

Montville Township Trustees

November 7, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the October 3, 2023 minutes. Mr. Peterson moved Mr. Marsic seconded the October 3rd minutes as presented. Upon call of the roll, the vote was as follows: Ms. Combs ABSTAIN, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Mr. Peterson asked if there were any comments, additions, or corrections to the October 17, 2023 minutes. Mr. Peterson moved Ms. Combs seconded the October 17th minutes as presented. Upon call of the roll, the vote was as follows: Mr. Marsic ABSTAIN, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

CORRESPONDENCE:

One (1) job posting and the Department of Aging Newsletter were posted. Items were passed between each other.

The following items were passed to Mr. Peterson: Sheriff report, Huntsburg Newsletter, Dominion First Energy letter, and Grassroots.

PUBLIC COMMENTS:

Mike Piskorowski, resident, asked if the Trustees were going to do anything for Peter who owns the Montville Country Store. He also wondered if anyone knows of plans for the location. Bryan Briskey, Assistant Fire Chief stated he heard that Hometown was going to open a store like the Montville Country Store. Mr. Piskorowski asked if the Post Office will be moving. It was explained that the Post Office rents the location.

Mrs. Burger asked if any of the Township Officials attended the Auditor's Office meeting on the property tax increase. Mrs. Hawkins stated that she did attend the meeting virtually and has the information.

FISCAL OFFICER:

The following bill need approval:

Countryside invoice # 28113 for \$1,650.41
28112 for \$935.48
28143 for \$2,339.52

Ms. Combs moved Mr. Peterson seconded the above bills for Countryside. Upon call of the roll the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE., Mr. Marsic ABSTAIN. MOTION CARRIED.

Illuminating Co. for \$799.29
Boundtree for \$1,618.34
Stryker for \$7,039.00
Township association \$560
Claridon Helps \$500
Breathing Air \$1,067.65

Mr. Peterson moved Mr. Marsic seconded the above bills. Upon call of the roll the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

The 3rd quarter invoice from the County Engineer's Resource Program was received for a total of \$12,147.99 Mr. Marsic moved Ms. Combs seconded to pay the 3rd quarter invoice.

Discussion ensued regarding driveway pipes cost. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

The October financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments as of 10/31/23

Appropriation Status as of 10/31/23
Fund Activity as of 10/31/23
Payment listing as of 10/31/23
Revenue Summary as of 10/31/23
Payroll Summary

RESOLUTION 2023-44 was read to Certify and Appropriate OPWC funds into the Capital Projects Fund. Ms. Combs moved Mr. Marsic seconded **RESOLUTION 2032-44**. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

RESOLUTION 2023-45 was read to Certify and Appropriate OPWC Loan funds into the Road and Bridge Fund. Ms. Combs moved Mr. Marsic seconded **RESOLUTION 2023-45**. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Mrs. Hawkins presented information from the Auditor meeting on the property tax increase. A draft copy of a resolution to reduce the township portion of the "windfall" was given to the Trustees. No discussion ensued.

RESOLUTION 2023-40 was read expressing gratitude to the Montville Country Store. Ms. Combs moved Mr. Peterson seconded **RESOLUTION 2023-40**. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED. The owners of the Montville Store were invited to attend the next Trustees meeting on November 21 at 7:00 to be presented with the resolution.

Cleveland Plumbing invoice issue was cleared up. The right account was found.

ZONING DEPARTMENT:

Mr. Benesh reported that Mr. Dombrowski is still working to have the house removed this year. The property at 10493 Madison Rd. (ex-Chenoweth home) does not have any permits with zoning, there is an excavator on site; however, no work is noticeable.

An agricultural permit was issued to a Hautala Rd. property for a 60 x 120 barn intending to be for a fruit farm and animals.

Steve Schultz (15820 Hart Rd.) asked to move his 210 ft of road ditch to the north away from the road-way and add 40 ft of culvert. He feels this would help with drainage. Mr. Marsic stated the any change would need to be approved by The Geauga Co. Engineers. Mr. Schultz stated he spoke to Rob Weigel from the Engineers Office and he said it could be done. Mr. Marsic stated that Rick Weikart of the Engineers office would need to be the engineer who approves the change.

An e-mail complaint about a driveway expansion on Leggett Rd. was received. Mr. Benesh will need to investigate.

Susan Wieland, APA was contacted regarding the complaint of the alarm at Hometown. It was discussed that zoning does have a "nuisance" part; however, she suggests lumping together other violations. Discussion ensued. Mr. Peterson will e-mail the neighbors.

ROAD DEPARTMENT:

Mr. Benesh reported that he has filled the pothole on Hart Rd.

Ms. Combs moved Mr. Marsic seconded The Snow and Ice agreement with the Co. Engineers and signed the agreement. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED. Copies will be transmitted to the Engineers Office.

Mr. Marsic requested to purchase up to 22 tons of road grit material for use on the roads during the winter. Mr. Marsic moved Ms. Combs seconded purchasing the Road Grit material. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Mr. Benesh requested to purchase a Joann Dr. sign. Discussion ensued. Mr. Benesh will move the existing sign down.

The Montana's legal notice will be placed in the newspaper.
The F550 needs to have yearly maintenance preformed.

CEMETERY:

Burials were completed on 10/21 and 10/24

Mr. Sestak asked about purchasing an attachment to help with tree trimming it will fit on the unit we currently have. Trustees approved the purchase.

Four headstone footers were dug.

Two headstone footers were poured.

Trees have been shaped and trimmed for the season.

Mr. Benesh was asked to purchase a new garden rack to replace the one with the broken handle.

fake

FIRE DEPARTMENT:

Chief Jonovich reported 305 calls YTD, 28 October and 6 November

The approval for the FEEG Grant was received for the purchase of two(2) full sets of PPE gear at a cost of \$10,640.

Mr. Peterson moved Ms. Combs seconded ordering the PPE Gear. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

The BWC grant for 2 power stair chairs has been approved. The total purchase amount is \$32,375.90, the grant will provide \$24,281.93 and the township a match of \$8,093.97.

Mr. Peterson moved Ms. Combs seconded ordering the power stair chairs. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

The cover for the rebuild pump no longer fits. A new cover will be ordered at a cost of \$495.00. Pierpont Fire Department has 2 low level strainers for sale for a total cost of \$150. These will be purchased.

#3923 has had repairs. A complaint of it not wanting to stay in its lane has been investigated. Further repairs needing done to #3923 include springs in 4 areas, de-arching and clip replacements. These repairs can be scheduled after the first of the year with an approximate cost of \$1,500-1,800.

Mr. Marsic asked if districting is on the discussion board for Chiefs. Chief Jonovich stated he will begin talks with Chiefs in the area after the first of the year.

Station Duty pay for 2024 was discussed with a 3% increase starting the first full pay period of 2024 (January 14, 2024). EMT rate will become \$14.20 per hour, Advanced Medic rate will become \$16.39 per hour. Ms. Combs moved Mr. Marsic seconded an increase in station duty pay beginning 1/14/24. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

More paperwork for the building money was signed and will be sent to the grant writer. Other paperwork needs to be approved by Susan Weiland, APA, and need her signature.

Merit Pay Policy (formerly S.O.G. 601) was discussed. The proposed changes to be used for calculating the 2023 Merit Pay include a 3% raise in base pay and adding section E. 2.

"members certified and functioning as both a firefighter and EMS provider will receive \$20 per call when their total call volume exceeds 101 calls for the year (December 1 – November 30 the FD fiscal year). Discussion ensued.

Mr. Peterson moved Ms. Combs seconded to add paragraph E.2. to the Merit Pay Policy effective immediately and it will be used in calculating the 2023 merit pay for current members reaching the call volume during the period of December 1, 2022 to November 30, 2023. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Mr. Peterson moved Mr. Marsic seconded to increase the Merit Pay base rates by 3% for use in calculating the 2024 Merit Pay (December 1, 2023 – November 30, 2024). Upon call of the roll,

the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

Chief Jonovich stated that the next time he presents changes to the Merit Pay he will make it 6 months in advance and that he will not ask for changes to the 2024 Merit Pay. He will look at changes to the 2025 Merit Pay.

Chief Jonovich asked about **RESOLUTION 2023-25**. No discussion was had.

BUILDINGS, GROUNDS and PARKS:

Light strings are needed to decorate the building for Christmas. Discussion ensued to purchase white lights at a cost not to exceed \$500.

Mr. Peterson stated that he would like to paint the hallways and front room attached to the gym in the color of the gym walls.

Mr. Peterson will be decorating the MH and SR for Christmas.

The dishwasher has been fixed.

HALL RENTALS:

L. Rowan 10/24 MH/K

M. Benesh 11/11 SR - employee

H. Byler 11/12 SR

Mr. Peterson moved Mr. Marsic seconded the above hall rental. All members were in favor.

FEES COLLECTED:

L. Rowan \$100 deposit, \$250 rental and contract

T. Debevec \$100 rental

Wurm \$100 deposit, \$250 rental and contract

M. Benesh \$50 rental, \$50 deposit

Montville Highlanders Snowmobile Club \$100 deposit (by returning the deposit check they were issued in May 23) \$200 rental (as per the agreement with BOT) and contract.

PERSONNEL:

Mr. Sestak has asked to purchase a "High-Viz" winter coat for plowing. The request was granted for both Mr. Sestak and Mr. Benesh.

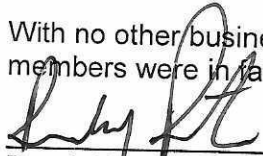
OTHER:

RESOLUTION 2023-41 was read honoring Carolyn Karnosh on her 100th birthday. Ms. Combs moved Mr. Peterson seconded approval of **RESOLUTION 2023-41**. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Marsic moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 10:35 p.m.



Randy Peterson Chairman



Karen Hawkins, Fiscal Officer

11/21/23 Date

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

November 7th, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks- Christmas Lights
New Hall Rentals- Rowan MH/K 10/24 \$100 Dep & \$250 Rental Fee Benesh SR 11/11
\$50 Dep & \$50 Rental Fee Byler SR 11/12 \$50 Dep & \$100 Rental Fee
Hall Rental Money- Rowan MH/K 10/24 \$100 Dep & \$250 Rental Fee Debevec SR
10/28 \$100 Rental Fee Wurm MH/K 12/2 \$100 Dep & \$250 Rental Fee Snowmobile
Club MH/K/SR 4/13 \$100 Dep & \$200 Rental Fee
Personnel
Other
Bills Presented For Payment
Adjourn

2023-40

Resolution

A RESOLUTION EXPRESSING GRATITUDE TO THE MONTVILLE COUNTRY STORE

WHEREAS, it is with an acknowledgement of appreciation that the Montville Board of Trustees, Geauga County, Ohio wishes to express its sincere thanks.

WHEREAS, The Montville Country Store has been a staple and upstanding business in our community.

WHEREAS, The Montville Country Store has donated countless services to the Montville Volunteer Fire Department in the way of donations, warm/dry staging area, hot coffee and drinks. They have also donated to many of the community events held by the Trustees; and

WHEREAS, these exemplary donations earned the respect and admiration from the Board of Trustees. This certainly indicates The Montville Country Store's caring for the community;

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees wishes to express and record its appreciation for the generosity to the community; and,

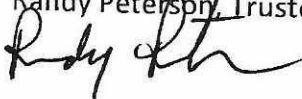
BE IT FURTHER RESOLVED that the Fiscal Officer of Montville Township Board of Trustees is hereby directed to transmit a copy of the Resolution to The Montville Country Store.

Passed this 7th day of November, 2023.

Signed,


Patricia Combs, Trustee

Randy Peterson, Trustee



Jim Marsic, Trustee



Attest:

Karen Hawkins, Fiscal Officer



2023-41

Resolution

A RESOLUTION to honor and congratulate Mrs. Carolyn Karnosh on
The celebration of her 100th birthday.

WHEREAS, it is fitting that the elected representatives of Montville Township, Geauga County, Ohio recognize those citizens who are celebrating milestones in their venerable lives; and

WHEREAS, Mrs. Carolyn Karnosh will celebrate her 100th birthday on November 30, 2023, an occasion which will be commemorated with great joy in remembering the past, giving thanks for the present, and eagerly anticipating the future; and

WHEREAS, she approaches her 11th decade, she still stays active and productive, as her health permits; and


WHEREAS, the members of this body find it appropriate to pause in their deliberations to specially recognize for all she has accomplished thus far, and for the indelible imprint she has made upon the lives of so many during her journey; and

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees wishes to honor and congratulate Mrs. Carolyn Karnosh on the celebration of her 100th birthday and extend to her our best wishes for many happy returns.

BE IT FURTHER RESOLVED that the Fiscal Officer of Montville Township Board of Trustees is hereby directed to transmit a copy of the Resolution to Mrs. Carolyn Karnosh.

Passed this 7th day of November, 2023.

Randy Peterson, Trustee



Jim Marsic, Trustee

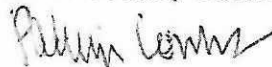


Attest: *Karen Hawkins*

Karen Hawkins, Fiscal Officer

Signed,

Patricia Combs, Trustee



Min

Resolution # 2023-44

RESOLUTION TO CERTIFY AND APPROPRIATE FUNDS

BE IS RESOLVED by the Board of Trustees of Montville Township, Geauga County, Ohio, that Montville Township has received revenue by way of a grant from the Ohio Public Works Commission (OPWC); and

WHEREAS, the Board finds it in the best interest to certify the revenue from the OPWC; and

THEREFORE, the OPWC revenue will be an appropriation to the Governmental Funds: Capital Projects (#4401) for the year of 2023.

- The money received (\$100,000) to be appropriated into the Governmental Funds: Capital Projects (#4401)

NOW THEREFORE, BE IT RESOLVED, by the Montville Township Board of Trustees that the total of \$100,000.00 to be appropriated into the Governmental Funds: Capital Projects (#4401).

Ms. Combs moved for the adoption of the foregoing and Mr. Marsic seconded the motion. Upon the call of the question, the vote was as follows:

TRUSTEES

YEA or NAY

Mr. Peterson

YEA

Mr. Marsic

YEA

Ms. Combs

YEA

Passed: November 7, 2023

Montville Township, Geauga County, OHIO

Attest:

Karen Hawkins

Fiscal Officer, Montville Township

CERTIFICATE

The foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 7 day of November, 2023, of the Board of Trustees of Montville Township, Geauga County, Ohio.

Karen Hawkins

Karen Hawkins, Fiscal Officer
Montville Township

m.w

Resolution # 2023-45

RESOLUTION TO CERTIFY AND APPROPRIATE FUNDS

BE IS RESOLVED by the Board of Trustees of Montville Township, Geauga County, Ohio, that Montville Township has received revenue by way of a loan from the Ohio Public Works Commission (OPWC); and

WHEREAS, the Board finds it in the best interest to certify the revenue from the OPWC; and

THEREFORE, the OPWC revenue will be an appropriation to the Road and Bridge Fund (#2031) for the year of 2023.

- The money received (\$40,000) to be appropriated into the Road and Bridge Fund (#2031)

NOW THEREFORE, BE IT RESOLVED, by the Montville Township Board of Trustees that the total of \$40,000.00 to be appropriated into the Road and Bridge Fund (#2031).

Ms. Combs moved for the adoption of the foregoing and Mr. Shaw seconded the motion. Upon the call of the question, the vote was as follows:

TRUSTEES

YEA or NAY

Mr. Peterson

Yea

Mr. Marsie

YEA

Ms. Combs

YEA

Passed: November 7, 2023

Montville Township, Geauga County, OHIO

Attest: Karen Hawkins
Fiscal Officer, Montville Township

CERTIFICATE

The foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 7th day of November, 2023, of the Board of Trustees of Montville Township, Geauga County, Ohio.

Karen Hawkins
Karen Hawkins, Fiscal Officer
Montville Township

Payment Listing

November 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
348-2023	11/08/2023	11/03/2023	EP	Patricia A Combs	\$916.63	O
349-2023	11/08/2023	11/03/2023	EP	Karen L Hawkins	\$1,553.94	O
350-2023	11/08/2023	11/03/2023	EP	Ronald G Jonovich	\$733.96	O
351-2023	11/08/2023	11/03/2023	EP	James H Marsic	\$917.54	O
352-2023	11/08/2023	11/03/2023	EP	Randal C Peterson	\$880.54	O
354-2023	11/08/2023	11/03/2023	EP	Heidi A Abrams	\$13.05	O
355-2023	11/08/2023	11/03/2023	EP	Michael R Benesh	\$719.13	O
357-2023	11/08/2023	11/03/2023	EP	Bryan A Briskey	\$786.88	O
358-2023	11/08/2023	11/03/2023	EP	Jeffrey M Cvelbar	\$422.17	O
359-2023	11/08/2023	11/03/2023	EP	Joshua D Grigus	\$306.45	O
360-2023	11/08/2023	11/03/2023	EP	Joan S. Jerke	\$87.05	O
361-2023	11/08/2023	11/03/2023	EP	Lori Reckart	\$76.29	O
362-2023	11/08/2023	11/03/2023	EP	Clinton Sestak	\$124.04	O
363-2023	11/08/2023	11/03/2023	EP	Jacqueline M Welch	\$580.94	O
364-2023	11/08/2023	11/03/2023	EP	Matthew J Welch	\$357.29	O
25965	11/07/2023	11/06/2023	AW	Countryside Truck Service, Inc.	\$4,953.63	O
25966	11/07/2023	11/06/2023	AW	Windstream Western Reserve	\$321.89	O
25967	11/07/2023	11/06/2023	AW	Dominion East Ohio	\$120.34	O
25968	11/07/2023	11/06/2023	AW	Illuminating Company	\$923.11	O
25969	11/07/2023	11/06/2023	AW	Bound Tree Medical, LLC	\$1,618.34	O
25970	11/07/2023	11/06/2023	AW	Chagrin Valley Auto Parts	\$197.78	O
25971	11/07/2023	11/06/2023	AW	Michael Taraba	\$22.35	O
25972	11/07/2023	11/06/2023	AW	Michael R. Benesh	\$21.72	O
25973	11/07/2023	11/06/2023	AW	NEO Electric Supply Co.	\$89.47	O
25974	11/07/2023	11/06/2023	AW	Stryker Medical	\$7,039.00	O
25975	11/07/2023	11/06/2023	AW	Claridon Community Helps	\$500.00	O
25976	11/07/2023	11/06/2023	AW	Geauga County Township Association	\$560.00	O
25977	11/07/2023	11/06/2023	AW	United States Postal Service	\$70.00	O
25978	11/07/2023	11/06/2023	AW	Windstream Western Reserve	\$149.57	O
25979	11/07/2023	11/06/2023	AW	Alvord's Yard & Garden	\$113.84	O
25980	11/07/2023	11/06/2023	AW	Breathing Air Systems	\$1,067.65	O
25981	11/07/2023	11/06/2023	AW	IGM Copy Products, Inc.	\$174.72	O
25982	11/07/2023	11/06/2023	AW	Major Waste Disposal Service, Inc.	\$86.00	O
25983	11/07/2023	11/06/2023	AW	Hemly Tool Supply, Inc.	\$356.29	O
25984	11/07/2023	11/07/2023	RW	Mary Vitanza	\$50.00	O
Total Payments:					\$26,911.60	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$26,911.60	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch