

Montville Township Trustees

October 3, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the September 19, 2023 minutes. Mr. Peterson moved Mr. Marsic seconded the minutes as presented. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

CORRESPONDENCE:

The Department of Aging newsletter and one (1) job posting were posted.

Items were passed between each other.

The following items were passed to Mr. Peterson: Grassroots, OTARMA Update, and Sheriffs Report.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

The following bills need approval:

 Illuminating #237 \$674.37

 Bob Sumerel \$942.78

 Southeastern \$539.99

 Jan Farinacci \$1,204.09

Mr. Marsic moved Mr. Peterson seconded the above bills. Upon call of the roll the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

The September financials were given to each trustee. The packet included:

 Bank reconciliation & Outstanding payments as of 9/30/23

 Appropriation Status as of 9/30/23

 Fund Activity as of 9/30/23

 Payment listing as of 9/30/23

 Revenue Summary as of 9/30/23

 Payroll Summary

RESOLUTION 2023-37 was read to allow the ARPA funds to be used for the purchase of Knox boxes. Mr. Peterson moved Mr. Marsic seconded **RESOLUTION 2023-37**. Upon call of the roll the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Mrs. Hawkins requested the appropriation code 2274-230-740 be added to the ARPA fund. No objections were voiced.

Mrs. Hawkins asked for the following appropriation move:

 From 2274-110-599 to 2274-230-740 \$1,250

 From 2111-220-381 to 2111-220-323 \$3000

 From 2111-220-740 to 2111-220-323 \$7000

Mr. Marsic moved Mr. Peterson seconded the appropriation move. Upon call of the roll the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

ROAD DEPARTMENT:

The snow & ice agreement with the County was received. The DRAFT needs to be reviewed.

Mrs. Hawkins stated the only change she saw was a correction in the numbering of items and a price increase to \$35,695 for 2023-2024 winter.

Mr. Weikart, County Engineer, was in attendance. Mr. Marsic stated that cinders will not be applied this year for ice control by the Montville Road Department. They will use #8 grit.

Salt has been placed on hold at the County. It is available for pick-up.

The salt bin has been emptied of cinders allowing the storage of the salt.

The OPWC project of Hautala Rd. was discussed. The paperwork was signed. Montville will pay direct to Ronyak \$177,989.00 and the OPWC Grant will pay \$100,000 and OPWC Loan will be for \$40,000.

Mr. Weikart stated that crack-sealing will begin next week and take 5-6 days to complete Montville roads. He will see if the materials in the garage can be used.

N. Kile needs to have pavement planning.

Burrows will be looked at. The area by Sidley Rd. will be crack-sealed.

Sun Rd. needs to be made passible. A large crater has developed. Stone will be placed in the hole and the maintainer run along the road. This will be done in-house with the help of Thompson Twp.

The loader has been driven back to the road garage. It is functioning well, there are no fluid leaks, the heat works and the doors have been placed on. Rims can not be found.

Southeastern Equipment has done checks on the systems.

ZONING DEPARTMENT:

Mr. Benesh reported that two (2) new home permits have been issued. (9710 Clay St. and at Hart & 86).

No response has been received from MRH or Hometown.

The Montville Country store will be closing December 2023.

MRH has been adding piles of cement on the corner lot.

CEMETERY:

In-house maintenance will be done to the fence along 528.

The north line is being worked on. Dirt is being placed and the trees should begin to be planted in the next week.

A deed was signed.

FIRE DEPARTMENT:

Chief Jonovich reported 274 calls YTD, 35 September, 3 October.

#3967 needs to have the electric start looked at.

Deliberator mounts that are accident rated were discussed to purchase using the EMS Grant.

These mounts hold the LP15's. The cost is \$800 each. Mr. Peterson moved Mr. Marsic seconded. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE.

MOTION CARRIED.

#3982, the chief car, has had the battery, 2 struts in the front, and a stabilizer bar replaced for a cost of \$1204.09.

Stryker maintenance contracts were discussed. The Lucas device is too old for the maintenance contract and was removed.

New 1-year maintenance contract for the 2 LP15's and 1 Lucas device was received at the cost of \$7,039. Mr. Marsic moved Mr. Peterson seconded. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Chief Jonovich proposed a change to Merit pay for 2023. He would like to see firefighters who respond to 100 calls per year earn an additional \$5.00 per run for each call. He was asked to place the proposal in the SOG.

Chief Jonovich proposed a rate increase for 2024 of 3% (EMT \$14.20, Advanced \$16.39). Mr. Marsic stated he would like to see a 3-year plan for pay from the fire department not each year approving an increase. Seeing other area pay scales would be helpful also.

Chief Jonovich would like to dispose of 25 chairs that are no longer in use. The chairs have no value. Mrs. Hawkins will prepare a resolution for disposal.

BUILDINGS, GROUNDS and PARKS:

The roof was discussed. The flashing is pulled away from the wall and the caulk is all cracked. Mr. Marsic suggested doing this repair in-house. Mr. Benesh will be able to do the work.

The part for the kitchen hood has been received.

A key is needed for the basement.

The tarp, donated by Mr. Peterson, is at the road garage to cover the cinders. Mr. Peterson stated he cut the hedges along the front of the building.

HALL RENTALS:

- C. Sestak, SR 10/7 – Employee
- J. Stone, MH/K 10/21
- T. Slezak, MH/K 11/4

Mr. Peterson moved Mr. Marsic seconded the above hall rental. All members were in favor.

FEES COLLECTED:

- C. Sestak \$50 deposit, \$50 rental and contract
- M. Valenza \$200 rental and contract
- J. Stone \$100 deposit and contract

PERSONNEL:

Mr. Plesko has left his keys in the road garage.

OTHER:

Ken Burnett called wanting to know if Montville will host a “meet the candidates” for the school board race. Discussion ensued. The social room will be opened for the “meet the candidates” night on Monday, October 16, 2023 at no charge. Mr. Peterson moved Mr. Marsic seconded the use of the social room.

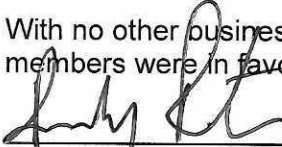
Newsletters went to print.

Purchase orders were signed.


Monthly payroll withholdings were signed for the State Tax; School Tax; Medicare, S.S., Withholdings; and OPERS.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:50 p.m.



 Randy Peterson Chairman



 Karen Hawkins, Fiscal Officer

11/2/23 Date

RESOLUTION NO. 2023-37

Authorizing Expenditure from American Rescue Plan Act Funds

Geauga County, Ohio

Be It Resolved by the Township Trustees of Montville Township, Geauga County, Ohio

WHEREAS, this date, October 3, 2023, Trustee Peterson moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the "ARPA Funds") from the American Rescue Plan Act of 2021 ("ARPA" or the "Act"); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services,

which consists of the following: purchase of "Knox Boxes" for the aged community use. (the "Project").

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services

2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$ 1,300.00

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs
- Other _____

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee Marsic seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 3rd day of October, 2023.

Randal Peterson Yea

James Marsic Yea

Patricia Combs _____

Township Trustees

Attest: Karen Hawkins, F.O.
Township Fiscal Officer

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

October 3rd, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks- Plants & Furnce Filters
New Hall Rentals- Sestak SR 10/7 \$50 Dep & \$50 Rental Fee Stone MH/K 10/21 \$100
Dep & \$250 Rental Fee Slezak MH/K 11/4 \$100 Dep & \$250 Rental Fee Snowmobile
Club MH/K/SR 4/13 \$100 Dep & \$200 Rental Fee
Hall Rental Money- Vitanza SR 9/23 \$200 Rental Fee
Personnel
Other
Bills Presented For Payment
Adjourn

Payment Listing

October 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
313-2023	10/11/2023	09/27/2023	EP	Bryan A Briskey	\$1,004.76	O
314-2023	10/11/2023	09/27/2023	EP	Jeffrey M Cvelbar	\$291.89	O
315-2023	10/11/2023	09/27/2023	EP	Joshua D Grigus	\$312.74	O
316-2023	10/11/2023	09/27/2023	EP	Joan S. Jerke	\$124.04	O
317-2023	10/11/2023	09/27/2023	EP	Richard W Plesko	\$153.21	O
318-2023	10/11/2023	09/27/2023	EP	Lori Reckart	\$61.05	O
319-2023	10/11/2023	09/27/2023	EP	Clinton Sestak	\$198.93	O
320-2023	10/11/2023	09/27/2023	EP	Jacqueline M Welch	\$523.76	O
321-2023	10/11/2023	09/27/2023	EP	Matthew J Welch	\$382.64	O
323-2023	10/04/2023	09/27/2023	EP	Patricia A Combs	\$916.63	O
324-2023	10/04/2023	09/27/2023	EP	Karen L Hawkins	\$1,553.94	O
325-2023	10/04/2023	09/27/2023	EP	Ronald G Jonovich	\$733.96	O
326-2023	10/04/2023	09/27/2023	EP	James H Marsic	\$917.54	O
327-2023	10/04/2023	09/27/2023	EP	Randal C Peterson	\$880.54	O
329-2023	10/04/2023	09/29/2023	EP	Michael R Benesh	\$601.85	O
25935	10/03/2023	10/02/2023	RW	Jeremiah Giddings	\$50.00	O
25936	10/03/2023	10/02/2023	AW	Illuminating Company	\$794.70	O
25937	10/03/2023	10/02/2023	AW	Bob Sumerel Tire Co.	\$942.78	O
25938	10/03/2023	10/02/2023	AW	Life Force Management, Inc.	\$34.42	O
25939	10/03/2023	10/02/2023	AW	DeSantis Solutions	\$92.00	O
25940	10/03/2023	10/02/2023	AW	OTARMA	\$30,046.00	O
25941	10/03/2023	10/02/2023	AW	Dominion East Ohio	\$78.71	O
25942	10/03/2023	10/02/2023	AW	Windstream Western Reserve	\$148.62	O
25943	10/03/2023	10/02/2023	AW	Fire Safety Services, Inc.	\$383.00	O
25944	10/03/2023	10/02/2023	AW	Southeastern Equipment Company, Inc.	\$724.38	O
25945	10/03/2023	10/02/2023	AW	Troyer Tree Farm	\$585.00	O
25946	10/03/2023	10/02/2023	AW	Staples	\$182.83	O
25947	10/03/2023	10/02/2023	AW	Jan Farinacci's Professional Rental, Inc.	\$1,204.09	O
25948	10/03/2023	10/03/2023	AW	United States Postal Service	\$200.00	O
Total Payments:					\$44,124.01	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$44,124.01	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.