

## Montville Township Trustees

November 19, 2024

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.  
Regular Meeting

The meeting was called to order by Randy Peterson, Co-chairman, at 7:00 p.m. Members present were Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the November 5, 2024 minutes. Mr. Peterson corrected the error of "Mr. Combs" to Ms. and the spelling of "moved". Mr. Peterson moved Mr. Marsic seconded the minutes with corrections. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

### **CORRESPONDENCE:**

Department of Aging Newsletter was posted.

Items were passed between each Trustee.

### **PUBLIC COMMENTS:**

None.

### **FISCAL OFFICER:**

The following appropriation move was requested:

From 1000-110-314 to 1000-110-230 a total of \$60.00 for workers comp.

Mr. Marsic moved Mr. Peterson seconded the above appropriation move. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Mrs. Hawkins explained that the Positive pay for both checks and ACH payments is active.

The following bills need approval:

Illuminating # 237 \$528.76

Jim Belding \$1,000.00

Ullman \$1372.07

Mr. Peterson moved Mr. Marsic seconded the above bills. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

**RESOLUTION 2024-32** was read. Mr. Marsic moved Mr. Peterson seconded **RESOLUTION 2024-32** to change deposits from the County to the Checking account. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED. Two copies were signed.

**RESOLUTION 2024-33** was read. Mr. Marsic moved Mr. Peterson seconded **RESOLUTION 2024-33** to close the checking account used for the SAFER grant deposits; since, the SAFER Grant from 2020 is closed and the 2023 SAFER grant was not approved. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

2025 meeting schedule and payroll dates were discussed. January 1, 2025 is a pay date; but, is a banking holiday, Trustees decided to move the pay date to 12/31/24.

The quarterly merit calendar for 2025 and the quartered amounts for rank and certificates was given to Trustees and Fire Department. Fire Department reported that they have voted on changing to a quarterly merit pay with a vote of 14 NO, 2 YES. No Discussion was held.

**RESOLUTION 2024-34** was read. Mr. Peterson moved Mr. Marsic seconded **RESOLUTION 2024-34** to approved the supplemental appropriation for 2024 of \$0.01 into fund 2901. This will allow the account be able to close out. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Road mileage for 2025 was certified at 11.8 miles.

Mrs. Hawkins pulled **RESOLUTION 2023-14** for Trustees. With the realization of the outdated PPE gear still in storage, the Trustees discussed that they want the items removed from the Fire Department by 12/31/24. The items are to be taken over to the Road Department for inspection by a 3<sup>rd</sup> party (Mike or Clint) that the names and any Montville logos are removed and that the clothing is destroyed and cannot be used before being tossed. Mr. Benesh was present for the

discussion and understands the request. He will report back to Trustees when this is complete. The Fire Department will be notified by e-mail of the request to be complete.

**ZONING:**

Mr. Benesh stated that he has issued Ag. permits for 16464 Leggett Rd. and 9441 Plank Rd. It was mentioned that more shipping containers have been seen in the Township.

**ROAD DEPARTMENT:**

Mr. Benesh stated that he will be putting up the road markers.

Mr. Marsic will have "road grit" material delivered.

Burrows Rd. and the intersection of Murphy Rd. has had 100 tons of stone delivered and spread to cover the soft spots.

It was discovered that Burrows Rd. has a business on the Thompson side that receives large semi-truck deliveries.

An agreement needs to be created with Morgan Twp. to use our berm box.

Murphy Rd. roadside mowing is being done by the County.

Hambden Twp. is on board to resurface N. Kile in 2026 and do prep work in 2025. N. Kile Rd. has about 40 spots with depth repair completed.

In 2024, no crack sealing has been done by the County Engineer on Montville Roads. They stated that they do not have the man power; however, it is too late in the season to get an independent contractor.

Discussion of paying off the OPWC loan in 2024 was held. Mrs. Hawkins stated that the appropriation was made and is available. A payoff will be made by year end 2024.

Clay St. will be shut down for 10 days for a culvert replacement near the park.

**PARK:**

Mr. Marsic explained the estimates from Modern Trucking. The stone delivered and man hours will be billed at \$7551.81 and \$2350.00. Mr. Marsic moved Mr. Peterson seconded to accept the estimates. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

**CEMETERY:**

An agreement was sent to Mr. & Mrs. Beery regarding the Township entering their south property line for maintenance of the Cemetery.

The newly placed mound needs to be moved to the south.

For 2025, the purchase of garbage cans for the cemetery will be looked at.

The monument was fixed and has been returned to the cemetery by Jim Belding Monuments.

**HALL RENTALS:**

No new.

**FEES COLLECTED:**

K. Winters rental \$250

L. Reckart deposit \$100, rental \$125 and contract

D. Boehnlein-Candow deposit \$50, rental \$100 and contract

**PERSONNEL:**

BWC claim has been disputed by M. DiFranco. An appeal or more claims may be seen.

**OTHER:**

Chief Jonovich submitted a donation from the Eagles for \$5,000.


The Argo needs new tracks. The cost is \$2,800. The unit also needs a yearly maintenance done. Discussion ensued: before any work is performed on the Argo, the Board wants to know the worth of the machine "as is" and what a new one costs.

The items needed for the surveyor agreement have not been received.

Purchase orders were signed.

Bills to be paid by vouchers and electronic payments were presented for signatures. (attached)

With no other business, Mr. Peterson moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:22 p.m.



Randal Peterson, Co-chairman



Karen Hawkins, Fiscal Officer

12/3/2024

Date

min



# Montville Township

Patricia Combs Jim Marsic Randal Peterson, Trustees

P.O. Box 116, 9755 Madison Rd. Montville Ohio 44064

*Redacted*

Resolution No. 2024-32

## RESOLUTION AUTHORIZING GEAGA COUNTY TREASURY TO CHANGE THE ACCOUNT FOR DIRECT DEPOSITS.

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 19th day of November, 2024 at the office of the Montville Township Trustees with the following members present:

*Abs*  
~~Patricia Combs~~, Randy Peterson and Jim Marsic

*Mr. Marsic* moved the adoption of the following Resolution:

**WHEREAS:** Montville Township Board of Trustees, hereinafter called "Board of Trustees", has established controls at the Middlefield Banking Company, 348 Center Street, Chardon, Ohio and;

**WHEREAS:** The contact person at Middlefield Banking Company is Jean Carter, Assistant Vice President, Branch Manager at (440) 286-1222 and;

**WHEREAS:** The newly established controls are set to protect the public funds of the Township and;

**THEREFORE:** The Board of Trustees request that Geauga County Treasury deposit funds into their checking account at The Middlefield Banking Company (ABA ~~XXXXXXXXXX~~, Account # ~~XXXXXXXXXX~~). With the account authorized signers of Patricia Combs, Trustee; James Marsic, Trustee; Randal Peterson, Trustee; and Karen Hawkins, Fiscal Officer.

**THEREFORE, BE IT RESOLVED:** That the deposits from Geauga County Treasury will be deposited into The Middlefield Banking Company account ~~XXXXXXXXXX~~.

**BE IT FURTHER RESOLVED:** That the Township Fiscal Officer is hereby instructed to transmit an original signed copy of this resolution to Geauga County Treasury.

*Mr. Peterson* seconded the motion.

Upon the call of the roll, the vote was as follows:

<u>TRUSTEES</u>	<u>YEA or NAY</u>
-----------------	-------------------

<u><i>Abs</i></u>	
<del>Patricia Combs, Trustee</del>	Vote



# Montville Township

Patricia Combs Jim Marsic Randal Peterson, Trustees

P.O. Box 116, 9755 Madison Rd. Montville Ohio 44064

*James Marsic* YEA  
James Marsic, Trustee Vote

*Randal Peterson* YEA  
Randal Peterson, Trustee Vote

Passed: November 19, 2024

Montville Township, Geauga County, OHIO

Attest: *Karen Hawkins*  
Fiscal Officer

Montville Township

## CERTIFICATE

I, Karen Hawkins, Fiscal Officer of the Board of Trustees of Montville Township, Geauga County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 19 day of November, 2024.

*Karen Hawkins*  
Karen Hawkins, Fiscal Officer  
Montville Township

m.r

Resolution No. 2024-33

**RESOLUTION AUTHORIZING THE MONTVILLE TOWNSHIP FISCAL OFFICER TO CLOSE A CHECKING ACCOUNT.**

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 19 day of Nov., 2024 at the office of the Montville Township Trustees with the following members present:

<sup>abs</sup>  
~~Patricia Combs~~, Jim Marsic, Randy Peterson

Mr. Marsic moved the adoption of the following Resolution:

**WHEREAS:** Montville Township Board of Trustees, hereinafter called "Board of Trustees", has completed the grant performance period for the FEEMA Safer Grant.;

**WHEREAS:** Resolution 2021-4 established the checking account to hold all distributions from the grant and;


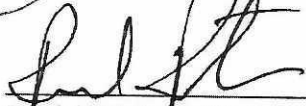
**WHEREAS:** The Board of Trustees wish to close the checking account # 1531 and return the balance of \$2,500 used to keep the account open without fees to the original account #2169.

**THEREFORE:** Middlefield Banking Company is instructed to close account #1531 and deposit the balance into account #2169 and;

**BE IT FURTHER RESOLVED:** That the Township Fiscal Officer is hereby instructed to transmit an original signed copy of this resolution to the Middlefield Bank Company.

Mr. Peterson seconded the motion.

Upon the call of the roll, the vote was as follows:

<u>TRUSTEES</u>	<u>YEA or NAY</u>
<u>Abs</u> <del>Patricia Combs, Trustee</del>	Vote
 James Marsic, Trustee	YEA Vote
 Randal Peterson, Trustee	YEA Vote

Passed: November 19, 2024

Montville Township, Geauga County, OHIO

Attest: Karen Hawkins  
Fiscal Officer

Montville Township

## CERTIFICATE

I, Karen Hawkins, Fiscal Officer of the Board of Trustees of Montville Township, Geauga County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 19 day of November, 2024.

Karen Hawkins  
Karen Hawkins, Fiscal Officer  
Montville Township

M.N

Resolution # 2024-34

**RESOLUTION FOR SUPPLEMENT APPROPRIATIONS**

**BE IT RESOLVED** by the Board of Trustees of Montville Township, Geauga County, Ohio, that Montville Township had received funds from the SAFER Grant and in order to close out the fund the fund balance needs to be appropriated.

**WHEREAS**, the Board finds it in the best interest to appropriate the remaining balance of \$0.01 in fund (2901).

**THEREFORE**, the Board finds it in the best interest to make the following additional appropriation for the year of 2024.

- The carry over balance of \$0.01 to be appropriated in the year 2024.

**NOW THEREFORE, BE IT RESOLVED**, by the Montville Township Board of Trustees that the total of \$0.01 to be appropriated into the SAFER Grant fund # 2901 for use in the year 2024.

Mr. Peterson moved for the adoption of the foregoing and Mr. Marsic seconded the motion. At a call for vote:

**TRUSTEES**

**YEA or NAY**

Mr. Peterson

YEA

Mr. Marsic

YEA

Ms. Combs

\_\_\_\_\_

Passed: 11/19, 2024 Montville Township, Geauga County, OHIO

Attest: Karen Hawkins Montville Township  
Fiscal Officer

**CERTIFICATE**

The foregoing is a true and correct excerpt from the minutes of the meeting held on 11/19, 2024, of the Board of Trustees of Montville Township, Geauga County, Ohio, showing the adoption of the resolution hereinabove set forth.

Karen Hawkins

Karen Hawkins, Fiscal Officer  
Montville Township



Montville Township Meeting Agenda  
9755 Madison Rd PO Box 116  
Montville, OH 44064  
Phone & Fax 440-968-3784

November 19, 2024

Procedures and Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

1. Call to Order
2. Pledge to the Flag
3. Welcome, Introductions
4. Minutes
5. Correspondence
6. Public Comments & Questions
7. Fiscal Officer Report
8. Department Reports:
  - a. Zoning
  - b. Road Department
  - c. Cemetery
9. Hall Rentals
  - a. New Hall Rentals
  - b. Hall Rental Money
10. Personnel
11. Other
12. Bills Presented for Payment
13. Adjourn

**Payment Listing**

11/19/2024 to 11/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
409-2024	11/20/2024	11/12/2024	EP	Bryan A Briskey	\$852.15	C
410-2024	11/20/2024	11/12/2024	EP	Joan S. Jerke	\$55.71	C
411-2024	11/20/2024	11/12/2024	EP	Lori Reckart	\$64.10	C
412-2024	11/20/2024	11/12/2024	EP	Xander J Sedmak	\$554.22	C
413-2024	11/20/2024	11/12/2024	EP	Clinton Sestak	\$85.08	C
414-2024	11/20/2024	11/12/2024	EP	Michael A Taraba	\$682.41	C
415-2024	11/20/2024	11/12/2024	EP	Jacqueline M Welch	\$130.54	C
420-2024	11/25/2024	11/12/2024	EW	Ohio Public Employees Retirement System	\$1,732.56	C
421-2024	11/19/2024	11/18/2024	CH	Illuminating Company	\$423.57	C
422-2024	11/19/2024	11/18/2024	CH	Middlefield Bank	\$25.00	C
423-2024	11/19/2024	11/19/2024	CH	Visa	\$277.86	C
424-2024	11/19/2024	11/19/2024	CH	Illuminating Company	\$33.09	C
425-2024	11/19/2024	11/19/2024	CH	Illuminating Company	\$116.61	C
426-2024	11/19/2024	11/19/2024	CH	Illuminating Company	\$528.76	C
26326	11/19/2024	11/18/2024	AW	CFS Inspections	\$145.00	C
26327	11/19/2024	11/18/2024	AW	Ullman Oil Company	\$1,372.07	V
26327	11/27/2024	12/02/2024	AW	Ullman Oil Company	-\$1,372.07	V
26328	11/19/2024	11/18/2024	AW	Jim Belding Monuments, LLC	\$1,000.00	C
26329	11/19/2024	11/19/2024	AW	Ullman Oil Company	\$71.92	V
26329	11/27/2024	12/02/2024	AW	Ullman Oil Company	-\$71.92	V
Total Payments:					\$6,706.66	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$6,706.66	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.