

Montville Township Trustees

September 16, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the September 2, 2025 minutes. Ms. Combs moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes as presented. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

CORRESPONDENCE:

Items were passed between each Trustee.

New items received were passed to Ms. Combs: Sheriff report, Grassroots, Letter from Mitchell Jackson.

Geauga County Quarterly Township Dinner Meeting was discussed. RSVP's were given.

PUBLIC COMMENTS:

Kevin Holy asked if any progress has been made with his request to lease part of the cemetery to tap the maple trees. He explained that he could begin installing the tubing before the weather turns. Mr. Holy had sent an e-mail requesting to access the driveway to be able to easily collect sap from the northern neighbor's land. Mrs. Hawkins explained that the information was given to the ~~prosecutor~~ ^{prosecutor} to develop a lease agreement. No paperwork has been received back. Mr. Holy asked to be made aware of progress.

FISCAL OFFICER:

The August 2025 financials were given to each trustee. The packet included:

- Bank reconciliation & Outstanding payments

- Appropriation Status as of 8/29/2025

- Fund Activity as of 8/29/2025

- Payment listing as of 8/29/2025

- Revenue Summary as of 8/29/2025

- Payroll Summary

The following bills need approval:

- Auditor of State \$897.00

- Risk Factor \$1,500.00

- Stryker \$13,076.80

- Suit-Kote \$17,171.00

Ms. Combs moved Mr. Peterson seconded the above bills. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

- Countryside \$520.00

Ms. Combs moved Mr. Peterson seconded the Countryside bill. At a call for vote: Ms. Combs AYE, Mr. Marsic ABSTAIN, Mr. Peterson AYE. MOTION CARRIED.

Mrs. Hawkins requested an appropriation move:

- \$200.00 from 1000-610-360 to 1000-610-420

Mr. Peterson moved Ms. Combs seconded the above appropriation move. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Mrs. Hawkins asked the board appoint William Koons as Proxy for NOPEC. The board agreed.

Ms. Combs will file the proxy paperwork on line.

ZONING:

Mr. Benesh has issued a barn permit for 17533 Burrows Rd.

The application paperwork for a condition use at Pioneer Waterland has been received. It has been given to Heidi Abrams to schedule a hearing.

A complaint has been received from Sue Petrovich in regards to trees being planted on her property. Our APA was contacted. The area would need to be surveyed. Plank Road Tavern has not contacted the Zoning Office. They only signed for the certified letter. Chief Jonovich stated he heard that the building was going to be removed. Mr. Marsic stated he will talk to the contractor to see if they have been hired. Ms. Combs asked if the Board would like to have Adrienne Gattozzi come in for an interview for the Zoning Appeals alternate. They asked Mrs. Hawkins to e-mail her with a time for October 21 at 7:30.

ROAD DEPARTMENT:

Mr. Marsic presented a proposed sign layout for N. Kile Rd. and Hart Rd.(A) curve. The new signage will help with awareness of the bus stop and the curve. Mr. Marsic moved Ms. Combs seconded to have the signs installed on Hart Rd.(A) and N. Kile Rd. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Mr. Marsic presented a proposal to strip N. Kile Rd. from the Engineers Office. Mr. Marsic moved to have N. Kile Rd. striped as proposed by the Engineers Office. At a call for vote: Mr. Peterson NAY, Mr. Marsic NAY, Ms. Combs NAY. MOTION DENIED.

The 2026 Road Project list is due to the Engineers Office October 1. Mr. Marsic is working on figuring out the number of driveway overlays and pipes needed on N. Kile and the number of overlays needed on Burrows Rd. The order of the projects: 1) N. Kile, 2) Burrows Rd., 3) Joann Rd. 4) Burrows by the school. The Engineers Office would like to make a 5-year plan. Mr. Marsic and Mrs. Hawkins will work on the list.

Tree cutting quotes on Burrows Rd. were discussed. The County Engineer quote is lowest; however, they are responsible to do many other services like snow plowing and cannot commit to completing the job and could not provide a complete price that includes labor cost. JNS was the top choice to do the work. JNS is only a tree service. They can schedule the work to be completed. Mr. Marsic will speak to Thompson Township to see if they will be able to help cover the cost. An agreement will need to be completed with JNS.

A work release form was requested from the County Engineer.

A copy of the Resource MOU was requested from the County Engineer.

The only work the County Engineer has scheduled for Montville is to boom mow and road-side mow once this fall.

Depth repairs are complete from the County Engineer.

Crack-sealing is not complete. Suit-Kote is working to schedule another day to complete.

CEMETERY:

Mrs. Hawkins passed an updated list of items completed and to be done at the cemetery to ^{passed} each Trustee and Mr. Benesh. Many items have been completed and all foundations are ~~pared~~ ^{pared}. The mowing contract with Anderson View Landscaping was discussed. A few questions were asked. Mrs. Hawkins will contact Anderson View.

HALL RENTALS:

D. Waxler SR 12/6

A. Sidley MH/K 10/25

Mr. Peterson moved Mr. Marsic seconded the above rentals. All members were in favor. MOTION CARRIED.

FEES COLLECTED:

No fees collected.

PERSONNAL:

Clinton Sestak has signed for the certified letter on 9/5/25. He has not returned his keys. Mr. Peterson will contact Clinton for the key.

Mike Taraba was injured while working on a fire truck on 9/15/25. He was taken to the E.R. by ambulance. He returned to work after his E.R. visit. Paperwork will be filed with Workers Comp.

Mrs. Hawkins stated that she has talked to Richard Plesko. He would like to volunteer to help with projects in the Township. He does not want to be an employee or to be paid. He does not want to plow snow.

OTHER:

Ms. Combs will not be in attendance on 10/7.

Community Day was discussed. The event was successful and larger than in the past. A total cost will be figured.

Thank you, letters/resolutions will be sent.

Chief Jonovich requested a purchase of replacement Nerf bars at a cost of \$1,809.09 for unit 3967. Ms. Combs moved Mr. Peterson seconded the purchase. At a call for vote: Mr. Marsic ABSTAINED, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Chief Jonovich mentioned that unit 3952 is in need of undercoating at a cost of \$450.00

Chief Jonovich stated that NFPA is suggesting that units 25-years old be removed from service. Our pumper would be on this list. A new pumper cost \$750,000 to 1K with a minimum of 2-3 years till delivery.

Mr. Marsic requested the fire department hold a training at the Rte. 6 park to burn the brush pile. October 1, 2025 the burn ban is in effect.

Mr. Marsic stated that the gates are installed at the Rte. 6 park.

A donation from the Eagle's was received for \$750 to the fire department.

Kiera Reckart has passed her FF2 class. An invoice is needed for the Township to pay for the class.

Chief Jonovich reported that when on a mutual aide call to Thompson an ambulance was backed up into the gutter of a home. The gutter was damaged and the truck has some damage. A fall newsletter deadline is approaching. Turn in your articles.

A response to M. Jackson is needed that the Rte. 6 park is under construction and his request to hunt on the property is denied.


Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Ms. Combs moved Mr. Peterson seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:41 p.m.



Patricia Combs, Chairman



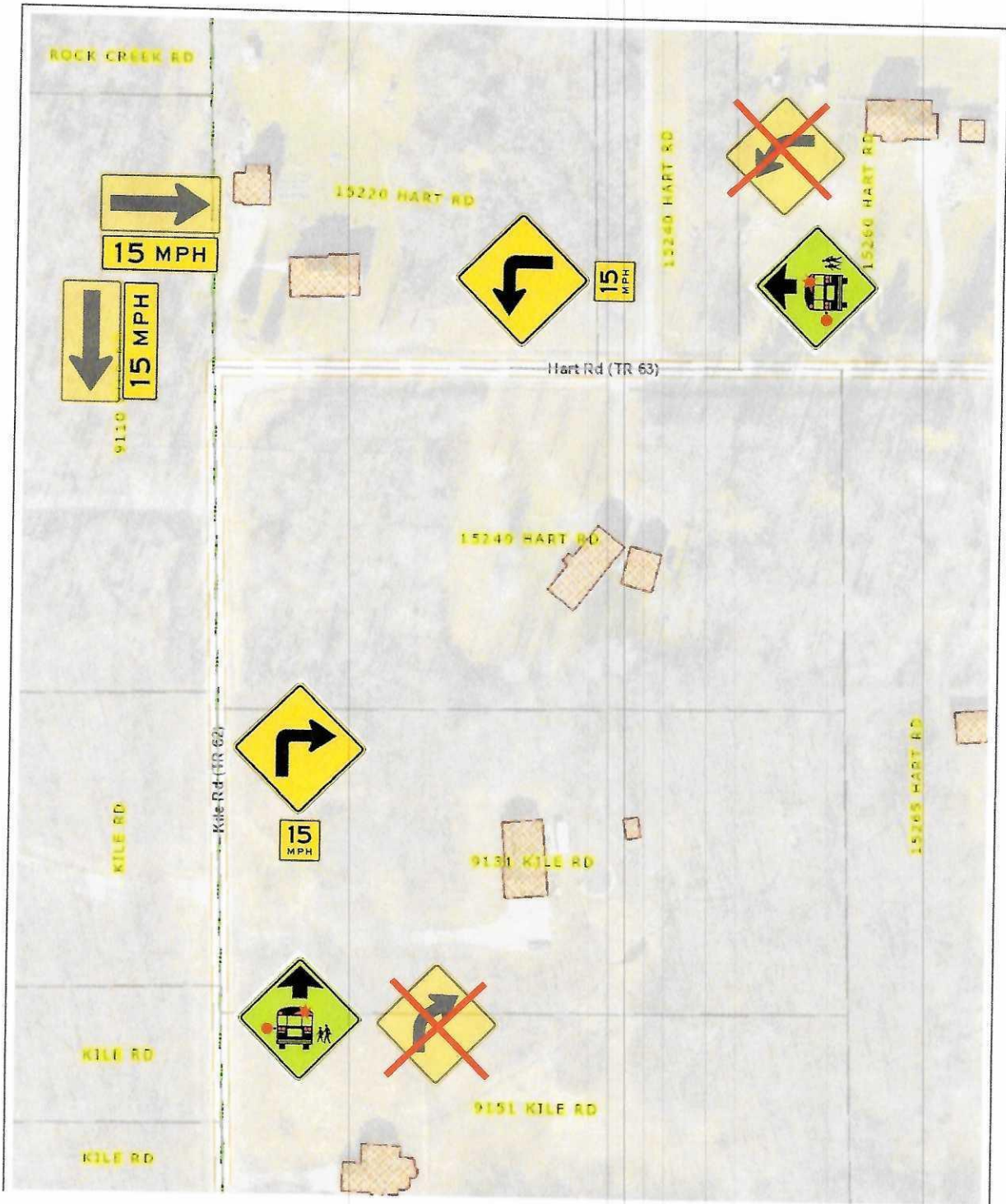
Randal Peterson Co-Chairman

Date

10/7/2025



Karen Hawkins, Fiscal Officer



Payment Listing
9/11/2025 to 9/30/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
375-2025	09/26/2025	09/09/2025	EW	Ohio Public Employees Retirement System	\$1,725.53	O
376-2025	09/24/2025	09/11/2025	EP	Bryan A Briskey	\$919.52	O
377-2025	09/24/2025	09/11/2025	EP	Jacqueline M Clay	\$589.11	O
378-2025	09/24/2025	09/11/2025	EP	Joshua D Grigus	\$75.77	O
379-2025	09/24/2025	09/11/2025	EP	Joan S. Jerke	\$61.05	O
380-2025	09/24/2025	09/11/2025	EP	Lori Reckart	\$46.81	O
381-2025	09/24/2025	09/11/2025	EP	Xander J Sedmak	\$257.19	O
382-2025	09/24/2025	09/11/2025	EP	Matthew J Welch	\$432.20	O
385-2025	09/16/2025	09/16/2025	CH	Ohio Auditor of State	\$897.00	O
386-2025	09/16/2025	09/16/2025	CH	Major Waste Disposal Service, Inc.	\$86.00	O
387-2025	09/16/2025	09/16/2025	CH	Verizon	\$76.57	O
388-2025	09/16/2025	09/16/2025	CH	Illuminating Company	\$402.25	O
389-2025	09/16/2025	09/16/2025	CH	Windstream Western Reserve	\$220.21	O
391-2025	09/16/2025	09/16/2025	CH	Visa	\$296.40	O
392-2025	09/16/2025	09/16/2025	CH	Illuminating Company	\$30.17	O
393-2025	09/16/2025	09/16/2025	CH	Illuminating Company	\$0.50	O
26539	09/12/2025	09/09/2025	AW	Risk Factor	\$1,500.00	O
26540	09/12/2025	09/09/2025	AW	Hanna Derrickson	\$120.00	O
26541	09/16/2025	09/09/2025	RW	Alexa Holbert	\$100.00	O
26542	09/16/2025	09/09/2025	RW	Cecelia Lipscey	\$100.00	O
26543	09/16/2025	09/09/2025	RW	Ellie Rickard	\$50.00	O
26544	09/24/2025	09/11/2025	PR	Michael A Taraba	\$776.98	O
26545	09/16/2025	09/16/2025	AW	IGM Copy Products, Inc.	\$175.23	O
26546	09/16/2025	09/16/2025	AW	Bound Tree Medical, LLC	\$926.92	O
26547	09/16/2025	09/16/2025	AW	Ohio Fire Chiefs' Association	\$100.00	O
26548	09/16/2025	09/16/2025	AW	Hemly Tool Supply, Inc.	\$408.40	O
26549	09/16/2025	09/16/2025	AW	Staples	\$52.20	O
26550	09/16/2025	09/16/2025	AW	Stryker Medical	\$13,076.80	O
26551	09/16/2025	09/16/2025	AW	Life Force Management, Inc.	\$355.16	O
26552	09/16/2025	09/16/2025	AW	Chagrin Valley Auto Parts	\$18.26	O
26553	09/16/2025	09/16/2025	AW	Michael Taraba	\$48.94	O
26554	09/16/2025	09/16/2025	AW	Jim Marsic	\$124.80	O
26555	09/16/2025	09/16/2025	AW	Countryside Truck Service, Inc.	\$520.00	O
26556	09/16/2025	09/16/2025	AW	Lu Ann Burger	\$17.60	O
26557	09/16/2025	09/16/2025	AW	Suit-Kote	\$17,171.00	O
26558	09/16/2025	09/16/2025	AW	University Hospitals	\$55.00	O
Total Payments:					\$41,813.57	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$41,813.57	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch