

## Montville Township Trustees

April 15, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.  
Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the April 1, 2025 minutes. The spelling of "brakes" was corrected. Ms. Combs moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes with the correction. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

### **CORRESPONDENCE:**

Items were passed between each Trustee.

Items passed to Ms. Combs were: First Energy info. Packet, Geauga-Trumbull Waste Mgmt. plan on a flash drive.

### **PUBLIC COMMENTS:**

Mr. Rice and Mr. Carlson from Metzenbaum attended and gave a presentation about the services provided for Geauga County from his organization.

### **FISCAL OFFICER:**

The following bill need approval:

Ohio Auditor quarterly invoice \$879.00

Ms. Combs moved Mr. Peterson seconded the above bills. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Countryside \$765.00

Ms. Combs moved Mr. Peterson seconded the above bills. At a call for vote: Mr. Marsic ABSTAIN, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

The March 2025 financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments

Appropriation Status as of 3/31/25

Fund Activity as of 3/31/25

Payment listing as of 3/31/25

Revenue Summary as of 3/31/25

Payroll Summary

**RESOLUTION 2025-8** was read. Mr. Peterson moved Ms. Combs seconded **RESOLUTION 2025-8** for the disposal of general office items. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

**RESOLUTION 2025-9** was read. Mr. Peterson moved Ms. Combs seconded **RESOLUTION 2025-9** for the disposal of 13 Fire Department computers. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Generac maintenance was discussed. The contract for yearly maintenance will be mailed back and scheduled.

The USDA was sent the water and GPR results. The items were requested to be placed into the file since they had been requested by the USDA at an earlier time and now that the tests were completed by Montville the USDA determined they were not needed.

The USDA has sent over a request for the Architect contract/agreement. At this time, we do not have they type of contract the USDA is looking for. The request was sent to JP for him to be aware and to comprise the needed information. JP has responded and is working on the needed agreement for the USDA.

An e-mail was received from the USDA stating they can obligate our 2022 CDS Funds along with a request for form 1940-1 and 1942-46. The forms were signed and the Letter of Conditions

accepted. The Letter of Conditions contains other items that will need to be secured and submitted to the USDA.

The ARPA report for 2025 has been submitted. This showed all the funds were obligated and expended before the December 2024 deadline.

**CEMETERY:**

None.

**ZONING:**

Mr. Benesh has issued permits for 16330 Hart Rd. (Ag.) and to 16380 Leggett Rd. (barn)

The letter to Plank Road Tavern has been mailed with no response. Another copy will be sent via certified mail.

Properties of concern were discussed:

Structure on 166, private drive is falling in.

Home on 528 near Joann Dr. the roof has a hole in. Property is up for sale.

MRH has never called the zoning office.

The corner store will not be placing a pole sign on the property. They will just replace the sign on the building.

HB315 was discussed. The public will be notified in the next newsletter before beginning to publish only on the township website.

A candidate has sent a letter of interest for a zoning position. The information will be held until the person becomes a resident of Montville. Mrs. Hawkins will contact her to let her know.

The former Arp property is advertising a business. Mr. Benesh will contact.

**ROAD DEPARTMENT:**

The County Engineers office was to send a representative to discuss the road work needed in 2025. They are not in attendance.

Mr. Marsic distributed a list of road-way work he suggests getting done to each road in 2025.

Crack sealing was stressed to be of high priority. Price quotes should be available for review in May.

The County will be asked to road-side mow two times this year. Mr. Benesh will mow if needed.

Kile Rd. "North" will need prep work for the 2026 paving project.

Burrows Rd. (East from 528 to County line) will need prep work for the 2026 improvement project.

Burrows Rd. (paved section) needs to be watched.

Joann Rd. is needing some attention: holes need to be filled before crack-sealing.

A delivery of cold-patch is planned.

Hart Rd. "D" needs to have the hole filled and work at the end.

Sun Rd. will need aggregate and to be graded out this summer.

Mrs. Hawkins explained that the Engineers Office has sent a new Rental Resource Resolution. She has reviewed and needs to discuss with the engineers the changes for the changes do not seem to fit the way Montville uses the Rental Resource program.

A proposal for work on Burrows Rd. (East from 528 to County Line) was received from Thompson Township. Discussion ensued that all the work needed is not on the proposal. No decisions were made.

**HALL RENTALS:**

The rental of 4/19/25 did not take place.

Montville Highlanders Snowmobile Club, MH/K 4/4/26 (last year with reduced fee)

Mr. Peterson moved Ms. Combs seconded the above rental. All members were in favor.

MOTION CARRIED.

**FEES COLLECTED:**

None.

**PERSONNAL:**

None.

**OTHER:**

Driving checks will be done for all employees who drive vehicles owned by the township. Forms were distributed to the Fire Department, Mr. Marsic, Mr. Benesh and Mr. Sestak.

A "Thank you " letter was signed by Trustees to be sent to Mr. Dombrowski.

The "Welcome" sign on 86 & Burrows will be repainted.

Mr. Benesh asked if electronics were to be collected at Clean-up Day 2025. He will make arrangements with the Geauga-Trumbull Waste Management Geauga facility.

The roof maintenance from Gold Start was completed.

The Social Committee will meet 4/16 at 7:00 regarding Community Day 2025.

Larsen Architects sent a drawing showing the discussed changes. Discussion was postponed until the next meeting.

Ms. Combs briefed everyone of the Grant application from Representative Joyce.

Chief Jonovich requested the purchase of new EVOC class workbooks. Estimated cost \$300.

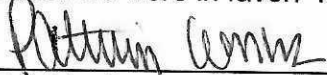
Ms. Combs moved Mr. Peterson seconded to purchase the class workbooks. At a call for vote:


Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.


Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Ms. Combs moved Mr. Peterson seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:57 p.m.

  
\_\_\_\_\_  
Patricia Combs, Chairman

  
\_\_\_\_\_  
Karen Hawkins, Fiscal Officer

  
\_\_\_\_\_  
Date



**Resolution to dispose**  
**Montville Township, Geauga County, Ohio**

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 14<sup>th</sup> day of April, 2025 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic and Randal Peterson

**WHEREAS**, the Montville Township Board of Trustees has determined that there is no longer a true and real need for the seven (7) Fugitzu laptop computers and six (6) Panasonic laptop computers. The laptop computers are obsolete and unfit for the use for which they were acquired; and

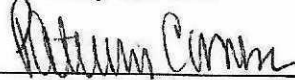
**WHEREAS**, the Montville Township Board of Trustees has determined that the items have no value (\$0.00); and

**WHEREAS**, section 505.10 (A)(7) of the Ohio Revised Code authorizes the Montville Township Board of Trustees to dispose of said property by discarding or salvage of said property.

**NOW THEREFORE, BE IT RESOLVED** by the Montville Township Board of Trustees that the seven (7) Fugitzu laptop computers and six (6) Panasonic laptop computers be properly disposed of by an elected Township official at the Geauga-Trumbull Solid Waste Management Geauga County Facility.

Voting thereon:

Vote

  
Patricia Combs

Yea

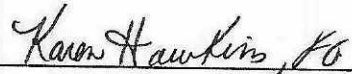
  
Jim Marsic

YEA

  
Randal Peterson

Yea

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 14<sup>th</sup> day of April, 2025.

  
Karen Hawkins, Fiscal Officer

**Resolution to dispose**  
**Montville Township, Geauga County, Ohio**

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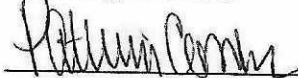
**WHEREAS**, the Montville Township Board of Trustees has determined that there is no longer a true and real need for the fax machine, time clock, and vacuum. The equipment is no longer working and is obsolete and unfit for the use for which it was acquired; and

**WHEREAS**, the Montville Township Board of Trustees has determined that the items have no value (\$0.00); and


**WHEREAS**, section 505.10 (A)(7) of the Ohio Revised Code authorizes the Montville Township Board of Trustees to dispose of said property by discarding or salvage of said property.

**NOW THEREFORE, BE IT RESOLVED** by the Montville Township Board of Trustees that the electronics be properly disposed of by an elected township official at the Geauga-Trumbull Solid Waste Management Geauga County Facility.

Voting thereon:

  
Patricia Combs

  
Jim Marsic

  
Randal Peterson

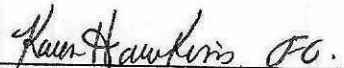
Vote

Yea

Yea

Yea

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 14<sup>th</sup> day of April, 2025.

  
Karen Hawkins, Fiscal Officer

**Payment Listing**

UAN v2025.2

4/15/2025 to 4/30/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
153-2025	04/28/2025	04/09/2025	EW	Ohio Public Employees Retirement System	\$1,553.90	O
154-2025	04/23/2025	04/14/2025	EP	Bryan A Briskey	\$1,151.47	O
155-2025	04/23/2025	04/14/2025	EP	Jacqueline M Clay	\$459.14	O
156-2025	04/23/2025	04/14/2025	EP	Joshua D Grigus	\$377.49	O
157-2025	04/23/2025	04/14/2025	EP	Joan S. Jerke	\$114.91	O
158-2025	04/23/2025	04/14/2025	EP	Lori Reckart	\$75.53	O
159-2025	04/23/2025	04/14/2025	EP	Xander J Sedmak	\$533.09	O
160-2025	04/23/2025	04/14/2025	EP	Michael A Taraba	\$302.66	O
162-2025	04/15/2025	04/14/2025	CH	Ohio Auditor of State	\$879.00	O
162-2025	04/17/2025	04/17/2025	NEG ADJ	Ohio Auditor of State	-\$3.00	O
163-2025	04/15/2025	04/14/2025	CH	Major Waste Disposal Service, Inc.	\$86.00	O
165-2025	04/15/2025	04/14/2025	CH	Illuminating Company	\$416.94	O
166-2025	04/15/2025	04/14/2025	CH	Visa	\$837.37	O
167-2025	04/15/2025	04/14/2025	CH	Illuminating Company	\$31.80	O
168-2025	04/15/2025	04/14/2025	CH	Illuminating Company	\$1.00	O
26427	04/15/2025	04/14/2025	AW	Treasures, State of Ohio	\$150.00	O
26428	04/15/2025	04/14/2025	AW	The Legal News Publishing Co.	\$336.41	O
26429	04/15/2025	04/14/2025	AW	Technicholl Signs & Graphics	\$175.00	O
26430	04/15/2025	04/14/2025	AW	Biosolutions, LLC	\$719.00	O
26431	04/15/2025	04/14/2025	AW	Geauga County Township Association	\$280.00	O
26432	04/15/2025	04/14/2025	AW	Karen Hawkins	\$37.80	O
26433	04/15/2025	04/14/2025	AW	Hemly Tool Supply, Inc.	\$169.82	O
26434	04/15/2025	04/14/2025	AW	Countryside Truck Service, Inc.	\$765.00	O
26435	04/15/2025	04/14/2025	AW	Gold Star Roofing, LLC	\$300.00	O
26436	04/15/2025	04/14/2025	AW	Chardon Oil Company	\$56.22	O
26437	04/15/2025	04/14/2025	RW	Jacqueline Clay	\$100.00	O
26438	04/15/2025	04/14/2025	AW	Dawn Boehnlein-Candow	\$50.00	O
26439	04/15/2025	04/15/2025	AW	Jan Farinacci's Professional Rental, Inc.	\$573.49	O
26440	04/15/2025	04/15/2025	AW	Ronald G. Jonovich	\$1,622.67	O
Total Payments:					\$12,152.71	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$12,152.71	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.