

Montville Township Trustees

March 4, 2025

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the February 4, 2025 minutes. Ms. Combs corrected the date of the 2025 Community Day to September 13. Ms. Combs moved Mr. Peterson seconded to waive the reading of the minutes and to accept the minutes with correction. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

Ms. Combs asked if there were any comments, additions, or corrections to the February 18, 2025 minutes. Ms. Combs moved Mr. Marsic seconded to waive the reading of the minutes and to accept the minutes as submitted. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

CORRESPONDENCE:

Items were passed between each Trustee.

The Department of Aging Newsletter was posted.

Items passed to Ms. Combs included: 911 – Program letter, Auditor of State Bulletin 2025-003, Workers Compensation letter, AFG Contract, Zoning Commission January and Organizational minutes, Zoning Appeals January and Organizational minutes.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

The February 2025 financials were given to each trustee. The packet included:

- Bank reconciliation & Outstanding payments
- Appropriation Status as of 2/28/25
- Fund Activity as of 2/28/25
- Payment listing as of 2/28/25
- Revenue Summary as of 2/28/25
- Payroll Summary

The following bills need approval:

Countryside \$1,113.42

Mr. Peterson moved Ms. Combs seconded the Countryside bills. At a call for vote: Mr. Marsic ABSTAIN, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Ullman Oil \$859.02 & \$697.02

Northeastern Air Control \$6,850.00

Ms. Combs moved Mr. Marsic seconded to approve the above bills. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Mrs. Hawkins asked for an appropriation move:

From 1000-110-330 to 1000-110-410 \$225.00

Ms. Combs moved Mr. Marsic seconded to approve the above appropriation move. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Figures for 2025 permanent appropriations were given to Trustees. **RESOLUTION 2025-6** was attached. Mrs. Hawkins explained that funds were placed to accommodate the road project as discussed regarding Burrows Rd., outsourced crack sealing, Rte. 6 park improvements, and cemetery monument repairs. No discussion ensued.

FIRE DEPARTMENT:

Chief Jonovich reported 98 calls YTD, 50 in February, 5 in March.

A training grant has been awarded for \$3,200. Mike Taraba was the Firefighter to apply. He will receive the reimbursement when the funds are received.

The furnace in the bays has been replaced.

The MDT computers have been received and taken to the Sherriff office for programing.

The Sherriff is working on the Accident Report.

Mrs. Hawkins explained that she found 2 extra staffing shifts clocked in on 2/13/25. Discussion ensued. Mr. Marsic moved Ms. Combs seconded to approve the extra shifts for staffing on 2/13/25. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

BUILDING/GROUNDS:

Mr. Peterson stated that the hallway by the ladies' room has been painted and the picture hung in the meeting room.

Ms. Combs stated that the water samples have been taken to the lab.

Ms. Combs asked about the area for Bloodhound to investigate. The Fire department is aware of the oil separator tank location.

HALL RENTALS:

C. Sestek 3/29 SR – employee

S. Dennis 4/12 MH/K

S. Lipsey 8/2 MH/K

Mr. Peterson moved Ms. Combs seconded the above hall rental. All members were in favor. MOTION CARRIED.

FEES COLLECTED:

C. Sestek \$50 deposit, \$50 rental & contract

J. Clay \$100 deposit, \$125 rental & contract

The checks from J. Clay were returned NSF. Mr. Peterson will follow up.

OTHER:

Ms. Combs is working with Mr. Modic regarding the transition to a .gov. The move should be seem-less to everyone.

The Newsletter deadline is this week. Please, submit your articles.

Mr. Marsic wanted to thank Mr. Dombrowski for the removal of his home.

The meeting regarding Burrows Rd. that took place 2/25/25 was well attended and productive for both townships; however, further talks are needed as the meeting brought to light items not anticipated by the County Engineer in the preliminary plans. Work will still continue on berms and pipes.

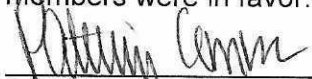
N. Kile is still to be completed in 2026. 2025 will continue to continue to do prep-work. The cost is estimated between \$375,000 to \$400,000. It will be split between Hambden and Montville equally. OPWC will be applied for to help cover the cost.

Social Committee will meet March 19 at 7:00 p.m. to discuss 2025 Community Day.

Purchase orders were signed.

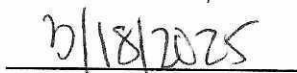
Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Ms. Combs moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:13 p.m.



Patricia Combs, Chairman


Karen Hawkins, Fiscal Officer



Date

Payment Listing

March 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
83-2025	03/05/2025	02/28/2025	EP	Patricia A Combs	\$950.84	O
84-2025	03/05/2025	02/28/2025	EP	Karen L Hawkins	\$1,615.80	O
85-2025	03/05/2025	02/28/2025	EP	Ronald G Jonovich	\$733.96	O
86-2025	03/05/2025	02/28/2025	EP	James H Marsic	\$951.75	O
87-2025	03/05/2025	02/28/2025	EP	Randal C Peterson	\$914.75	O
89-2025	03/05/2025	02/28/2025	EP	Heidi A Abrams	\$78.34	O
90-2025	03/05/2025	02/28/2025	EP	Michael R Benesh	\$606.61	O
92-2025	03/04/2025	03/03/2025	CH	Windstream Western Reserve	\$203.17	O
93-2025	03/04/2025	03/03/2025	CH	Illuminating Company	\$155.09	O
94-2025	03/04/2025	03/03/2025	CH	Illuminating Company	\$751.19	O
97-2025	03/12/2025	03/03/2025	EP	Bryan A Briskey	\$849.94	O
98-2025	03/12/2025	03/03/2025	EP	Jacqueline M Clay	\$360.32	O
99-2025	03/12/2025	03/03/2025	EP	Joshua D Grigus	\$242.12	O
100-2025	03/12/2025	03/03/2025	EP	Joan S. Jerke	\$57.45	O
101-2025	03/12/2025	03/03/2025	EP	Lori Reckart	\$75.53	O
102-2025	03/12/2025	03/03/2025	EP	Xander J Sedmak	\$279.80	O
103-2025	03/12/2025	03/03/2025	EP	Clinton Sestak	\$133.18	O
104-2025	03/12/2025	03/03/2025	EP	Michael A Taraba	\$652.29	O
26400	03/04/2025	03/03/2025	AW	Proforma	\$211.70	O
26401	03/04/2025	03/03/2025	AW	Countryside Truck Service, Inc.	\$1,396.41	O
26402	03/04/2025	03/03/2025	AW	Ullman Oil Company	\$1,556.04	O
26403	03/04/2025	03/03/2025	AW	DeSantis Solutions	\$321.51	O
26404	03/04/2025	03/03/2025	AW	Northeastern Air Control, Inc.	\$431.00	O
26405	03/04/2025	03/03/2025	AW	Geauga County Engineer	\$28,406.21	O
26406	03/04/2025	03/03/2025	AW	Geauga County Maple Leaf	\$42.25	O
26407	03/04/2025	03/03/2025	AW	Hemly Tool Supply, Inc.	\$65.87	O
26408	03/04/2025	03/03/2025	AW	Chet Nelson	\$50.00	O
26409	03/04/2025	03/04/2025	AW	Northeastern Air Control, Inc.	\$6,850.00	O
Total Payments:					\$48,943.12	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$48,943.12	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.