

Montville Township Trustees

April 2, 2024

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the March 19, 2024 minutes. Mr. Peterson noticed the word "delivery" not correct in the Cemetery section. Ms. Combs moved Mr. Peterson seconded the minutes with the correction. At a call for vote: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

CORRESPONDENCE:

One (1) job was posted.

Items were passed between each Trustee.

The following items were passed to Ms. Combs: Sheriff Report, Zoning Commission February meeting minutes, Governmental Solutions.

PUBLIC COMMENTS:

Mrs. Burger thanked the Board for having the paper towel dispenser moved in the kitchen. The soap dispenser needs moved too.

FISCAL OFFICER:

Mrs. Hawkins reported that she has scheduled the 2022-2023 for April 30.

Ms. Combs signed the engagement letter.

The following bills need approval:

Dominion \$855.55

Atwells \$510.00

LifeForce \$691.83

ESO \$2,816.84

Sedgwick \$865.00

Ms. Combs moved Mr. Peterson seconded the above bills. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

The March financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments

Appropriation Status as of 3/31/24

Fund Activity as of 3/31/24

Payment listing as of 3/31/24

Revenue Summary as of 3/31/24

Payroll Summary

Mrs. Hawkins stated that messages have been left regarding some of the outstanding checks.

FIRE DEPARTMENT:

Chief Jonovich reported 98 runs YTD, 27 in March, 3 in April

The "SIG" grant is still pending.

Chief Jonovich stated that he attended the Ohio Safety Conference.

Chief Jonovich stated that he has called Senator Brown's office regarding the Grant for the Fire Station. The person is forwarding the information to Washington.

FDIC will start April 15. Chief Jonovich will be attending to see trucks from HME and Spartan.

He requested a budget of \$2,000 for travel expenses to include Assistant Chief Briskey and Bruce Johnson to attend the show. Ms. Combs moved Mr. Marsic seconded to approve up to \$2,000 in travel for attendance. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

Chief Jonovich requested and executive session for personnel.

Ms. Combs mentioned that she has received a response to her request for support letter from Senator Dolan's office. They are not supporting any individual item due to his being on the committee.

Ms. Combs moved Mr. Peterson seconded to enter into executive session for personnel with the Board, Mrs. Hawkins, Chief Jonovich, Asst. Chief Briskey, Cadet Advisor Ellen Wroblesky, and Aiden Bock present. At a call for vote: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED. Executive session entered at 7:19 p.m.

Ms. Combs moved Mr. Peterson seconded to exit executive session. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED. Regular session reentered at 7:32 p.m.

Cadet Advisor Ellen Wroblesky recommended Aden Bock to the Montville Volunteer Fire Department Cadet Program.

Ms. Combs moved Mr. Peterson seconded to appoint Aden Bock as a cadet per the recommendation from the Advisor to the Montville Volunteer Fire Department. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Chief Jonovich advised the Board that he will have 6 people on duty for April 8th with 8 people at the station (2 on duty hours).

Josh Grigus was accepted to the Cleveland Police Academy. He will be doing less station duty hours during his training.

The Red Cross has called to confirm that the Community Center would be available if needed in an emergency.

BUILDINGS, GROUNDS and PARKS:

Mr. Peterson reported that the furnace in the meeting room has been repaired.

Mr. Peterson reported the progress on the roof repair. More contractors are coming tomorrow to look at the roof. A flat roof would cost less. A pitched roof need to have an engineer evaluate and blueprints.

The swing set vendor has submitted an invoice. Discussion ensued as to who is the vendor. Paperwork is showing another company name again. The vendor has requested to be paid for the materials when ordering and the installation labor can be paid when the work is complete.

Where will the materials be shipped to? Mr. Peterson will contact the sales rep.

The dishwasher issue has not been solved. Holbert will need to be called for repair.

The RISK management team from our insurance company will be on site April 16 to evaluate the placement of a new swing set.

HALL RENTALS:

R. Ivans 6/9 MH/K

E. Rickard 7/13 MH/K

D. Prentice 9/22 MH/K

Mr. Peterson moved Mr. Marsic seconded the above hall rentals. At a call for vote: all members were in favor.

FEES COLLECTED:

D. Prentice deposit \$100 & contract

PERSONNEL:

None.

OTHER:

A zoning alternate candidate submitted their resume. Mrs. Hawkins will contact the applicant and ask them to attend the 4/16 meeting at 7:30 p.m.

RESOLUTION 2024-16 was presented for discussion. Chief Jonovich explained what he knew of the changes to the 9-1-1 system. Trustees decided to review the resolution for the next meeting.

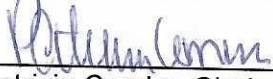
Mr. Marsic mentioned looking at the Grassroots regarding the County Recorder recording cemetery deeds.

Reports were signed with obligations for the March, Ohio State Tax, School Tax, Federal Withholdings including S.S. and Med. Care and the OPERS.

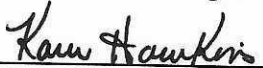
Purchase orders were signed.

Bills were submitted. (attached)

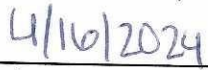
With no other business, Ms. Combs moved Mr. Peterson seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:37 p.m.



Patricia Combs, Chairman



Karen Hawkins, Fiscal Officer



Date

Montville Township Meeting Agenda
9755 Madison Rd PO Box 116
Montville, OH 44064
Phone & Fax 440-968-3784

April 2, 2024

Procedures and Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

1. Call to Order
2. Pledge to the Flag
3. Welcome, Introductions
4. Minutes
5. Correspondence
6. Public Comments & Questions
7. Fiscal Officer Report
8. Department Reports:
 - a. Fire Department
 - b. Buildings, Grounds & Parks
9. Hall Rentals
 - a. New Hall Rentals
 - b. Hall Rental Money
10. Personnel
11. Other
12. Bills Presented for Payment
13. Adjourn

Payment Listing

April 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
103-2024	04/03/2024	03/27/2024	EP	Patricia A Combs	\$933.58	O
104-2024	04/03/2024	03/27/2024	EP	Karen L Hawkins	\$1,586.13	O
105-2024	04/03/2024	03/27/2024	EP	Ronald G Jonovich	\$733.96	O
106-2024	04/03/2024	03/27/2024	EP	James H Marsic	\$934.50	O
107-2024	04/03/2024	03/27/2024	EP	Randal C Peterson	\$897.50	O
109-2024	04/10/2024	03/27/2024	EP	Bryan A Briskey	\$783.36	O
110-2024	04/10/2024	03/27/2024	EP	Joshua D Grigus	\$579.73	O
111-2024	04/10/2024	03/27/2024	EP	Joan S. Jerke	\$111.42	O
112-2024	04/10/2024	03/27/2024	EP	Andrew Lawrie	\$275.29	O
113-2024	04/10/2024	03/27/2024	EP	Lori Reckart	\$45.82	O
114-2024	04/10/2024	03/27/2024	EP	Xander J Sedmak	\$65.21	O
115-2024	04/10/2024	03/27/2024	EP	Michael A Taraba	\$306.04	O
116-2024	04/10/2024	03/27/2024	EP	Jacqueline M Welch	\$343.91	O
117-2024	04/10/2024	03/27/2024	EP	Matthew J Welch	\$128.09	O
119-2024	04/03/2024	04/01/2024	EP	Heidi A Abrams	\$28.72	O
120-2024	04/03/2024	04/01/2024	EP	Michael R Benesh	\$440.44	O
123-2024	04/12/2024	04/05/2024	EW	Federal Tax Payee	\$1,660.49	O
124-2024	04/12/2024	04/05/2024	EW	Ohio Department of Taxation (State Tax)	\$263.08	O
125-2024	04/12/2024	04/05/2024	EW	Ohio Department of Taxation (School Tax)	\$86.28	O
126-2024	04/26/2024	04/05/2024	EW	Ohio Public Employees Retirement System	\$1,543.13	O
26078	02/06/2024	02/05/2024	AW	Northeastern Air Control, Inc.	\$3,800.00 *	C
26078	04/04/2024	04/05/2024	NEG ADJ	Northeastern Air Control, Inc.	-\$3,800.00	O
26127	04/02/2024	04/01/2024	AW	Staples	\$44.98	O
26128	04/02/2024	04/01/2024	AW	Breathing Air Systems	\$498.00	O
26129	04/02/2024	04/01/2024	AW	IGM Copy Products, Inc.	\$222.36	O
26130	04/02/2024	04/01/2024	AW	Illuminating Company	\$170.29	O
26131	04/02/2024	04/01/2024	AW	Treasures, State of Ohio	\$150.00	O
26132	04/02/2024	04/01/2024	AW	Geauga County Township Association	\$84.00	O
26133	04/02/2024	04/01/2024	AW	Atwell's Police and Fire Equipment	\$589.24	O
26134	04/02/2024	04/01/2024	AW	Life Force Management, Inc.	\$691.83	O
26135	04/02/2024	04/01/2024	AW	Northeastern Air Control, Inc.	\$295.00	O
26136	04/02/2024	04/01/2024	AW	Atlantic Emergency Solutions, Inc.	\$88.39	O
26137	04/02/2024	04/01/2024	AW	The Legal News Publishing Co.	\$294.19	O
26138	04/02/2024	04/01/2024	AW	Dominion East Ohio	\$855.55	O
26139	04/02/2024	04/01/2024	AW	Windstream Western Reserve	\$188.58	O
26140	04/02/2024	04/01/2024	AW	ESO Solutions, Inc.	\$2,816.84	O
26141	04/02/2024	04/01/2024	AW	Sedgwick Claims Management Services, Inc.	\$865.00	O
26142	04/02/2024	04/01/2024	AW	Michael Taraba	\$85.43	O
Total Payments:					\$15,886.36	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$15,886.36	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ