

Montville Township Trustees

January 2, 2024

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Patricia Combs and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the December 19, 2023 minutes. Mr. Peterson changed in the Road Department the word "when" from the word "went". Mr. Peterson moved Ms. Combs seconded the December 19th minutes as corrected.

At a call for vote: Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Mr. Marsic entered the meeting at 7:09.

Mr. Marsic asked if there were any comments, additions, or corrections to the December 28, 2023 Special Meeting minutes. Mr. Marsic moved Ms. Combs seconded the December 28th minutes as presented. At a call for vote: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson ABSTAIN. MOTION CARRIED.

CORRESPONDENCE:

The Department of Aging Newsletter was posted.

Items were passed between each other.

The following item was passed to Mr. Peterson: a Christmas card.

The GCTA dinner attendance was discussed for the January 10 meeting. Ms. Combs and Mrs. Hawkins will attend.

PUBLIC COMMENTS:

Mrs. Burger brought to the boards attention that when the snow was plowed during the last snow that when leaving the Community Center drive it was difficult to see south on 528; due to the snow from the Fire Station.

FISCAL OFFICER:

2024 has been opened.

ZONING DEPARTMENT:

Ms. Combs read an e-mail from Susan Weiland re: letter to Brousseau's. Ms. Combs is waiting to speak to Ms. Weiland regarding the matter for further guidance. Discussion ensued.

ROAD DEPARTMENT:

The roads are reported to be in good condition.

CEMETERY:

None.

FIRE DEPARTMENT:

Asst. Chief Briskey reported 353 calls for 2023 with 26 calls in December, 2024 YTD 1 call.

BUILDINGS, GROUNDS and PARKS:

Road garage heat is working. A loud sound was heard when it was turned on; however, it has stopped and the heat is working. Mr. Peterson stated that he has called Northeastern Air Control and removed the order for the part.

The front room painting has been completed.

HALL RENTALS:

No new rentals.

FEES COLLECTED:

H. Pierce \$50 deposit, \$100 rental and contract

PERSONNEL:

None.

OTHER:

The electronic sign is still working. The company has not called to set up a date to inspect the problem.

Clean-up day was placed on the website announcing the Saturday, May 11, 2024 and senior days of May 8, 9, 10.

Community Day dates were discussed. Ms. Combs will contact bands for September 7 or 14. Ms. Combs and Mrs. Hawkins plan to attend the OTA in February.

2024 RE-ORGANIZATION:

The following appointments were made for year 2024; The appointments will be in place until the 2025 Re-organizational meeting; however, they will not exceed January 10, 2025

Mr. Peterson moved and Mr. Marsic seconded to appoint Patricia Combs as chairman of the Board of Trustees. At a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Marsic moved and Ms. Combs seconded to appoint Randy Peterson as vice chairman. At a call for vote: Mr. Marsic-Aye, Mr. Peterson-Aye, Ms. Combs-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Peterson seconded to rehire Joan Jerke as part time janitor at a rate of \$16.00 per hr. At a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Marsic moved and Mr. Peterson seconded to rehire Richard Plesko as an emergency cemetery and road department helper at \$22.00 per hour as needed. At a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Peterson moved and Ms. Combs seconded to appoint Robert Weigle (seat 4, 1-1-24 to 12-31-28) to the zoning commission. At a call for vote: Mr. Marsic-Aye, Mr. Peterson-Aye, Ms. Combs-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Marsic seconded to appoint Letty Kruty (seat 4, 1-1-2024 to 12-31-2028) to the zoning board of appeals. At a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Peterson moved and Ms. Combs seconded to pay members of the zoning commission and zoning board of appeals \$17.00 per meeting attended. At a call for vote: Ms. Combs-Aye, Mr. Peterson-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Mr. Marsic moved and Ms. Combs seconded to rehire Mike Benesh as zoning inspector at a rate of \$18.00 per hour and a road department worker at a rate of \$20.00 per hour. At a call for vote: Mr. Peterson-Aye, Ms. Combs-AYE Mr. Marsic-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Peterson seconded to reappoint Heidi Abrams as zoning secretary at a rate of \$12.00 per hour. At a call for vote: Mr. Peterson-Aye, Ms. Combs-AYE Mr. Marsic-Aye. MOTION CARRIED.

Mr. Peterson moved and Mr. Marsic seconded to reappoint Ron Jonovich as Fire Chief from January 1, 2024 thru the re-organizational meeting for 2025, not to exceed January 10, 2025 at a rate of \$800 per month. At a call for vote: Mr. Peterson-Aye, Ms. Combs-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Mr. Marsic moved and Ms. Combs seconded to rehire Lori Reckart as fire department assistant at \$14.00 per hour. At a call for vote: Ms. Combs-Aye, Mr. Peterson-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Marsic seconded to appoint Jim Brace and John McDonald to the Volunteer Fire Fighters Dependency Board. At a call for vote: Mr. Peterson-Aye, Ms. Combs-Aye Mr. Marsic-Aye. MOTION CARRIED.

Mr. Peterson moved and Mr. Marsic seconded to appoint Patricia Combs and Karen Hawkins to the records commission. At a call for vote: Mr. Marsic-Aye, Ms. Combs-Aye, Mr. Peterson-Aye. MOTION CARRIED.

Mr. Marsic moved and Mr. Peterson seconded to appoint the Fiscal Officer as the official records keeper for the township. At a call for vote: Ms. Combs-Aye, Mr. Peterson-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Peterson seconded to pay for the expenses to attend the 2024 OTA Winter Conference for the Fiscal Officer and Trustees. At a call for vote: Mr. Peterson-AYE, Mr. Marsic-AYE, Ms. Combs-AYE. MOTION CARRIED.

Discussion ensued regarding having the Fire Chief attend the 2024 OTA Winter Conference. Class materials and vendors were reviewed. Ms. Combs moved Mr. Peterson seconded to pay for expenses to addend the 2024 OTA Winter Conference for the Fire Chief. At a call for vote: Mr. Peterson-Nay, Mr. Marsic-Nay, Ms. Combs-Nay. MOTION DENIED.

Mr. Peterson moved and Mr. Marsic seconded to reappoint the services of Life Force Management for ambulance billing. At a call for vote: Mr. Peterson-Aye, Ms. Combs-AYE Mr. Marsic-Aye . MOTION CARRIED.

Mr. Marsic moved and Mr. Peterson seconded to appoint Ms. Combs as Designated Employer Representative for the Drug and Alcohol Consortium (DER) and Mr. Marsic as alternate. At a call for vote: Ms. Combs-Aye, Mr. Peterson-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Peterson seconded to appoint Jim Marsic as Prevailing Wage Coordinator and Randy Peterson as Alternative Prevailing Wage Coordinator. At a call for vote: Mr. Marsic-Aye, Mr. Peterson-Aye, Mr. Combs-Aye. MOTION CARRIED.

Mr. Peterson moved and Ms. Combs seconded to readopt the rate schedules for hall rentals. At a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Mr. Combs-Aye. MOTION CARRIED.

Mr. Marsic moved and Mr. Peterson seconded to re-adopt the rate schedules effective 1/17/2023 (attached) for the cemetery. At a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Mr. Combs-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Peterson seconded to re-adopt the rate schedules effective 1/3/2023 (attached) for zoning fees. At a call for vote: Mr. Marsic-Aye, Mr. Peterson-Aye, Mr. Combs-Aye. MOTION CARRIED.

Mr. Peterson moved and Mr. Marsic seconded to adopt the mileage fee of \$0.67 cents per mile. At a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Marsic moved and Mr. Peterson seconded to pay the trustees and fiscal officer an annual salary with the amount being the maximum allowed by the state. At a call for vote: Mr. Peterson-Aye, Ms. Combs-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Mr. Peterson moved and Mr. Marsic seconded to appoint Ms. Combs as representative to the Health Advisory Board. At a call for vote: Ms. Combs-Aye, Mr. Peterson-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Peterson seconded to appoint Mr. Marsic as alternate to the Health Advisory Board. At a call for vote: Mr. Marsic-Aye, Mr. Peterson-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Marsic moved and Mr. Peterson seconded to appoint Jim Marsic, Randy Peterson and Tricia Combs to the audit committee. At a call for vote: Ms. Combs-Aye, Mr. Peterson-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Marsic seconded to adopt **Resolution 2024-1** (attached) Insurance. Upon a call for vote: Mr. Peterson-Aye, Mr. Marsic-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Peterson moved and Ms. Combs seconded to adopt **Resolution 2024-2** (attached) Authorizing Montville Township Board of Trustees, In Times of Emergency, To Complete Payroll In The Absence of The Montville Township Fiscal Officer. At a call for vote: Mr. Marsic-Aye, Mr. Peterson-Aye, Ms. Combs-Aye. MOTION CARRIED.

Mr. Marsic moved and Ms. Combs seconded to adopt **Resolution 2024-3** to sell at internet auction for the year. (attached) . Upon call for vote: Ms. Combs-Aye, Mr. Peterson-Aye, Mr. Marsic-Aye. MOTION CARRIED.

Ms. Combs moved and Mr. Peterson seconded the following duties for trustees;

Roads: Mr. Marsic and Mr. Peterson

Buildings, Grounds and Parks: Mr. Peterson

Fire Department: Mr. Peterson and Mr. Marsic

Cemetery Sexton: Karen Hawkins

Zoning Liaison: Ms. Combs

Newsletters: Ms. Combs

Hall Rentals: Mr. Peterson

At a call for vote: All were in agreement. MOTION CARRIED.

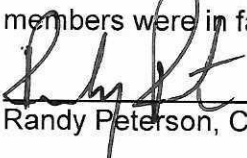
Mr. Peterson moved and Mr. Marsic seconded to hold township meetings at 7:00 PM on the first and third Tuesday of each month at the community center. At a call for vote: Ms. Combs – Aye, Mr. Peterson – Aye, Mr. Marsic – Aye. MOTION CARRIED

The Green Grant was signed by Ms. Combs.

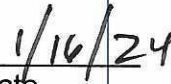
Purchase orders were signed. (list attached)

Bills were submitted. (attached)

With no other business, Mr. Peterson moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:58 p.m.


Randy Peterson, Chairman


Karen Hawkins, Fiscal Officer


Date

Payment Listing

January 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2-2024	01/03/2024	12/27/2023	EP	Bryan A Briskey	\$885.29	O
3-2024	01/03/2024	12/27/2023	EP	Jeffrey M Cvelbar	\$436.54	O
4-2024	01/03/2024	12/27/2023	EP	Joan S. Jerke	\$87.05	O
5-2024	01/03/2024	12/27/2023	EP	Lori Reckart	\$64.10	O
6-2024	01/03/2024	12/27/2023	EP	Xander J Sedmak	\$425.29	O
7-2024	01/03/2024	12/27/2023	EP	Jacqueline M Welch	\$344.17	O
9-2024	01/03/2024	12/27/2023	EP	Patricia A Combs	\$916.62	O
10-2024	01/03/2024	12/27/2023	EP	Karen L Hawkins	\$1,553.95	O
11-2024	01/03/2024	12/27/2023	EP	Ronald G Jonovich	\$733.96	O
12-2024	01/03/2024	12/27/2023	EP	James H Marsic	\$917.53	O
13-2024	01/03/2024	12/27/2023	EP	Randal C Peterson	\$880.53	O
15-2024	01/03/2024	12/29/2023	EP	Heidi A Abrams	\$5.22	O
16-2024	01/03/2024	12/29/2023	EP	Michael R Benesh	\$582.81	O
19-2024	01/17/2024	01/09/2024	EP	Bryan A Briskey	\$1,001.96	O
20-2024	01/17/2024	01/09/2024	EP	Jeffrey M Cvelbar	\$273.71	O
21-2024	01/17/2024	01/09/2024	EP	Joan S. Jerke	\$55.71	O
22-2024	01/17/2024	01/09/2024	EP	Lori Reckart	\$48.87	O
23-2024	01/17/2024	01/09/2024	EP	Xander J Sedmak	\$278.09	O
24-2024	01/17/2024	01/09/2024	EP	Clinton Sestak	\$45.70	O
25-2024	01/17/2024	01/09/2024	EP	Jacqueline M Welch	\$455.56	O
26-2024	01/17/2024	01/09/2024	EP	Matthew J Welch	\$277.40	O
28-2024	01/25/2024	01/10/2024	EW	Ohio Public Employees Retirement System	\$1,607.68	O
26050	01/03/2024	12/27/2023	PR	Joshua D Grigus	\$453.33	O
26051	01/02/2024	01/01/2024	AW	Dominion East Ohio	\$700.34	O
26052	01/02/2024	01/01/2024	AW	Karrimae Wurm	\$100.00	O
26053	01/10/2024	01/03/2024	AW	Geauga County Township Association	\$70.00	O
Total Payments:					\$13,201.41	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$13,201.41	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

January 2nd, 2024

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks- Road Garage/Front Room
New Hall Rentals- None
Hall Rental Money- Pearce SR 1/20 \$50 Deposit & \$100 Rental Fee
Personnel
Other
Bills Presented For Payment
Adjourn

Resolution No. 2024-1

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 2nd day of January, 2024 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic, Randy Peterson

Ms. Combs moved the adoption of the following Resolution:

WHEREAS, the board of township trustees of Montville Township has the authority pursuant to Section 505.60 (A) of the Ohio Revised Code to procure and pay all or part of the cost of insurance policies that may provide benefits for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the forgoing types of insurance for township officers and full-time employees;

WHEREAS, acting pursuant to Section 505.60 (A) of the Ohio Revised Code, the board of township trustees of Montville Township wishes to make available insurance for all elected officials and non-elected full-time employees and pay all or part of the cost of insurance policies for hospitalization, surgical care, and major medical care;

NOW THEREFORE, BE IT RESOLVED, that Montville Township Board of Trustees may provide such insurance for elected officials and non-elected full-time employees for the calendar year of 2024. Any township officer or employee may refuse to accept the insurance coverage without affecting the availability of such insurance coverage to other township officers and employees.

Mr. Marsic seconded the Resolution.

Adopted and effective this 2nd day of January, 2024.

Voting thereon:

Randy Peterson, Trustee



Aye

Jim Marsic, Trustee



Aye

Patricia Combs, Trustee



Aye

I, Karen Hawkins, Fiscal Officer for the Montville Township Board of Trustees, certify that the forgoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on this 2nd day of January, 2024.

Karen Hawkins, Fiscal Officer
Karen Hawkins, Fiscal Officer

Resolution No. 2024-2

RESOLUTION AUTHORIZING THE MONTVILLE TOWNSHIP BOARD OF TRUSTEES, IN THE TIMES OF EMERGENCY, TO COMPLETE PAYROLL IN THE ABSENCE OF THE MONTVILLE TOWNSHIP FISCAL OFFICER.

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 2nd day of January, 2024 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic, Randy Peterson

M. Peterson moved the adoption of the following Resolution:

WHEREAS, the Montville Township Fiscal Officer is responsible for completing payroll for Montville Township employees;

WHEREAS, the Montville Township Fiscal Officer has not appointed an Assistant Fiscal Officer to complete her tasks in her absence;

WHEREAS, if the Fiscal Officer is unavailable, Montville Township employees would not receive their regular pay;

WHEREAS, in the desire to treat its employees fairly, the Montville Township Board of Trustees desires to timely pay its employees in the case of an emergency absence of the Fiscal Officer resulting in her inability to complete payroll.

NOW THEREFORE BE IT RESOLVED, by the Montville Township Board of Trustees that, in the emergency absence of the Montville Township Fiscal Officer, the Montville Township Board of Trustees may issue payroll to its employees from the General Fund.

M. Combs seconded the Resolution.

Adopted and effective this 2nd day of January, 2024.

Voting thereon:

Randy Peterson, Trustee

Aye

Jim Marsic, Trustee

Aye

Patricia Combs, Trustee

Aye

I, Karen Hawkins, Fiscal Officer for the Montville Township Board of Trustees, certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 2nd day of January, 2024.

Karen Hawkins, Fiscal Officer
Karen Hawkins, Fiscal Officer

- Sent to Bank
- DO NOT SEND to COUNTY AUDITOR!

Resolution No. 2024-3

A RESOLUTION AUTHORIZING INTENT TO DISPOSE OF UNNEEDED, OBSOLETE, OR UNFIT TOWNSHIP PERSONAL PROPERTY VIA INTERNET AUCTION FOR CALENDAR YEAR 2024

Montville Township, Geauga County, Ohio

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 2nd day of January, 2024 at the office of the Montville Township Trustees with the following members present:

Randal Peterson, James Marsic, Patricia Combs

WHEREAS, Ohio Revised Code Section 505.10 (D) requires a Board of Montville Township Trustees to adopt a resolution during each calendar year expressing its intent to dispose of surplus, unneeded, obsolete, or unfit personal property through the use of an internet auction;

NOW THEREFORE, BE IT RESOLVED, that the Board of Montville Township Trustees hereby expresses its intent to dispose of surplus, unneeded, obsolete, or unfit personal property by Internet-based Auction during the calendar year 2023; and

BE IT FURTHER RESOLVED, that the personal property disposed of through the Internet-based Auction may include, as specified in ORC 505.10 (D), motor vehicles acquired for the use of Township officers and departments, road machinery, car parts, equipment, tools, and office equipment or supplies which are not needed, obsolete, or unfit for the public use for which it was acquired; and

BE IT FURTHER RESOLVED, that all property is offered for sale "as is, where is" with Montville Township making no warranty, guarantee, or representation of any kind expressed or implied, as to the condition of said items; and that any computers sold via Internet-based auction shall have their hard drive either wiped utilizing U.S. Department of Defense standards or the hard drive will be removed; and the Buyer will receive notification by e-mail from the Montville Township auction and be required to make payment in full via US currency, certified cashier's check, money order, or company check (with bank letter guaranteeing funds) within five (5) business days from the time and date of said notification; and the Buyer will be responsible for removal of said items from the Montville Township facility within ten (10) business days of receipt of said notification; and

BE IT FURTHER RESOLVED, that the number of days of bidding for each auction, in accordance with ORC 505.10 (D), will be at least fourteen (14) days, including Saturdays, Sundays, and holidays; and

BE IT FURTHER RESOLVED, that the Montville Township Trustees shall publish in a newspaper of general circulation, notice of its intent to sell surplus, unneeded, obsolete, or unfit-for-use township personal property by internet-based auction to be published at least two weeks before the sale of the property; and

BE IT FURTHER RESOLVED, that a similar notice shall also be posted continuously throughout the calendar year in a conspicuous place in the offices of the Board of Montville Township Trustees; and

BE IT FURTHER RESOLVED, that any auction sale will be posted continuously on the Township website (www.Montvillegeauga.com); with a link to GovDeals, 100 Capitol Commerce Boulevard, Suite 110, Montgomery, Alabama 36117, phone 708-714-2600, fax 334-387-0519; and

BE IT FURTHER RESOLVED, that when property is to be sold by Internet-based Auction, the Board of Montville Township Trustees or its representatives reserve the right, to establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including but not limited to requirements for pick-up or delivery, method of payment, and payment of sales tax in accordance with applicable laws; and

BE IT FURTHER RESOLVED, that such information shall be provided on the Internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the board or its representatives.

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Township Trustees hereby authorize the disposition of surplus, unneeded, obsolete, or unfit township personal property via internet-based auction in calendar year 2024.

Adopted this 2nd day of January, 2024.


Voting thereon:

Vote



Randal Peterson

Aye



James Marsic

Aye



Patricia Combs

Aye

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 2nd day of January, 2024.



Karen Hawkins, Fiscal Officer

PURCHASE ORDERS for 1Q 2024

Vendor Name	Amount	PO #	P.O. Type	Departme	Comments
Geauga County Township Assoc.	\$ 140.00	1-2023	reg	Gen.	meetings
Visa	\$ 1,250.00	2-2023	reg	Gen.	conf
	\$ 160.00		reg	Gen.	website
	\$ 110.00		reg	Zoning	postage
Dominion East Ohio	\$ 3,000.00	3-2023	reg	fire	natural gas
	\$ 2,000.00		reg	Gen.	natural gas
	\$ 2,000.00		reg	rd	natural gas
Ullman Oil Company	\$ 650.00	4-2023		rd	fuel
	\$ 2,500.00			fire	fuel
United States Postal Service	\$ 722.00	5-2023	reg	Gen.	bulk mail, postage, mailing
				fire	stamps
Windstream Western Reserve	\$ 1,200.00	8-2023	reg	Fire	phone
	\$ 600.00		reg	Gen.	phone
Verizon	\$ 300.00	6-2023	reg	rd	phone
The Legal News Publishing Co.	\$ 350.00	7-2023	reg	Gen.	print newsletter
Geauga County Maple Leaf	\$ 100.00	9-2023	reg	Gen.	legal ad for FO
	\$ 150.00		reg	zoning	
Illuminating Company	\$ 1,800.00	10-2023	reg	Gen.	bidg
	\$ 1,300.00		reg	Gen.	streetlights & light
	\$ 400.00		reg	rd	garage lights
	\$ 1,800.00		reg	fire	bidg
Major Waste Disposal Service	\$ 280.00	11-2023	reg	Gen.	garbage
Geauga County Engineers	\$ 35,695.00	12-2023	reg	gas	snow
	\$ 30,000.00			rd	1Q
Geauga County Health District	\$ 300.00	13-2023	reg	Gen.	food lic
Staples	\$ 150.00	14-2023	reg	fire	
	\$ 150.00		reg	Gen.	
IGM Copy Products, Inc.	\$ 350.00	15-2023	reg	fire	copier
Countryside Truck Service, Inc.	\$ 2,500.00	16-2023	reg	m/v	
	\$ 3,000.00		reg	gas	
	\$ 1,500.00		reg	rd	
	\$ 10,000.00		reg	fire	
Hemly Tool Supply, Inc.	\$ 150.00	17-2023	reg	Gen.	
	\$ 300.00			gas	
	\$ 100.00			cem	
	\$ 800.00			fire	
Middlefield Bank	\$ 75.00	18-2023	reg	gen	bank fees
Life Force Management, Inc.	\$ 500.00	19-2023	reg	amb	
Sedgewick Claims	\$ 195.00	20-2023	reg	Gen	membership
	\$ 60.00			R & B	
	\$ 640.00			Fire	
Ohio Auditor of State	\$ 765.00	21-2023	reg	gen	uan fee
Five Star	\$ 250.00	22-2023	reg	fire	
	\$ 160.00		reg	Gen.	
Home Depot	\$ 200.00	23-2023	reg	Cem	supplies
	\$ 50.00			fire	
Atwells	\$ 600.00	24-2023	reg	fire	M. Taraba Uniform

BLANKET ORDERS

Zoning reimbursements	\$ 100.00	2-2023	Blanket	zoning	mileage
Reimbursements for travel	\$ 600.00	3-2023	blanket	gen	
DUES for Fire Associations	\$ 500.00	4-2023	blanket	fire	
Hall Rental Deposit Return	\$ 500.00	1-2023	Blanket	gen	

Montville Township Zoning Fees

Permit Description	Fee	
Residential Building (New Home)	\$250	
Commercial Building (New Bldg.)	\$350	
Residential Addition	\$100	
Commercial Addition	\$200	
Residential Accessory Building	\$50	
Commercial Accessory Building	\$200	
Home Occupation	\$100	
Change of Use	\$50	
Pond	\$50	
In-ground pool	\$35	
Variance/Appeals or Conditional Use Hearings per case	\$325 each	
Each Additional Variance/Appeal or Condition Use (different type) (on same date and same property)	\$300 each	
Business Permit: Commercial or Light Manufacturing	\$300 each	
Sign Permit	\$75 each	
Billboard permit	\$300 (Conditional use permit needed)	
Telecommunication Towers	\$800	
Montville Zoning Resolution with Map	\$50	
Driveway - Main house/homestead	See: County Engineers	
Driveway – Accessory/2 nd driveway	\$500 and See: County Engineers	
Zoning Amendment to Resolution	\$800	

**Montville Township
Cemetery Fees:
(Effective 1-17-2023)**

All fees are to be paid to MONTVILLE TOWNSHIP

Residents

Grave Opening/close (burials) weekday	\$300
Grave Plot	\$400
Cremation (urn burials)	\$250
Saturday Grave Opening/close (burials)	\$500
Saturday cremation (urn burials)	\$300

Non-residents

Grave Opening/close (burials) weekday	\$500
Grave Plot	\$775
Cremation (urn burials)	\$375
Saturday Grave Opening/close (burials)	\$800
Saturday cremation (urn burials)	\$450

Burials not accepted after: 2:00 p.m. Monday – Saturday.

No Sunday or Holiday Burials or Cremations accepted.

**Foundation fees:
(Effective 1-17-2023)**

Standard government headstone or marker provided by the Department of Veterans Affairs will be set at no charge.

Foundation Charge:

10"or 14" wide by 24"	\$250
10"or 14" wide by 36"	\$300
10"or 14" wide by 48"	\$350

(Single Grave: Foundation and headstone size no more than 36" long and 36" total height)

(Double Grave: Foundation and headstone size no more than 48" long and 36" total height)

*Cost for removal of footer is two (2) times the current rate.

Adopted 1/2/2024