

Montville Township Trustees

January 16, 2024

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Patricia Combs, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Ms. Combs asked if there were any comments, additions, or corrections to the January 2, 2024 minutes. Ms. Combs moved Mr. Marsic seconded the minutes as presented. At a call for vote:

Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

CORRESPONDENCE:

Items were passed between each Trustee.

The following items were passed to Ms. Combs: Sheriff Report, Middlefield Bank letter, Geauga Co. Recorder letter, Budget Commission letter, Grassroots.

PUBLIC COMMENTS:

Diane Pierce thanked the Board for returning the Township portion of the property tax increase.

FISCAL OFFICER:

Mrs. Hawkins requested an appropriation move:

\$13.00 from 1000-190-599 to 1000-410-2111

Ms. Combs moved Mr. Peterson seconded the appropriation move. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

The following bill needs approval:

Geauga Custom Trenching \$4505.00

Mr. Marsic moved Mr. Peterson seconded the above bill for Geauga Custom Trenching. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Discussion: The water line to the road garage will still need repairs when the weather warms.

The 4th quarter bill from the Geauga Engineers was discussed. Mr. Marsic moved Mr. Peterson seconded to approve the payment of \$35,136.29 for 4th quarter work. At a call for vote: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Mrs. Hawkins stated that the year-end closing is continuing. The following has been completed:

- Workers Comp 300AP
- 4Q 941
- Ohio IT3
- W2's were submitted to State & S.S.
- Ohio 941
- December School Tax Paid
- December OPERS Paid
- Co. Engineers Contacts was updated
- Geauga Maple Leaf was given Trustee meeting dates
- Ulman Oil Tax exempt forms
- W2's were passed out to employees
- Ohio SD141
- 4Q Job & Family report
- December Ohio Tax Paid
- December Federal Withholding Paid
- Health Advisory Rep. was reported

ZONING DEPARTMENT:

Mr. Benesh reported a permit was issued for 15820 Hart Rd. for a house, barn & pond. The home at 15714 Hart Rd. is going to be removed by the Owners, per Mr. Rath.

Ms. Combs addressed an e-mail from Zoning Secretary, Heidi Abrams regarding a new procedure for the delivery of notice to interested parties. The new procedure allows for mail to be delivered via regular mail avoiding the cost of certified return receipt mail. The Board found no issue with the new procedure being added to the zoning resolution.

Ms. Combs alerted Mr. Benesh and the Board of a newly formed Zoning Group for all of Geauga County Zoning Inspectors, Secretaries, and Zoning board members. She stated that she will have Mr. Benesh and Ms. Abrams added to the e-mail notification list of upcoming meetings and encouraged their attendance.

Ms. Combs has spoken to Susan Weiland re: the Brousseau's and expressed aggravation of the situation of providing proof of the business operating. During the conversation, it was addressed that Mike Benesh, Zoning Inspector, has no conflict of interest with the Brousseau's. He can be involved in gathering evidence of the business operating. To find proof it was advised to drive by the property on a regular basis and to ask the neighbors to call when they see activity. Other avenues of proof could be to request an appointment to visit the property or an administrative search warrant could be filed for in the courts. Discussion ensued as to the concern of "precedent" being set for the Township. Mr. Benesh was requested to drive by the property when he is working for the township using the township truck a few times during the day and photograph any activity of a business. Ms. Weiland stated she can attend a meeting if the Board requests.

ROAD DEPARTMENT:

The roads are reported to be in good condition.

Mr. Marsic is still waiting to hear about Sun Rd. from the County.

Mr. Benesh stated he placed a chain across the Rte. 6 park with a "No Trespassing" sign.

Mr. Marsic stated he received a complaint that snow removal was being neglected on Woodhill Rd.

Mr. Marsic stated that he has spoken to Mr. Falcone, Thompson Trustee regarding road work on Burrows Rd. The scope of work has not been completed by the Engineers. He feels the improvement will take longer than residents will expect due to the nature of the project. The first step is to work together on reprofiling the road.

Mr. Marsic reviewed work performed on the 4th Quarter MOU invoice. He is not pleased to see crack-sealing being done on Montville roads in the cooler wet conditions of October and December. This maintenance has always been done in the heat of the summer. Plus, the County has not used the crack seal blocks Montville Township owns.

The F550 has had maintenance; however, coolant lines need to be replaced. Mr. Benesh was asked to keep an eye on the fluid levels until it can be serviced.

Ms. Combs commented that a hole has appeared on Hart Rd. "C" and should be filled.

CEMETERY:

None.

FIRE DEPARTMENT:

Chief Jonovich reported 18 calls YTD.

A donation from S. Lehmann of \$100 was received.

An application was received from Jackie Welch to attend the FFII transition class. The cost of class is \$1075.00. Discussion ensued regarding applying for a grant to cover the cost.

Ms. Combs moved Mr. Peterson seconded to pay \$1075.00 for Jackie Welch to attend the FFII class. At a call for vote: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Chief Jonovich requested an executive session for personnel.

Ms. Combs moved Mr. Peterson seconded to enter into executive session with the following present: Trustees, Mrs. Hawkins, Chief Jonovich, and Asst. Chief Briskey. At a call for vote:

Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Executive session entered at 7:55 p.m.

Ms. Combs moved Mr. Peterson seconded to exit executive session. At a call for vote: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

Return to regular session at 8:07 p.m.

Chief Jonovich was asked what departments receive mutual aid that are grouped together in the department report. He stated that the other departments are Hambden, Rome, Middlefield, etc. (Any department other than Thompson).

Ms. Combs asked the Chief if changes were made to the meeting agenda, would one meeting work better for the department over another. The Chief responded that he would prefer the first meeting of the month to report due to EMS training later in the month.

BUILDINGS, GROUNDS and PARKS:

Inside Christmas decorations have been taken down.

The Social room kitchen sink needs to have batteries changed to operate the touchless feature.

The sign has been looked at. It is not under warranty. It seems that water has gotten into the antenna and froze. A new antenna has been ordered.

HALL RENTALS:

S. Munro SR 1/28

J. Alloway MH/K 2/27

FEES COLLECTED:

S. Munro \$50 deposit, \$100 rental and contract for 1/28

S. Munro \$50 deposit and contract for 4/27

PERSONNEL:

Ms. Combs will schedule reviews for M. Benesh, H. Abrams, R. Jonovich, and J. Jerke.

An employee has asked to have two checks re-issued. The cost to do a STOP payment at the bank is \$30 per check. Chief Jonovich will speak with the person. The employee will be asked to repay the Township for the charges incurred.

OTHER:

Community Day band was discussed. Ms. Combs will reach out to Last Chance Country and Whiskey River Band.

Ms. Combs will review and apply for the NOPEC Community Day grant.

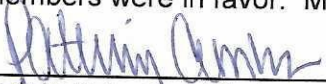
RESOLUTION 2024-4 (A RESOLUTION TO PROHIBIT ADULT USE CANNABIS OPERATIONS WITHIN THE UNINCORPORATED ARE OF MONTVILLE TOWNSHIP) was read. Mr. Peterson moved Mr. Marsic seconded RESOLUTION 2024-4. At a call for vote: Ms. Combs NAY, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

The report of donations from Countryside was received. In 2023, Countryside donated \$3,580.60 was donated to Montville Township.


Purchase orders were signed.

Bills were submitted. (attached)

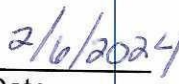
With no other business, Ms. Combs moved Mr. Peterson seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:45 p.m.



Randy Peterson, Chairman



Karen Hawkins, Fiscal Officer



Date

Patricia Combs

Montville Township Meeting Agenda
9755 Madison Rd PO Box 116
Montville, OH 44064
Phone & Fax 440-968-3784

January 16, 2024

Procedures and Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

1. Call to Order
2. Pledge to the Flag
3. Welcome, Introductions
4. Minutes
5. Correspondence
6. Public Comments & Questions
7. Fiscal Officer Report
8. Department Reports:
 - a. Zoning
 - b. Road Department
 - c. Cemetery
 - d. Fire Department
 - e. Buildings, Grounds & Parks
9. Hall Rentals
 - a. New Hall Rentals
 - b. Hall Rental Money
10. Personnel
 - a. Schedule Reviews with Mike, Heidi, Clinton, Ron and Joan for February
11. Other
12. Bills Presented for Payment
13. Adjourn

RESOLUTION 2024-4

**A RESOLUTION TO PROHIBIT ADULT USE CANNABIS OPERATORS
WITHIN THE UNINCORPORATED AREA OF MONTVILLE TOWNSHIP**

The Board of Trustees of Montville Township, Geauga County, Ohio (hereinafter "the Board") met in regular session on the 16th day of January, 2024 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic, Randy Peterson

Trustee Peterson moved that the following resolution be adopted:

WHEREAS, on November 7, 2023, voters in Ohio approved State Issue 2, which enacts new Chapter 3780 of the Ohio Revised Code, effective thirty days from the date of the election; and

WHEREAS, Chapter 3780 authorizes and regulates recreational adult use cannabis in the state of Ohio; and

WHEREAS, R.C. 3780.25 authorizes townships to prohibit or limit the number of adult use cannabis operators (as defined in R.C. 3780.01) within the unincorporated area of the township; and

WHEREAS, the Board finds it to be in the best interest of the township to prohibit adult use cannabis operators licensed under Chapter 3780 within the unincorporated area of the township;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. All terms used in this resolution shall be defined in the same manner as R.C. Chapter 3780, as it pertains to adult use cannabis. All terms used in this resolution but not defined in Chapter 3780 shall be construed, for purposes of this resolution, in a manner to be consistent with the use of such terms in Chapter 3780.
2. Adult use cannabis operators are hereby prohibited from operating within the unincorporated area of Montville Township.
3. It is the intent of the Board to prohibit the operations described in Section 2 above to the maximum extent permitted by R.C. 3780.25, and any other applicable provisions of state law. This resolution shall be construed in a manner that gives maximum effect to that intent.

Trustee Marsic seconded the motion, and the roll call vote proceeded as follows:

Patricia Combs, Trustee	<u>Patricia Combs</u>	<u>YEA</u>
James Marsic, Trustee	<u>Jim Marsic</u>	<u>YEA</u>
Randal Peterson, Trustee	<u>Randy Peterson</u>	<u>YEA</u>

Adopted this 16 day of January 2024.

I, Karen Hawkins, Fiscal Officer for the Montville Township Board of Trustees, certify that the forgoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on this 16th day of January, 2024.

Karen Hawkins, Fiscal Officer
Karen Hawkins, Fiscal Officer

Payment Listing

1/16/2024 to 1/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
19-2024	01/17/2024	01/09/2024	EP	Bryan A Briskey	\$1,001.96	C
20-2024	01/17/2024	01/09/2024	EP	Jeffrey M Cvelbar	\$273.71	C
21-2024	01/17/2024	01/09/2024	EP	Joan S. Jerke	\$55.71	C
22-2024	01/17/2024	01/09/2024	EP	Lori Reckart	\$48.87	C
23-2024	01/17/2024	01/09/2024	EP	Xander J Sedmak	\$278.09	C
24-2024	01/17/2024	01/09/2024	EP	Clinton Sestak	\$45.70	C
25-2024	01/17/2024	01/09/2024	EP	Jacqueline M Welch	\$455.56	C
26-2024	01/17/2024	01/09/2024	EP	Matthew J Welch	\$277.40	C
28-2024	01/25/2024	01/10/2024	EW	Ohio Public Employees Retirement System	\$1,607.68	C
29-2024	01/31/2024	01/25/2024	EP	Bryan A Briskey	\$1,075.06	C
30-2024	01/31/2024	01/25/2024	EP	Jeffrey M Cvelbar	\$146.26	C
31-2024	01/31/2024	01/25/2024	EP	Joshua D Grigus	\$300.13	C
32-2024	01/31/2024	01/25/2024	EP	Joan S. Jerke	\$83.57	C
33-2024	01/31/2024	01/25/2024	EP	Lori Reckart	\$54.97	C
34-2024	01/31/2024	01/25/2024	EP	Xander J Sedmak	\$126.66	C
35-2024	01/31/2024	01/25/2024	EP	Jacqueline M Welch	\$613.08	C
37-2024	01/17/2024	02/01/2024	CH	Middlefield Bank	\$60.00	C
39-2024	01/31/2024	02/01/2024	CH	Middlefield Bank	\$25.00	C
26054	01/17/2024	01/09/2024	PR	Joshua D Grigus	\$240.31	O
26055	01/16/2024	01/15/2024	AW	Geauga Custom Trenching, Inc./Ryan Hofstett	\$4,505.00	O
26056	01/16/2024	01/15/2024	AW	IGM Copy Products, Inc.	\$164.62	C
26057	01/16/2024	01/15/2024	AW	Major Waste Disposal Service, Inc.	\$86.00	C
26058	01/16/2024	01/15/2024	AW	Windstream Western Reserve	\$511.14	C
26059	01/16/2024	01/15/2024	AW	Verizon	\$76.88	C
26060	01/16/2024	01/15/2024	AW	Illuminating Company	\$408.41	C
26061	01/16/2024	01/15/2024	AW	Staples	\$50.16	C
26062	01/16/2024	01/15/2024	AW	Clinton Sestak	\$100.00	C
26065	01/16/2024	01/16/2024	AW	Visa	\$371.24	C
26066	01/16/2024	01/16/2024	AW	Illuminating Company	\$33.85	C
Total Payments:					\$13,077.02	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$13,077.02	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.