; but a permit was pulled for construction. Mr. Benesh will locate the paperwork and address.

The 550 is in need of general service. The mirrors have rotted away and will need replaced.

The supply of grit material for winter is good.

Salt will need to be reserved and picked up from the County.

Phone numbers for plowing contacts will need to be exchanged with the County.

The agreement with JNS is complete. Work looks to be started the second week of November.

The 2025-26 Snow & Ice agreement paperwork will be coming in November.

### **CEMETERY:**

Mrs. Hawkins announced that an address was assigned to the cemetery, 9570 Madison Rd.

The draft hold harmless agreement was discussed. The agreement will be for access from the cemetery property to the northern property owned by the Orr's for the purpose of collecting sap. The Trustees will allow this for a 5-year period. (November 2025 to May 2030). Insurance will need to be attached to the agreement in the amount of one million dollars. The agreement will be filled out and presented to Legal. A map of the area that the access drive can be place was presented. The placement is agreeable to both Mr. Holy and Trustees. The map will be an addition to the agreement.

**HALL RENTALS:**

J. Nebelski 12/13/25 MH/K

Mr. Peterson moved Ms. Combs seconded the above rental. All members were in favor. MOTION CARRIED.

The 10/25/25 rental has not submitted a deposit or contract and has not returned calls.

**FEES COLLECTED:**

K. Hawkins 11/21/25 \$125 rental

**PERSONNAL:**

Chief Jonovich requested an executive session.

Ms. Combs moved Mr. Marsic seconded to enter into executive session per ORC 121.22, G (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee with Trustees, Mrs. Hawkins, and Chief Jonovich in attendance. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Executive session was entered at 7:45p.m.

Ms. Combs moved Mr. Marsic seconded to exit executive session and return to regular session. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Executive session exited at 8:08 and regular session was re-entered.

No action was taken regarding the executive session.

Mr. Marsic moved Ms. Combs seconded to enter into executive session per ORC 121.22, G (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee with Trustees, Mrs. Hawkins, and Steve Reckart in attendance. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

Executive session was entered at 8:10p.m.

Mr. Reckart left executive session at 8:45 p.m.

Ms. Combs moved Mr. Peterson seconded to exit executive session and return to regular session. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Executive session exited at 8:59 and regular session was re-entered.

Mr. Marsic moved Ms. Combs seconded to hire Steve Reckart as a part-time worker at \$20.00 per hour not to exceed 25 hours per week, with a start date approximately 11/17/25. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Mr. Reckart was not present when the motion was made. He will be contacted for a decision.

**OTHER:**

The policy and procedure manual section 13.9 Public Notice Policy was discussed. Ms. Combs moved Mr. Marsic seconded to adopt section 13.9 to the policy manual. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

The topic at the GCTA was a county wide reduction of property tax was presented by Chuck Walder and Carolyn Brakey. They provided a letter discussing the idea and ask for feedback. The Townships will fund the tax reduction from their revenue from both inside and outside millage.

Joan McCusker would like to coordinate farm markets during the summer of 2026. <sup>SHE</sup> ~~Mr. Combs~~ will contact. *MS. Combs*

The septic system at the Community Center needs to have a permit with the EPA. An engineer will need to bring the system up to date.

Ms. Combs presented two ambulance bills from Life Force asking for discounts. The ambulance runs were for non-residents. Discussion ensued. Mr. Peterson moved Ms. Combs seconded to allow a discount to be applied. At a call for vote: Mr. Marsic NAY, Mr. Peterson NAY, Ms. Combs NAY. MOTION DENIED. Mrs. Hawkins will forward the paperwork to Life Force.

Mrs. Combs stated that the 2026 OTA conference will be held February 4-6. She would like to attend and recommended that the new Trustee attend.

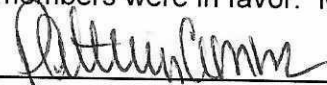
**BUILDING ADDITION:**


The draft drawing from Larsen with changes was received. Discussion ensued. Items that were removed without instruction will be added back. This should be received in the next week. Having Venvidici add the value engineering to the ROM should happen after the drawing are received.

Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Mr. Peterson moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:44 p.m.

  
\_\_\_\_\_  
Patricia Combs, Chairman

  
\_\_\_\_\_  
Karen Hawkins, Fiscal Officer

11/4/25  
Date

**Payment Listing**

10/21/2025 to 10/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
417-2025	10/22/2025	10/13/2025	EP	Bryan A Briskey	\$842.20	O
418-2025	10/22/2025	10/13/2025	EP	Jacqueline M Clay	\$616.62	O
419-2025	10/22/2025	10/13/2025	EP	Joshua D Grigus	\$189.37	O
420-2025	10/22/2025	10/13/2025	EP	Joan S. Jerke	\$21.54	O
421-2025	10/22/2025	10/13/2025	EP	Lori Reckart	\$68.35	O
422-2025	10/22/2025	10/13/2025	EP	Xander J Sedmak	\$151.55	O
423-2025	10/22/2025	10/13/2025	EP	Matthew J Welch	\$160.86	O
428-2025	10/28/2025	10/14/2025	EW	Ohio Public Employees Retirement System	\$1,752.89	O
429-2025	10/21/2025	10/20/2025	CH	Illuminating Company	\$389.70	O
430-2025	10/21/2025	10/20/2025	CH	Verizon	\$76.92	O
431-2025	10/21/2025	10/20/2025	CH	Visa	\$113.62	O
432-2025	10/21/2025	10/20/2025	CH	Illuminating Company	\$31.24	O
433-2025	10/21/2025	10/20/2025	CH	Windstream Western Reserve	\$220.73	O
26575	10/22/2025	10/13/2025	PR	Michael A Taraba	\$616.06	O
26576	10/21/2025	10/20/2025	AW	Geauga County Maple Leaf	\$91.00	O
26577	10/21/2025	10/20/2025	AW	Amazon Capital Services	\$428.99	O
26578	10/21/2025	10/20/2025	AW	Advantage Equipment	\$226.68	O
26579	10/21/2025	10/20/2025	AW	Chagrin Valley Auto Parts	\$16.67	O
26580	10/21/2025	10/20/2025	AW	Chardon Oil Company	\$22.01	O
26581	10/21/2025	10/20/2025	AW	Treasures, State of Ohio	\$150.00	O
26582	10/21/2025	10/20/2025	AW	Geauga County Engineer	\$28,936.41	O
26583	10/21/2025	10/20/2025	AW	Cleveland Plumbing Supply Company	\$144.20	O
26584	10/21/2025	10/20/2025	AW	United States Postal Service	\$339.28	V
26584	10/21/2025	10/20/2025	AW	United States Postal Service	-\$339.28	V
26585	10/21/2025	10/20/2025	AW	United States Postal Service	\$339.28	O
Total Payments:					\$35,606.89	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$35,606.89	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.