

Montville Township Trustees

December 3, 2024

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the November 19, 2024 minutes. Mr. Peterson corrected the deposit amount from D. Boehniein-Cadow to \$50.

Mr. Peterson moved Mr. Marsic seconded the minutes as corrected. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

CORRESPONDENCE:

Press Release and one (1) job were posted.

Items were passed between each Trustee.

The following items were passed to Ms. Combs: Sheriff Report.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

November financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments as of 11-30-24

Appropriation Status as of 11-30-24

Fund Activity as of 11-30-24

Payment listing as of 11-30-24

Revenue Summary as of 11-30-24

Payroll Summary

The following bills need approval:

OPWC \$38,666.67

Auditor of State \$762

Breathing Air \$773.79

Acquire \$2,238.30

Ullman – check re-issued \$1,513.99

Ms. Combs moved Mr. Marsic seconded the above bills. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

The following invoices need approval for payment:

Countryside # 28708 \$12,249.44

Countryside # 28723 \$593.63

Ms. Combs moved Mr. Peterson seconded the Countryside invoices and payments. At a call for vote: Mr. Marsic ABSTAINED, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

A thank you letter to Gradeline, Inc. was signed.

The invoice from Suite-Kote was discussed. Mr. Marsic and Mrs. Hawkins meet with Suite-Kote regarding the re-application of seal-coat to Dewy Rd. The company issued a credit memo for half of the cost billed for product. They had not charged for re-mobilization to the area. Ms. Combs moved Mr. Peterson seconded to accept the credit memo reducing the invoice to \$721.87. Upon call for vote: Mr. Peterson AYE, Mr. Marsic ABSTAINED, Ms. Combs AYE.

MOTION CARRIED.

FIRE DEPARTMENT:

Chief Jonovich reported 390 runs YTD, 33 in November.

The vote to change merit pay from yearly to quarterly was announced. With 2 votes for quarterly and 18 for yearly pay. No changes will be made.

Shepp Electric was out to see the generator. The shut off switch was flipped. The generator will be receiving a lock so the controls cannot be accessed.

A power cot lift is having issues. Stryker has been called to look at the unit.
Pay increase for 2025 was discussed. A proposal was given to the Trustees. Discussion ensued. Mr. Marsic moved Ms. Combs seconded to increase pay for Basic to \$16.50 and Advance \$17.50 to begin with the first pay period of 2025 beginning 12/29/24. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.
Discussion was had regarding the Argo. It was explained why this equipment is important to the department. The price for a new Argo will be quoted with a trade in.
It was suggested to the Trustees that the generator should be placed on the replacement list. The cost is currently \$38,000.

#3921 needed another part to finish repairs. The cost to complete was \$5042.95. Ms. Combs moved Mr. Peterson seconded the invoice for Countryside. At a call for vote: Mr. Peterson AYE, Mr. Marsic ABSTAIN, Ms. Combs AYE. MOTION CARRIED.

Merit Pay totals for 2024 are complete. The total gross is \$61,883.49. Mr. Marsic moved Mr. Peterson seconded to accept the figures from the Fire Chief. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED. Ms. Hawkins will run the payroll. Chief Jonovich asked the Trustees to in 2025 look again at the Accident Billing with Cost Recovery Corp. The paperwork will be updated since it is for 2023.

Discussion ensued regarding expired gear. The Chief explained that all gear that was expired in 2023 was disposed of. More gear has expired since and needs to be disposed of. A new resolution to dispose will be needed for this gear.

BUILDINGS, GROUNDS and PARKS:

The agreement for RM Kole was signed.

Ms. Combs asked about the e-mail from USDA regarding testing the water wells, GPR test, and building removal. Geauga Health or EA Group will be contacted regarding well testing and the cost for the test needed. The fire station well is non-potable water. Research will need to be done to find a company to do a GRP test.

Chief Jonovich will contact BUSTER to know their conclusion.

We are missing 4 chairs in the social room. No idea as to when they went missing. Mr.

Peterson will order matching chairs.

The lights have been put up on the building.

Salt has been ordered from Kinetico.

Mr. Peterson has obtained a quote from the painter for the social room. He can have the job done in 7-10 days once he starts. He is available in January 2025. His quote outlines the work to be done for a labor cost of \$2,700. Materials are extra. Mr. Peterson moved Ms. Combs seconded to have the social room painted for a cost to not exceed \$3,500. An agreement will need to be completed. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Lighting in the social room will be on hold for now.

Clean-up day 2025 was discussed. Only 1 price quote was received.

HALL RENTALS:

None.

FEES COLLECTED:

C. Sestak \$125 rental

PERSONNEL:

None

OTHER:

Road garage door should be replaced on December 9 by Geauga Door.

An example of "Welcome to Montville" signs was shown. The signs need to be refaced. The back was discussed to add wording like "Thank you for visiting" instead of a blank side.

3rd Quarter MOU with the County Engineer was discussed. Mr. Marsic moved Ms. Combs seconded the invoice. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Hotel rooms were booked for Ms. Combs and Mrs. Hawkins to attend the 2025 OTA Conference in January 2025.

Kile Rd. has become a 50/50 split project with cost projected over \$350,000.

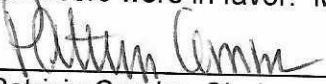
Plowing of Hart Rd. was discussed. Montville is arriving to place grit before the County has plowed. It was suggested to contact the supervisor to know when the driver will arrive from the County.

Reports were signed with obligations for the November, Ohio State Tax, School Tax, and Federal Withholdings including S.S. and Medicare.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Ms. Combs moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:14 p.m.



Patricia Combs, Chairman



Karen Hawkins, Fiscal Officer

12/17/2024
Date

Payment Listing

December 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
427-2024	12/04/2024	11/22/2024	EP	Bryan A Briskey	\$747.16	O
428-2024	12/04/2024	11/22/2024	EP	Jeffrey M Cvelbar	\$79.15	O
429-2024	12/04/2024	11/22/2024	EP	Joan S. Jerke	\$128.83	O
430-2024	12/04/2024	11/22/2024	EP	Lori Reckart	\$58.01	O
431-2024	12/04/2024	11/22/2024	EP	Xander J Sedmak	\$605.25	O
432-2024	12/04/2024	11/22/2024	EP	Michael A Taraba	\$377.37	O
433-2024	12/04/2024	11/22/2024	EP	Jacqueline M Welch	\$130.54	O
434-2024	12/04/2024	11/22/2024	EP	Matthew J Welch	\$368.03	O
436-2024	12/04/2024	11/22/2024	EP	Patricia A Combs	\$933.58	O
437-2024	12/04/2024	11/22/2024	EP	Karen L Hawkins	\$1,586.13	O
438-2024	12/04/2024	11/22/2024	EP	Ronald G Jonovich	\$733.96	O
439-2024	12/04/2024	11/22/2024	EP	James H Marsic	\$934.50	O
440-2024	12/04/2024	11/22/2024	EP	Randal C Peterson	\$897.50	O
442-2024	12/04/2024	12/02/2024	EP	Heidi A Abrams	\$97.93	O
443-2024	12/04/2024	12/02/2024	EP	Michael R Benesh	\$587.57	O
445-2024	12/03/2024	12/02/2024	CH	Ohio Public Works Commission	\$38,666.67	O
446-2024	12/03/2024	12/02/2024	CH	Windstream Western Reserve	\$188.81	O
447-2024	12/03/2024	12/02/2024	CH	Ohio Auditor of State	\$762.00	O
448-2024	12/05/2024	12/05/2024	EW	Federal Tax Payee	\$1,658.04	O
480-2024	12/10/2024	12/10/2024	EW	Ohio Department of Taxation (State Tax)	\$261.48	O
481-2024	12/10/2024	12/10/2024	EW	Ohio Department of Taxation (School Tax)	\$90.86	O
26330	12/03/2024	12/02/2024	AW	Jim Marsic	\$121.94	O
26331	12/03/2024	12/02/2024	AW	Countryside Truck Service, Inc.	\$12,843.07	O
26332	12/03/2024	12/02/2024	AW	Breathing Air Systems	\$773.79	O
26333	12/03/2024	12/02/2024	AW	Aquire Fire Protecton, Inc.	\$2,238.30	O
26334	12/03/2024	12/02/2024	AW	Modern Trucking & Exc., Inc.	\$9,901.88	O
26335	12/03/2024	12/02/2024	AW	John Holbert	\$153.00	O
26336	12/03/2024	12/02/2024	AW	Jim Brace	\$153.00	O
26337	12/03/2024	12/02/2024	AW	Rachel Formica	\$170.00	O
26338	12/03/2024	12/02/2024	AW	Robert Weigle	\$153.00	O
26339	12/03/2024	12/02/2024	AW	Tim Bell	\$153.00	O
26340	12/03/2024	12/02/2024	AW	Rudy Breunig	\$34.00	O
26341	12/03/2024	12/02/2024	AW	Lu Ann Burger	\$34.00	O
26342	12/03/2024	12/02/2024	AW	Matthew Hawkins	\$34.00	O
26343	12/03/2024	12/02/2024	AW	Letty Kruty	\$34.00	O
26344	12/03/2024	12/02/2024	AW	Ron Kruty	\$34.00	O
26345	12/03/2024	12/02/2024	AW	Staples	\$70.48	O
26346	12/03/2024	12/02/2024	AW	Ullman Oil Company	\$1,513.99	O
26347	12/03/2024	12/02/2024	RW	Sandy Pillar	\$50.00	O
26348	12/03/2024	12/02/2024	RW	Robyn Bollinger	\$50.00	O
26349	12/03/2024	12/02/2024	RW	Karrimae Wurm	\$100.00	O
Total Payments:					\$78,508.82	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$78,508.82	