

Montville Township Trustees

March 18, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the March 4, 2025 minutes. Ms. Combs moved Mr. Peterson seconded to waive the reading of the minutes and to accept the minutes as presented. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Ms. Combs asked if there were any comments, additions, or corrections to the February 25, 2025 joint work-session minutes. Ms. Combs moved Mr. Peterson seconded to waive the reading of the minutes and to accept the minutes as presented. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

CORRESPONDENCE:

Items were passed between each Trustee.

Items passed to Ms. Combs were: Grassroots and Sheriff report.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

The following bills need approval:

Enbridge Gas \$2,217.30

ESO \$2,901.35

Ms. Combs moved Mr. Peterson seconded the above bills. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Attendance for the April Geauga Township Association Dinner was discussed. Mr. Marsic, Ms. Combs and Mrs. Hawkins will attend.

RESOLUTION 2025-6 was discussed and read. Mr. Peterson moved Ms. Combs seconded **RESOLUTION 2025-6** for the permanent appropriations for 2025. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

CEMETERY:

None.

ROAD DEPARTMENT:

Mr. Marsic joined the meeting at 7:06

Mr. Marsic stated that he has not heard from Thompson Township about Burrows Rd. plan changes.

Mr. Benesh reported that he completed the sign review on all roads. Twelve (12) signs were reported missing.

Cold patch will need to be ordered to fill pot holes.

Crack seal will need to be applied to Joann Rd., Whitney Rd., Burrows Rd. and Dewy Rd..

Joann Rd. needs work. With no crack seal applied in 2024, water has gotten under the road.

Hart Rd. "A" is looking to be holding.

Hart Rd. "D" can use chip 'n seal

The County Engineer should come to a meeting in April.

ZONING:

Paperwork is being reviewed for ^{assigned to Montville} ~~the~~ the Country store sign and for a home on Leggett & ~~Dewy~~ Dewey Rd.

No permits were issued.

Ms. Combs asked Mr. Benesh to send a letter to inquire ^{on} on the intentions of the Plank Road Tavern.

Mr. Marsic stated that MRH has talked to him about adding a building to the property. MRH was instructed to see Mr. Benesh.

H.B. 315 will take effect April 2. Zoning will need to be aware of the new changes.

HALL RENTALS:

No new rentals.

FEES COLLECTED:

S. Dennis \$100 deposit & contract

A. Holbert \$100 deposit & contract

No word has been heard from J. Clay regarding the payments due and the NSF.

The Ledgemont Baseball Association has called that the check issued in 2024 to them was burned in a house fire. Mrs. Hawkins will re-issue the check after contacting the Auditors office; since, the check was from a prior year.

PERSONNAL:

Workers Comp. is scheduling surgery for Mr. DiFranco.

Ms. Combs moved Mr. Peterson seconded to enter into executive session per ORC 121.22, G

(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee with Trustees, Mrs. Hawkins, and Chief Jonovich present.

At a call for roll: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Executive session was entered at 7:49p.m.

Mr. Peterson moved Mr. Marsic seconded to leave executive session and return to regular

session. At a call for roll: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED. Regular session entered at 7:52 p.m.

FIRE DEPARTMENT:

A drawing from Larsen Architects was received of the proposed building. Discussion ensued. Expanding more to the east side of the "bays", adding storage in the new bay area, and changing the storage room to an exercise room was suggested. Scheduling another meeting with the Architects should be planned; however, the committee should review the drawing and bring any changes to the meeting.

OTHER:

The newsletter went to print.

GPR testing was completed this morning. Reports will follow.

The water test results have not been received.

NOPEC Community Grant was awarded for Community Day 2025 for \$1,000.

The contract for Risk Factor was signed without needing their workers comp.

Mrs. Hawkins explained that the new UAN computer and printer have been received and the transfer of information has begun. The old UAN computer will have all the files removed then the equipment, laptop and printer are a donation to the Township from the Auditor of State.

Mrs. Hawkins suggested moving the old UAN computer (laptop) and printer to the zoning office, transferring the old desk top computer files to the laptop; then the desk top can be removed from service.

The office will need a few items to bring the office up to date. A cable to secure the laptop to the desk, a second monitor, and a wireless keyboard and mouse were discussed for purchase. Trustees were in favor of the purchases.

When all of the hardware is set up in the office the copier can be used by Mrs. Abrams for the zoning documents printing.

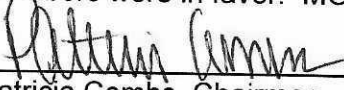
Ms. Combs explained that the CPF Grant with David Joyce's Office is open. The deadline is March 20. She asked for help in filing the grant for the fire addition or the park. Mr. Marsic stated he will send information for the park to Ms. Combs.

The Social Committee will meet March 19 at 7:00 p.m. in the social room to discuss events for Community Day 2025.

Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

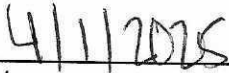
With no other business, Ms. Combs moved Mr. Peterson seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:17 p.m.



Patricia Combs, Chairman



Karen Hawkins, Fiscal Officer



Date

Payment Listing

3/18/2025 to 3/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
113-2025	03/26/2025	03/11/2025	EW	Ohio Public Employees Retirement System	\$1,670.81	O
114-2025	03/26/2025	03/14/2025	EP	Bryan A Briskey	\$811.28	O
115-2025	03/26/2025	03/14/2025	EP	Jacqueline M Clay	\$308.68	O
116-2025	03/26/2025	03/14/2025	EP	Joshua D Grigus	\$474.39	O
117-2025	03/26/2025	03/14/2025	EP	Joan S. Jerke	\$147.23	O
118-2025	03/26/2025	03/14/2025	EP	Lori Reckart	\$68.35	O
119-2025	03/26/2025	03/14/2025	EP	Xander J Sedmak	\$151.55	O
120-2025	03/26/2025	03/14/2025	EP	Clinton Sestak	\$29.60	O
121-2025	03/26/2025	03/14/2025	EP	Michael A Taraba	\$593.00	O
123-2025	03/18/2025	03/17/2025	CH	Major Waste Disposal Service, Inc.	\$86.00	O
124-2025	03/18/2025	03/17/2025	CH	Illuminating Company	\$417.44	O
125-2025	03/18/2025	03/17/2025	CH	Verizon	\$77.75	O
126-2025	03/18/2025	03/17/2025	CH	Illuminating Company	\$32.70	O
127-2025	03/18/2025	03/17/2025	CH	Visa	\$51.28	O
26410	03/18/2025	03/13/2025	RW	Mike Benesh	\$50.00	O
26411	03/18/2025	03/17/2025	AW	IGM Copy Products, Inc.	\$199.71	O
26412	03/18/2025	03/17/2025	AW	Northeastern Communications	\$18,090.21	O
26413	03/18/2025	03/17/2025	AW	ESO Solutions, Inc.	\$2,901.35	O
26414	03/18/2025	03/17/2025	AW	Staples	\$231.20	O
26415	03/18/2025	03/17/2025	AW	Life Force Management, Inc.	\$378.19	O
Total Payments:					\$26,770.72	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$26,770.72	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Resolution No. 2025-6

The **Board of Trustees** of Montville Township, Geauga County, Ohio, met in regular session on the 18th day of March, 2025 in at the office of the Montville Township Trustees with the following members present:

Patricia Combs
James Marsic
Randal Peterson

Ms. Peterson moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Trustees* of Montville Township, Geauga County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending **December 31st, 2025**, the following sums be and the same are hereby set aside and **appropriated** for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

General Fund -1000

General Government

Salaries	\$	71,000.00
Other	\$	55,850.00
Total General Governmet	\$	<u>126,850.00</u>

Public Works

Salaries	\$	5,000.00
Other		120,445.00
Total Public Works	\$	<u>125,445.00</u>

Cemetery

Salaries	\$	2,000.00
Other	\$	810.00
Total Cemetery	\$	<u>2,810.00</u>

Parks/Recreation

Total Parks/Recreation	\$	<u>24,200.00</u>
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Highways-Misc.

Total Capital Outlay	\$	<u>25,000.00</u>
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Transfer out

Transfer out to reserve fund	\$	<u>40,000.00</u>
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TOTAL GENERAL FUND

\$ 344,305.00

Motor Vehicle License Tax -2011

Public Works

Other	\$	18,000.00
Capital Outlay	\$	-

TOTAL MOTOR VEHICLE LICENSE FUND

\$ 18,000.00

Gasoline Tax Fund-2021

Public Works

Other \$ 127,400.00
Total Public Works \$ 127,400.00

Capital Outlay \$ 95,000.00

Transfer out to reserve fund \$ 80,000.00

TOTAL GASOLINE TAX FUND \$ **302,400.00**

Road & Bridge Fund-2031

Public Works

Salaries \$ 14,000.00

Other \$ 242,463.00

Total Public Works \$ 256,463.00

Capital Outlay \$ 70,000.00

Transfer out to reserve fund \$ 85,000.00

TOTAL ROAD & BRIDGE FUND \$ **411,463.00**

Cemetery Fund-2041

Cemeteries

Salaries \$ 6,500.00

Other \$ 14,120.00

TOTAL CEMETERY FUND \$ **20,620.00**

Fire Fund-2111

Public Safety

Salaries \$ 166,000.00

Other \$ 266,150.00

\$ 432,150.00

Capital Outlay - loan

TOTAL FIRE FUND \$ **432,150.00**

Zoning Fund-2181

General Government

Salaries \$ 3,000.00

Other \$ 1,865.00

TOTAL ZONING FUND \$ **4,865.00**

Motor Vehicle Permissive Tax Fund-2231

Public Works

Salaries

Other

Total Public Works

\$ -

Capital Outlay

\$ 5,000.00

TOTAL MOTOR VEHICLE PERMISSIVE TAX FUND

\$ 5,000.00

Ambulance & Emergency Rescue Fund-2281

Public Safety

Salaries

Other

\$ 12,000.00

\$ 67,550.00

TOTAL AMBULANCE & EMERGENCY RESUCE FUND

\$ 79,550.00

Gov. Funds Capital Project/Fire Station-4301

Capital Outlay

Other

\$ 1,250,000.00

TOTAL GOV. FUNDS CAPITAL PROJECT/FIRE STATION

\$ 1,250,000.00

Cemetery Bequest Fund-9751

Capital Outlay

Other

\$ 10.00

TOTAL CEMETERY BEQUEST FUND

\$ 10.00

GRAND TOTAL OF ALL FUNDS

\$ 2,868,363.00

Ms. Combs seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Patricia Combs, Trustee

Patricia Combs

James Marsic, Trustee

Randal Peterson, Trustee

Randal Peterson

WITNESS my signature, this 18th day of March 2025

Karen Hopkins, FO
Fiscal Officer, Montville Township, Geauga Co.