

## Montville Township Trustees

August 20, 2024

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.  
Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the August 6, 2024 minutes. Ms. Combs moved Mr. Marsic seconded the minutes as submitted. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

### **CORRESPONDENCE:**

Press release was posted.

Items were passed between each Trustee.

### **PUBLIC COMMENTS:**

None.

### **FISCAL OFFICER:**

The cost totals for Clean-up day 2024 were presented. Reimbursement grants closing paperwork has been submitted.

Provident Insurance renewal is this year. The renewal was received. Available are higher coverages. Discussion ensued to keep the current coverage. The cost for 3-year coverage is \$4,759.

Mrs. Hawkins recommended the following appropriation move to cover the insurance cost:

From 2111-220-381 to 2111-220-389 a total of \$4,759

Ms. Combs moved Mr. Peterson seconded the above appropriation move. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

The following bills need approval:

Fire Safety Services \$2,838.00

Meyer Design \$14,573.00

Middlefield Bank \$22,748.09

Home Depot \$1,908.47

Jan Farinacci \$778.08

Ms. Combs moved Mr. Peterson seconded the above bills. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Countryside \$1,497.78

Mr. Peterson moved Ms. Combs seconded the Countryside bill. At a call for vote: Ms. Combs AYE, Mr. Marsic ABSTAIN, Mr. Peterson AYE. MOTION CARRIED.

**RESOLUTION 2024-26** was read approving amounts and rates as determined by the Budget Commission. Ms. Combs moved Mr. Peterson seconded **RESOLUTION 2024-26**. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Liquor Licenses for C & D permits were discussed. Trustees had no concerns and do not require any hearings on the licenses.

Ms. Combs mentioned that she has reached out to Senator O'Brien to be certain the One Time Strategic Community Investment Grant can be used for an addition to the fire station at 9755 Madison Rd.

Mrs. Hawkins has found a copy of the manual that was prepared to build the Fire Station in 1992. It was passed to the Trustees.

### **ZONING:**

Mr. Benesh stated that he has received a lot spit for a lot on 528 and Hautala.

It is understood that MRH wants to build a building.

Discussion ensued regarding rules for item placement on a lot. Items seems to be in the road right-a-way on the MRH corner.

An inquire was received about the home that burn near 528 and Joann Dr. calling it an “eye sore”.

Mr. Dombrowski has not responded about his property. Mr. Peterson will reach out.

Ms. Combs stated that she attended a Health District meeting that was inquiring about “nuisance homes”.

**ROAD DEPARTMENT:**

The backside mowing has been complete on Hautala Rd. It was asked if Whitney was done.

Mr. Marsic discussed plans to reprofile Burrows Rd from the end of the asphalt pavement west of Sidley Rd. to the first crossover pipe going further west, near the old Browers Farm. (about ¼ of a mile).

Mr. Marsic discussed plans on chip & seal from Murphy Rd. west to the end of the pavement asphalt west of Sidley Rd. Intersection. The width will vary from 20ft to 22 ft. The berms need to be cut back as a first step.

Dewy Rd. has large cracks that are pulling apart after the crack-seal was complete by Suit-Kote.

Mr. Marsic is waiting for a response from Suit-Kote.

Mr. Marsic asked Mr. Benesh to review the materials needed for winter. It was determined that 8’s will be needed.

Sun Rd. will have about 20 tons of stone delivered to the road. Mr. Benesh will be on site.

**CEMETERY:**

Weeds on the north mound need to be cut or removed.

Mr. Marsic asked when the topsoil will be moved.

A “C” burial was completed on 8/17. It is paid in full.

Mr. Marsic gave a flyer to Mrs. Hawkins about DTE 26 to clean old headstones.

**BUILDINGS, GROUNDS and PARKS:**

The generator was called in for service. The repair person stated that the problem could be the oil pressure sensor gage or much costlier the oil pump.

Mr. Marsic requested to purchase a commercial brush-hog to attach to the Kubota. Discussion ensued. Mr. Marsic moved Mr. Peterson seconded to allow up to \$8,500 for the purchase of a brush-hog. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

**HALL RENTALS:**

R. Hofstetter 8/17, SR

E. Christine 8/31, MH/K

R. Bollinger 10/26, SR

K. Nelson 11/9, SR

K. Nelson 2/1/25, SR

Mr. Peterson moved Ms. Combs seconded the above hall rentals. All members were in favor.

MOTION CARRIED.

**FEES COLLECTED:**

R. Hofstetter \$50 deposit, \$100 rental fee & contract

D. Pierce \$50 deposit, \$100 rental fee & contract

T. Hauser \$50 deposit and contract

**PERSONNEL:**

A resignation letter from Andrew Lawrie was read. Mr. Peterson moved Ms. Combs seconded to accept the resignation effective 8/27/24. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

A spreadsheet was presented to Trustees to show the rank w/cost and certifications w/cost per the merit pay policy.

**OTHER:**

Mr. Marsic stated that he would like to look into re-painting the “Welcome” signs.

Mr. Peterson submitted a quote to changed the lighting fixtures and covers in the Social Room. The cost would be \$2,630. The NOPEC Energy grant can be looked into for this energy saving upgrade.

**COMMUNITY DAY:**

- The post cards have been made. The process to mail bulk has changed to an on-line portal. They should be able to mail out 8/21.
- The cookie mobile has been booked.
- The band still needs to submit an invoice.
- The social committee will meet 8/21 at 7:00 in the Social Room to finalize plans.
- Wily West will be submitting an invoice for his appearance.
- Dunk Tank donations were suggested to be \$1.00 for 3 balls.
- Corn Hole sign-ups are available on the website.

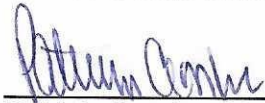
Purchase orders were signed.

Bills were presented for payments. (attached)

The following bills will be paid electronically at the website:

    Illuminating Co.  
    Visa  
    Windstream (fire)

With no other business, Ms. Combs move Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:57 p.m.



Patricia Combs, Chairman

9/21/24

Date



Karen Hawkins, Fiscal Officer

Montville Township Meeting Agenda  
9755 Madison Rd PO Box 116  
Montville, OH 44064  
Phone & Fax 440-968-3784

August 20, 2024

Procedures and Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

1. Call to Order
2. Pledge to the Flag
3. Welcome, Introductions
4. Minutes
5. Correspondence
6. Public Comments & Questions
7. Fiscal Officer Report
8. Department Reports:
  - a. Zoning
  - b. Road Department
  - c. Cemetery
9. Hall Rentals
  - a. New Hall Rentals
  - b. Hall Rental Money
10. Personnel
11. Other
12. Bills Presented for Payment
13. Adjourn

Resolution 2024-26

Original  
Original or Amended  
Tax Year 2024 ( 2025 Collection Year)

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

( BOARD OF TOWNSHIP TRUSTEES )  
Taxing District Authority

Revised Code, Secs 5705.34, 5705.35

The Board of Trustees of Montville Township of Geauga County, Ohio met in Regular session on the 20th day of August, 2024 at the office of the Montville Trustees with the following members present:

- Patricia Combs
- James Marsic
- Rondal Peterson

Ms Combs moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Montville Township Geauga County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2025 ; and

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Montville Township of Geauga County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Montville Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

County Auditor

AUG 21 2024

VED

**SCHEDULE A**

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Inside 10 Mill Limitaion	Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	\$133,949.00		1.70	
Road & Bridge Levy Fund	\$102,432.00	\$135,058.00	1.30	2.50
Fire Levy Fund		\$239,508.00		5.90
<b>TOTAL</b>	\$236,381.00	\$374,566.00	3.00	8.40

**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
Road and Bridge Fund <u>2009</u> levy authorized by voters on: <u>November 7, 2023</u> not to exceed <u>Continuing</u> years	1.00	\$53,999.00
Road and Bridge Fund <u>2020</u> levy authorized by voters on: <u>November 3, 2020</u> not to exceed <u>5</u> years	1.50	\$81,059.00
Fire Levy Fund <u>2000</u> levy authorized by voters on: <u>November 3, 2020</u> not to exceed <u>5</u> years	2.40	\$97,549.00
Fire Levy Fund <u>1984</u> levy authorized by voters on: <u>May 8, 1984</u> not to exceed <u>Continuing</u> years	<u>1.50</u>	\$33,961.00
Fire Levy Fund <u>2017</u> levy authorized by voters on: <u>November 8, 2022</u> not to exceed <u>5</u> years	2.00	\$107,998.00
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of the Resolution to the County Auditor of said County.

M. S. Peterson seconded the Resolution and the roll being called upon its adoption

the vote resulted as follows:

M [Signature] yea  
M [Signature] yea  
M [Signature] yea

Adopted the 20<sup>th</sup> day of August, 2024

Attest:

[Signature]  
Fiscal Officer of the Board of Township Trustees of

Monnville Township  
Geauga County, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Karen Hawkins, Fiscal Officer of the Board of Township Trustees of  
Montville Township in said County, and in whose custody the Files and Records of said Council are required  
by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the  
original now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this 20<sup>th</sup> day of August 2024

Karen Hawkins Fiscal Officer  
Fiscal Officer of the Board of Township Trustees of

Montville Township  
Gauga County, Ohio

IA copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio.

No. \_\_\_\_\_

BOARD OF TOWNSHIP TRUSTEES,  
MONTVILLE TOWNSHIP

Gauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE  
NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE COUNTY  
AUDITOR.

(Board of Township Trustees)

Adopted \_\_\_\_\_

Township Fiscal Officer

Filed \_\_\_\_\_

County Auditor

By \_\_\_\_\_

Deputy Auditor



**Payment Listing**  
8/20/2024 to 8/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
288-2024	08/28/2024	08/12/2024	EW	Ohio Public Employees Retirement System	\$1,669.56	O
289-2024	08/20/2024	08/19/2024	CH	Illuminating Company	\$33.88	O
290-2024	08/20/2024	08/19/2024	CH	Windstream Western Reserve	\$297.15	O
291-2024	08/20/2024	08/19/2024	CH	Visa	\$51.24	O
292-2024	08/28/2024	08/20/2024	EP	Bryan A Briskey	\$844.91	O
293-2024	08/28/2024	08/20/2024	EP	Joan S. Jerke	\$48.75	O
294-2024	08/28/2024	08/20/2024	EP	Andrew Lawrie	\$362.59	O
295-2024	08/28/2024	08/20/2024	EP	Lori Reckart	\$67.15	O
296-2024	08/28/2024	08/20/2024	EP	Xander J Sedmak	\$370.45	O
297-2024	08/28/2024	08/20/2024	EP	Clinton Sestak	\$118.39	O
298-2024	08/28/2024	08/20/2024	EP	Michael A Taraba	\$540.65	O
299-2024	08/28/2024	08/20/2024	EP	Jacqueline M Welch	\$417.95	O
26247	08/20/2024	08/19/2024	RW	Ellie Rickard	\$100.00	O
26248	08/20/2024	08/19/2024	RW	Virginia Travers	\$100.00	O
26249	08/20/2024	08/19/2024	RW	Julie Schulz	\$100.00	O
26250	08/20/2024	08/19/2024	AW	Atwell's Police and Fire Equipment	\$71.24	O
26251	08/20/2024	08/19/2024	AW	Fire Safety Services, Inc.	\$2,838.00	O
26252	08/20/2024	08/19/2024	AW	Meyer Design, Inc.	\$14,572.00	O
26253	08/20/2024	08/19/2024	AW	Countryside Truck Service, Inc.	\$1,497.78	O
26254	08/20/2024	08/19/2024	AW	Staples	\$99.08	O
26255	08/20/2024	08/19/2024	AW	Middlefield Bank	\$22,748.09	O
26256	08/20/2024	08/19/2024	AW	Home DePot	\$1,908.47	O
26257	08/20/2024	08/19/2024	AW	All American Fire Equipment	\$80.00	O
26258	08/20/2024	08/19/2024	AW	Alvord's Yard & Garden	\$66.68	O
26259	08/20/2024	08/19/2024	AW	Hall Public Safety	\$116.55	O
26260	08/20/2024	08/19/2024	AW	Atlantic Emergency Solutions, Inc.	\$99.00	O
26261	08/20/2024	08/19/2024	AW	Jan Farinacci's Professional Rental, Inc.	\$778.08	O
26262	08/20/2024	08/20/2024	AW	United States Postal Service	\$35.00	O
Total Payments:					\$50,032.64	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$50,032.64	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.