

# Montville Township Trustees

October 7, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.  
Regular Meeting

The meeting was called to order by Randy Peterson, Vice-chairman, at 7:00 p.m. Members present were Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the September 16, 2025 minutes. Mr. Peterson moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes with the correction of the spelling of "prosecutor and poured". At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

## **CORRESPONDENCE:**

Items were passed between each Trustee.

New items received were passed to Mr. Peterson included: Sheriff report, Grassroots, August Zoning Commission minutes, Food Inspection report, Letter from RKPT. Department of Aging newsletter was posted.

## **PUBLIC COMMENTS:**

Luann Burger requested time to speak with the Board before the October 22<sup>nd</sup> BZA hearing. Craig from Anderson View Landscaping was present to discuss his services for the 2026 lawn mowing season at the Cemetery. Discussion ensued. Mr. Peterson moved Mr. Marsic seconded to obtain services up to \$14,200 for moving, trimming and fall clean-up for the cemetery for 2026. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED. An Agreement will need to be completed with insurance and workers comp. paperwork.

## **FISCAL OFFICER:**

The September 2025 financials were given to each trustee. The packet included:

- Bank reconciliation & Outstanding payments
- Appropriation Status as of 9/30/2025
- Fund Activity as of 9/30/2025
- Payment listing as of 9/30/2025
- Revenue Summary as of 9/30/2025
- Payroll Summary

## **FIRE DEPARTMENT:**

Chief Jonovich reported 304 runs YTD, 28 in September, 5 in October.

A warranty for the FIT machine was presented for a 2-year term at \$2,660. Mr. Peterson moved Mr. Marsic seconded to purchase the warranty for the FIT machine. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Chief Jonovich requested an executive session for personnel.

Mr. Peterson moved Mr. Marsic seconded to enter into executive session per ORC 121.22, G (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee with Trustees, Mrs. Hawkins, and Chief Jonovich in attendance. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED. Executive session was entered at 7:17p.m.

Mr. Peterson moved Mr. Marsic seconded to exit executive session and return to regular session. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Executive session exited at 7:22 and regular session was re-entered.

No action was taken regarding the executive session.

## **FIRE ADDITION:**

A proposal from Larsen Architects was discussed for \$2,000 to adjust the plans. Discussion ensued to remove: dorm walls, 1 bathroom, 6 ft of concrete in front of the bay doors, shorten the depth of the app. bay, and shorten the distance between bay doors. Mr. Peterson moved Mr.

Marsic seconded to approve the proposal for \$2,000 to redraw the plans. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.  
Mrs. Hawkins will contact Larsen Architects to proceed.

**BUILDINGS/GROUNDS/PARKS:**

Mr. Peterson stated that furnace filters were changed in the Main Hall and Trustees area. Mums were planted at the hall entrance.

Mr. Marsic updated the progress at the Rte. 6 park. The east side culvert was installed, the west side was re-seeded, the gate is installed and locked. Keys to the lock were distributed. Mr. Marsic is looking at a solar light for the parking lot.

**HALL RENTALS:**

No new rentals

**FEES COLLECTED:**

D. Waxler \$50 deposit and contract

Montville Highlanders Snowmobile Club \$100 deposit, \$200 rental and contract (this is the last time for a discounted rate for the club (2027 rental will be at full rate)).

**PERSONNEL:**

None

**OTHER:**

**ROAD DEPARTMENT:**

The JNS Tree Service agreement was signed.

The 3<sup>rd</sup> quarter Rental Resource invoice was received. Discussion ensued. Mr. Weigle was asked by Burrows Rd. was crack-sealed by the County. He replied that the seal was applied to the patches by Sidley Rd. and the old school. Mr. Marsic moved Mr. Peterson seconded to approve the \$28,936.41 invoice. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Joann Dr. has been crack-sealed. It took more material than the estimate.

Hart Rd. was only partly crack-sealed. Mr. Marsic would like to see it finished. He will contact Suit-Kote for an estimate.

*Dewey* Dewey Rd. and Woodhill have had no crack-seal.

The new signage for Hart Rd. will be on the 4<sup>th</sup> quarter Rental Resource invoice.

Boom mowing and road side mowing is in progress by the County.

Mr. Marsic proposed getting the 1998 International running and selling the truck with the plow.

The township has no "back-up" person to plow. Mr. Benesh is currently the only person.

N. Kile has a broken berm. It is a concern that the asphalt chunks will be plowed into yards. Mr. Weigle will have the area checked.

The 2025-2026 snow plowing contact with the County has not been received. Mrs. Hawkins will inquire at the Commissions office.

**CEMETERY:**

Mrs. Hawkins proposed having an address assigned to the Cemetery. There is no cost, just an application to the County. The Board agreed that it would be good to have an address.

Holes in the driveway need to be filled.

Roadside mowing would make snow removal and the area cleaned up.

**ZONING:**

BZA hearing is October 22.

Mr. Marsic stated that he has heard that the Plank Road Tavern was to be demolished the week of 10/13. The pavilion will remain.

New letter items need to be turned in.

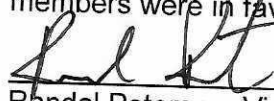
The cost for community day was distributed. The cost was \$4,156.30, donations totaled \$2,520 for a final cost of \$1,636.30.

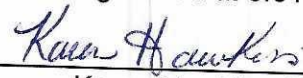
Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

September obligations for State Tax, School Income Tax, OPERS and Federal Withholdings were signed.

With no other business, Mr. Peterson moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:01 p.m.

  
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Randal Peterson, Vice-chairman

  
\_\_\_\_\_  
Karen Hawkins, Fiscal Officer

10/21/25  
Date

**Payment Listing**

October 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
395-2025	10/08/2025	10/01/2025	EP	Bryan A Briskey	\$714.64	O
396-2025	10/08/2025	10/01/2025	EP	Jacqueline M Clay	\$616.62	O
397-2025	10/08/2025	10/01/2025	EP	Joshua D Grigus	\$298.65	O
398-2025	10/08/2025	10/01/2025	EP	Joan S. Jerke	\$89.77	O
399-2025	10/08/2025	10/01/2025	EP	Lori Reckart	\$71.93	O
400-2025	10/08/2025	10/01/2025	EP	Xander J Sedmak	\$452.03	O
402-2025	10/08/2025	10/01/2025	EP	Patricia A Combs	\$1,039.01	O
403-2025	10/08/2025	10/01/2025	EP	Karen L Hawkins	\$1,725.17	O
404-2025	10/08/2025	10/01/2025	EP	Ronald G Jonovich	\$916.07	O
405-2025	10/08/2025	10/01/2025	EP	James H Marsic	\$1,039.77	O
406-2025	10/08/2025	10/01/2025	EP	Randal C Peterson	\$1,005.84	O
408-2025	10/08/2025	10/03/2025	EP	Heidi A Abrams	\$53.86	O
409-2025	10/08/2025	10/03/2025	EP	Michael R Benesh	\$722.59	O
411-2025	10/07/2025	10/06/2025	CH	Illuminating Company	\$119.45	O
412-2025	10/07/2025	10/06/2025	CH	Illuminating Company	\$636.81	O
413-2025	10/07/2025	10/06/2025	CH	Enbridge Gas Ohio	\$91.94	O
414-2025	10/07/2025	10/06/2025	CH	Windstream Western Reserve	\$203.11	O
415-2025	10/07/2025	10/06/2025	CH	Major Waste Disposal Service, Inc.	\$86.00	O
26560	10/08/2025	10/01/2025	PR	Michael A Taraba	\$619.34	O
26561	10/07/2025	10/06/2025	AW	Geauga County Township Association	\$102.00	O
26562	10/07/2025	10/06/2025	AW	Staples	\$24.20	O
26563	10/07/2025	10/06/2025	AW	Countryside Truck Service, Inc.	\$1,656.59	O
26564	10/07/2025	10/06/2025	AW	Ullman Oil Company	\$1,381.37	O
26565	10/07/2025	10/06/2025	AW	ASAP Sanitary Services, LLC	\$54.34	O
26566	10/07/2025	10/06/2025	AW	Chagrin Valley Auto Parts	\$107.50	O
26567	10/07/2025	10/06/2025	AW	Bound Tree Medical, LLC	\$23.78	O
26568	10/07/2025	10/06/2025	AW	OTARMA	\$43,085.00	O
26569	10/07/2025	10/06/2025	AW	Staples	\$104.52	O
26570	10/07/2025	10/06/2025	AW	Suit-Kote	\$17,171.00	O
26571	10/07/2025	10/06/2025	AW	Heidi Abrams	\$64.01	O
26572	10/07/2025	10/06/2025	AW	Life Force Management, Inc.	\$546.70	O
26573	10/07/2025	10/06/2025	AW	Hemly Tool Supply, Inc.	\$232.24	O
26574	10/07/2025	10/06/2025	AW	DeSantis Solutions	\$235.91	O
Total Payments:					\$75,291.76	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$75,291.76	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.