

## Montville Township Trustees

December 5, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.  
Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the November 21, 2023 minutes. Mr. Peterson moved Mr. Marsic seconded the November 21st minutes as presented. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

### CORRESPONDENCE:

Department of Aging Newsletter was posted.

Items were passed between each other.

The following items were passed to Mr. Peterson: Property value letter for Township owned property, election results for both levies, Sheriff Report, signed Snow & Ice Agreement, October zoning commission minutes, Grassroots.

### PUBLIC COMMENTS:

**Resolution 2023-40** was read as it was presented to Peter and Amita Patel, owners of the Montville Country Store.

Jeff Ward (Burrows Rd.) addressed the Board regarding the poor condition of Burrows Road. He expressed that a solution needs to be found with Thompson and Montville to repair the road. Mr. Marsic addressed the situation of Burrows Rd. east of 528. He explained that in the past the Trustee Boards have talked. With new Thompson Trustees taking office he will approach them with a plan including cost evaluations and a scope of work. This is a project too big for the County Engineers or the Township Road departments to handle; therefore, contractors will be needed.

Mr. Ward asked why the grinding from Leggett Rd. were not placed on Burrows. Mr. Marsic explained that Leggett is a County road and that Townships do not have control of the work performed on them or how materials are used.

### FISCAL OFFICER:

The November financials were given to each trustee. The packet included:

Bank Reconciliation & Outstanding Payments as of 11/30/23

Appropriation Status as of 11/30/23

Fund Activity as of 11/30/23

Payment Listing as of 11/30/23

Revenue Summary as of 11/30/23

Payroll Summary

The following bills need approval:

Ullman \$882.40

Workers Comp. \$2,327.00

Auditor \$762.00

Knox Box \$1,201

Stryker \$31,072.18

Ms. Combs moved Mr. Marsic seconded the above bills. Upon call of the roll the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

**RESOLUTION 2023-47** was read to approve the amended tax year collection rates for collection in 2024. Discussion ensued. Ms. Combs moved Mr. Peterson seconded **RESOLUTION 2023-47**. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Trustees explained to the Public in attendance that the property tax increase to the Township was given back to the residents by way of lowering voted in millage in a road levy.

An appropriation move was requested by Mrs. Hawkins.

\$6,684 from 1000-120-730 to 1000-120-360

Mr. Peterson moved Ms. Combs seconded the appropriation move. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Merit Pay totals were presented. Total gross awards are \$63,742.78. The Township needs to add the employer share of Medicare and S.S. for a grant total of \$68,619.13 used for Merit Pay from Dec. 1, 2022 to Nov. 30, 2023. Mr. Peterson moved Mr. Marsic seconded to approve the Merit Pay totals.

Mrs. Hawkins made the Trustees aware that next year appropriations will need to be increased to include the changes made to the 2024 Merit Pay expenses.

**ZONING DEPARTMENT:**

Mr. Benesh issued a permit for 10493 Madison Rd.

**ROAD DEPARTMENT:**

Road grit material has been delivered and is undercover.

Mr. Marsic stated that the 2024 Road Project request was sent to the County stating "no projects".

Mr. Marsic expressed concern about Dewy Rd. He feels it was neglected with no crack sealing being done in 2023 by the County. When talking to Mr. Weikart, he stated that some crack sealing was done in Montville; but, not all roadways. Mr. Marsic would like the Trustees to consider having the crack sealing contracted out in 2024.

The Montana tractor is currently on the auction site GovDeals.

Roads are in fairly good shape.

Mr. Marsic stated he is working with the County on plans for Burrows Rd.

All of the vehicles are up and running. The plow on the F550 has been fixed.

The water line to the building was fixed; however, it was not the problem for the driveway was again flooded when the water was turned on. Geauga Trenching will need to come back to locate the problem and fix. It seems the break is inside the building where the copper and plastic lines connect. Concrete will need to be dug up. The cost to repair is estimated at \$5,600.

Road garage blue prints were found behind a metal panel in the wall. They will be placed in the safe.

Northeaster Air is on call to turn on the heat when the water line is fixed.

**CEMETERY:**

None.

**FIRE DEPARTMENT:**

Chief Jonovich reported 335 calls YTD, 28 November, 6 December

Lt. Johnson demonstrated the new power chairs received with help of the BWC Grant.

Fire fighter of the year was awarded to Mike Taraba. He will be receiving a dress uniform. He will need to be fitted and the cost will be approximately \$600.

Mike Taraba will be promoted to Engineer in 2024.

**BUILDINGS, GROUNDS and PARKS:**

The Christmas decorations have been put up. A thank you was given to the Benesh family and Ms. Combs for helping by Mr. Peterson.

**HALL RENTALS:**

C. Nelson 1/13/24

H. Pierce 1/20/24

Mr. Peterson moved Ms. Combs seconded the above rentals. All members were in favor.

**MOTION CARRIED.**

**FEES COLLECTED:**

C. Sestak MH/K – employee \$125 rental

C. Nelson SR - \$50 deposit and contract

*of Rental 5100 1/11*

**PERSONNEL:**

Mr. Marsic suggested having Mr. Plesko as an emergency use employee to plow or dig a grave. Discussion ensued. This will be added to the re-organizational meeting.

**OTHER:**

Ms. Combs asked for suggestions of dates for a 2024 Community Day to begin planning. She has been contacted by some bands asking to be a part of our day.

The Trustees thanked the fire department for having the parade for Mrs. Karnosh. She was very appreciative.

Clean-up day 2024 was discussed. Mrs. Hawkins reached out to Tim Doherty Tire; however, they have not responded if they are able to service our date. Cotterman has been contacted.

They asked the size of the dumpster needed due to our new machinery. Mr. Marsic stated that the machinery will be able to reach over the 40-yard side.

The County prosecutor has not made available a resolution regarding Marijuana.

The Risk Management team from OTARMA has reached out to Mrs. Hawkins.

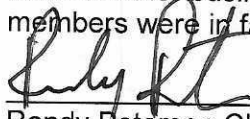
- They will be sending information needed to install swing sets. They will visit the site to be sure of placement before the install of any equipment at no cost.

- They asked us to review the "drug free workplace policy" they will send changes due to Issue 2 that passed.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Marsic moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:45 p.m.

  
\_\_\_\_\_  
Randy Peterson Chairman

  
\_\_\_\_\_  
Karen Hawkins, Fiscal Officer

12/19/23 Date

Montville Township  
9755 Madison Rd P.O. Box 116  
Montville, Oh 44064  
Phone & Fax 440-968-3784  
Road Garage 440-968-3111

## Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

December 5th, 2023

Call to Order  
Pledge to the Flag  
Welcome, Introductions  
Minutes  
Correspondence  
Public Comments & Questions- Country Store Resolution Presentation  
Fiscal Officer Report  
Department Reports  
Zoning  
Road Department  
Cemetery  
Fire Department  
Buildings, Grounds & Parks- Road Garage  
New Hall Rentals- Nelson SR 1/13 \$50 Dep & \$100 Rental Fee Pearce SR 1/20 \$50 Dep  
& \$100 Rental Fee  
Hall Rental Money- Nelson SR 1/13 \$50 Dep & \$100 Rental Fee  
Personnel  
Other  
Bills Presented For Payment  
Adjourn

mir

2023-47

Amended  
Original or Amended

Tax Year 2023 ( 2024 Collection Year)

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

( BOARD OF TOWNSHIP TRUSTEES )  
Having Power, Authority

Revised Code, Secs 5705.34, 5705.35

The Board of Trustees of Montville Township of Geauga County, Ohio met in Regular session on the 5<sup>th</sup> day of December, 2023 at the office of The Montville Trustees

with the following members present:

- Patricia Combs
- James Marsic
- Randal Peterson

M. S. Combs moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Montville Township Geauga County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2024; and

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Montville Township of Geauga County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Montville Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET**  
**COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Inside 10 Mill Limitaion	Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	\$99,219.00		1.70	
Road & Bridge Levy Fund	\$75,873.00	\$82,334.00	1.30	1.53
Fire Levy Fund		\$238,578.00		5.90
<b>TOTAL</b>	\$175,092.00	\$320,912.00	3.00	7.43

**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column I)
Road and Bridge Fund <u>2009</u> levy authorized by voters on: <u>November 6, 2018</u> not to exceed <u>5</u> years	1.00	\$53,799.00
Road and Bridge Fund <u>2021</u> levy authorized by voters on: <u>11/3/2020 Reduced</u> not to exceed <u>5</u> years	0.53	\$28,535.00
Fire Levy Fund <u>2000</u> levy authorized by voters on: <u>November 7, 2014</u> not to exceed <u>5</u> years	2.40	\$97,171.00
Fire Levy Fund <u>1984</u> levy authorized by voters on: <u>May 8, 1984</u> not to exceed <u>Continuing</u> years	1.50	\$33,808.00
Fire Levy Fund <u>2017</u> levy authorized by voters on: <u>November 8, 2022</u> not to exceed <u>5</u> years	2.00	\$107,599.00
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of the Resolution to the County Auditor of said County:

M. P. Peterson

seconded the Resolution and the roll being called upon its adoption

the vote resulted as follows:

M. <u>Paul C. St</u>	<u>YES</u>
M. <u>[Signature]</u>	<u>YES</u>
M. <u>[Signature]</u>	<u>YES</u>

Adopted the 5<sup>th</sup> day of December, 2023

Attest:

Kawthart's J.O.  
Fiscal Officer of the Board of Township Trustees of

Monville Township  
Geauga County, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Karen Hawkins, Fiscal Officer of the Board of Township Trustees of

Montville Township in said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 5<sup>th</sup> day of December, 2023

Karen Hawkins F.O.  
Fiscal Officer of the Board of Township Trustees of  
Montville Township  
Gauga County, Ohio

A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio.

No. \_\_\_\_\_

BOARD OF TOWNSHIP TRUSTEES,  
MONTVILLE TOWNSHIP

Gauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE  
NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE COUNTY  
AUDITOR.

(Board of Township Trustees)

Adopted \_\_\_\_\_

Township Fiscal Officer

Filed \_\_\_\_\_

County Auditor

By \_\_\_\_\_

Deputy Auditor



**Payment Listing**  
12/5/2023 to 12/18/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
381-2023	12/06/2023	11/28/2023	EP	Bryan A Briskey	\$997.72	O
382-2023	12/06/2023	11/28/2023	EP	Jeffrey M Cvelbar	\$560.22	O
383-2023	12/06/2023	11/28/2023	EP	Joan S. Jerke	\$107.94	O
384-2023	12/06/2023	11/28/2023	EP	Lori Reckart	\$76.29	O
385-2023	12/06/2023	11/28/2023	EP	Clinton Sestak	\$13.05	O
386-2023	12/06/2023	11/28/2023	EP	Jacqueline M Welch	\$286.18	O
388-2023	12/06/2023	11/29/2023	EP	Patricia A Combs	\$916.63	O
389-2023	12/06/2023	11/29/2023	EP	Karen L Hawkins	\$1,553.94	O
390-2023	12/06/2023	11/29/2023	EP	Ronald G Jonovich	\$733.96	O
391-2023	12/06/2023	11/29/2023	EP	James H Marsic	\$917.54	O
392-2023	12/06/2023	11/29/2023	EP	Randal C Peterson	\$880.54	O
395-2023	12/06/2023	12/01/2023	EP	Heidi A Abrams	\$31.34	O
396-2023	12/06/2023	12/01/2023	EP	Michael R Benesh	\$517.47	O
399-2023	12/11/2023	12/03/2023	EP	Bryan A Briskey	\$8,236.42	O
400-2023	12/11/2023	12/03/2023	EP	Paul Burger	\$4,815.36	O
401-2023	12/11/2023	12/03/2023	EP	Christopher D Clay	\$1,079.77	O
402-2023	12/11/2023	12/03/2023	EP	Zachary J Clay	\$1,100.67	O
403-2023	12/11/2023	12/03/2023	EP	Matthew E Conklin	\$99.63	O
404-2023	12/11/2023	12/03/2023	EP	Jeffrey M Cvelbar	\$3,483.33	O
405-2023	12/11/2023	12/03/2023	EP	Delayne L DiFranco	\$479.07	O
406-2023	12/11/2023	12/03/2023	EP	Mario A DiFranco	\$1,619.09	O
407-2023	12/11/2023	12/03/2023	EP	Ryan Hudec	\$388.77	O
408-2023	12/11/2023	12/03/2023	EP	Bruce E Johnson	\$6,442.82	O
409-2023	12/11/2023	12/03/2023	EP	Ronald G Jonovich	\$8,842.71	O
410-2023	12/11/2023	12/03/2023	EP	Xander J Sedmak	\$1,470.70	O
411-2023	12/11/2023	12/03/2023	EP	Michael A Taraba	\$1,481.88	O
412-2023	12/11/2023	12/03/2023	EP	Lilly A Wasley	\$252.80	O
413-2023	12/11/2023	12/03/2023	EP	Jacqueline M Welch	\$2,295.54	O
414-2023	12/11/2023	12/03/2023	EP	Matthew J Welch	\$3,570.53	O
415-2023	12/11/2023	12/03/2023	EP	Ellen E Wroblesky	\$1,600.86	O
417-2023	12/08/2023	12/05/2023	CH	Ohio Bureau of Workers Compensation	\$2,327.00	O
418-2023	12/05/2023	12/05/2023	CH	Ohio Auditor of State	\$762.00	O
419-2023	12/11/2023	12/11/2023	EW	Ohio Department of Taxation (School Tax)	\$83.20	O
420-2023	12/11/2023	12/11/2023	EW	Ohio Department of Taxation (State Tax)	\$150.46	O
421-2023	12/13/2023	12/11/2023	EW	Federal Tax Payee	\$1,483.09	O
25998	11/21/2023	11/20/2023	AW	Loveland Enterprises, Inc.	\$2,175.00 *	C
25998	12/13/2023	12/13/2023	NEG ADJ	Loveland Enterprises, Inc.	-\$2,175.00	O
26003	12/05/2023	11/27/2023	RW	Leo Rowan	\$100.00	O
26004	12/05/2023	11/27/2023	RW	Tara Debevec	\$50.00	O
26005	12/05/2023	11/27/2023	RW	Teresa Slezak	\$100.00	O
26006	12/06/2023	11/28/2023	PR	Joshua D Grigus	\$487.42	O
26007	12/11/2023	12/03/2023	PR	Jonathon D Cvelbar	\$216.07	O
26008	12/11/2023	12/03/2023	PR	Joshua D Grigus	\$4,196.10	O
26009	12/11/2023	12/03/2023	PR	Kiera N Reckart	\$190.15	O
26010	12/11/2023	12/03/2023	PR	Sabrina N Welch	\$355.68	O
26011	12/05/2023	12/05/2023	AW	Kinetico Water Systems	\$339.75	O

**Payment Listing**

12/5/2023 to 12/18/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
26012	12/05/2023	12/05/2023	AW	CFS Inspections	\$290.00	O
26013	12/05/2023	12/05/2023	AW	Interstate Sign Products, Inc.	\$42.00	O
26014	12/06/2023	12/05/2023	AW	Shepp Electric Co., Inc.	\$372.99	O
26015	12/06/2023	12/05/2023	AW	Ullman Oil Company	\$1,158.51	O
26016	12/05/2023	12/05/2023	AW	Knox Associates, Inc.	\$1,201.00	O
26017	12/06/2023	12/05/2023	AW	United States Postal Service	\$132.00	O
26018	12/05/2023	12/05/2023	AW	Dominion East Ohio	\$270.14	O
26019	12/05/2023	12/05/2023	AW	Windstream Western Reserve	\$188.57	O
26020	12/05/2023	12/05/2023	AW	Life Force Management, Inc.	\$64.72	O
26021	12/05/2023	12/05/2023	AW	Michael R. Benesh	\$26.65	O
26022	12/05/2023	12/05/2023	AW	Personnel Concepts	\$35.80	O
26023	12/05/2023	12/05/2023	AW	Major Waste Disposal Service, Inc.	\$86.00	O
26024	12/05/2023	12/05/2023	AW	Stryker Medical	\$31,072.18	O
Total Payments:					\$98,459.25	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$98,459.25	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.