

# Montville Township Trustees

October 17, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Patricia Combs and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the October 3, 2023 minutes. Mr. Peterson corrected the spelling of M. Vitanza under Hall Rentals. Mr. Peterson moved Ms. Combs seconded to table the minutes as presented. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

## **CORRESPONDENCE:**

One (1) job posting was posted.

Items were passed between each other.

The following items were passed to Mr. Peterson: First Energy letter, OPERS Notice.

Each Trustee received a copy of a letter from Frank La Rose re: State Issues on the Nov. ballot.

## **PUBLIC COMMENTS:**

Brandi Giddings (9645 Madison Rd.) spoke for the residents regarding the complaint of the alarms from the Home Town property. She stated that the alarm goes off each day between 5:50 am and 6:10 am as someone enters the building. The other alarm is from the generator and has gone off for weeks before it was attended to. The residents want to be able to enjoy their yards in the quiet of the area. Discussion ensued, legal will be contacted to see if the Township can do anything.

## **FISCAL OFFICER:**

The following bill need approval:

Ulman Oil \$1655.78

Ulman Oil \$ 760.33

Ms. Combs moved Mr. Peterson seconded the above bills. Upon call of the roll the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

A question has come up with an invoice from Countryside. Mrs. Hawkins will contact the shop before paying the invoice.

Cleveland Plumbing has sent over invoices for pipe. Mrs. Hawkins is working to ensure the items belong to our Township. The items are not something she is aware of being used for repairs this summer. The invoice was not signed by Mr. Benesh or Mr. Plesko.

## **ROAD DEPARTMENT:**

None.

## **ZONING DEPARTMENT:**

Mr. Benesh reported a permit was issued for 8884 Clay St. for an out building. 9710 Clay St. has broken ground.

Ms. Combs stated she will be checking on the status of the Brousseau property.

## **CEMETERY:**

The north line worked is done for the year.

Burials are scheduled for 10/5 and 10/21.

## **FIRE DEPARTMENT:**

Chief Jonovich reported 283 calls YTD, 12 October.

Chief Jonovich presented a new Merit Pay Allowance Policy. Changes that were made were for a 3% increase to base pay, adding a 36-hr FF to the ranks and adding a part to pay FF's who attend over 101 calls a rate of \$15 per call. No discussion was had. Mr. Peterson moved Ms. Combs seconded to table the policy until a full board is present. All members agreed.

Chief Jonovich presented a pay plan of increases for 2024 of 3% and 2025 of 3.5%. No discussion was had. Mr. Peterson moved Ms. Combs seconded to table the rate increases until a full board is present. All members agreed.

Chief Jonovich explained that the station duty hours may see a decrease in staffing since 3.5 people who regularly do the staffing have taken positions at other departments.

**RESOLUTION 2023-39** was read to dispose of chairs. Mr. Peterson moved Ms. Combs seconded **RESOLUTION 2023-39**. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

**BUILDINGS, GROUNDS and PARKS:**

Light bulbs were purchased for the main hall.

The roof has been worked on by Mr. Benesh and help was received from Mario DiFranco.

Th main vents on the roof need to be looked at. Mr. Benesh and Mr. Sestak will inspect the area and may be able to replace/seal them in-house.

The dishwasher is giving codes that it is not getting up to temperature. Mr. Peterson will have Mr. Benesh call for repair.

**HALL RENTALS:**

T. Debevec 10/28 SR

K. Wurm 12/2 MH/K

C. Sestak 12/9 MH/K

J. Giddings 12/23 MH/K

J. Giddings 1/23/24 SR

Mr. Peterson moved Ms. Combs seconded the above hall rental. All members were in favor.

**FEES COLLECTED:**

T. Slezak \$100 deposit, \$250 rental and contract

C. Sestak \$100 deposit and contract

J. Stone \$250 rental

T. Debevec \$50 deposit and contract

**PERSONNEL:**

None.

**OTHER:**

The GTA dinner was discussed. Up to \$400 can be spent on centerpieces.

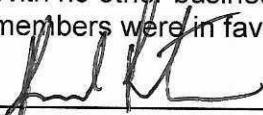
The "Challenge" to contribute \$500 to Claridon Community Helps, "Now, that what I'm talking about" from Parkman Township was discussed. Trustees decided to commit a \$500 donation to the program.

**RESOLUTION 2023-38** was read. Mr. Peterson moved Ms. Combs seconded approval of **RESOLUTION 2023-38** to use ARPA funds to donate \$500 to Claridon Community Helps. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:30 p.m.

  
\_\_\_\_\_  
Randy Peterson Chairman

\_\_\_\_\_  
Karen Hawkins, Fiscal Officer

11/7/23 Date



Montville Township  
9755 Madison Rd P.O. Box 116  
Montville, Oh 44064  
Phone & Fax 440-968-3784  
Road Garage 440-968-3111

## Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

October 17th, 2023

Call to Order  
Pledge to the Flag  
Welcome, Introductions  
Minutes  
Correspondence  
Public Comments & Questions  
Fiscal Officer Report  
Department Reports  
Zoning  
Road Department  
Cemetery  
Fire Department  
Buildings, Grounds & Parks- Roof  
New Hall Rentals- Debevec SR 10/28 \$50 Dep & \$100 Rental Fee Wurm MH/K 12/2  
\$100 Dep & \$250 Rental Fee Sestak MH/K 12/9 \$100 Dep & \$125 Rental Fee Giddings  
MH/K 12/23 \$100 Dep & \$250 Rental Fee Giddings SR 1/6 \$50 Dep & \$100 Rental Fee  
Hall Rental Money- Slezak MH/K 11/4 \$100 Dep & \$250 Rental Fee  
Personnel  
Other  
Bills Presented For Payment  
Adjourn

# RESOLUTION NO. 2023-38

*Authorizing Expenditure from American Rescue Plan Act Funds*

*Geauga County, Ohio*

**Be It Resolved** by the Township Trustees of Montville Township, Geauga County, Ohio

**WHEREAS**, this date, October 17, 2023, Trustee Peterson moved the adoption of the following Resolution:

**WHEREAS**, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

**WHEREAS**, Congress passed the Act effective March 11, 2021; and

**WHEREAS**, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

**WHEREAS**, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

**WHEREAS**, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:



which consists of the following: donation to Claridon Community Helps 'Now That's What I'm Talking About Lunch Program" (the "Project").

**NOW THEREFORE**, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services

2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$ 500.00

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs
- Other Direct Community Aid

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee Combs seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

**BE IT FURTHER RESOLVED:** that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 17<sup>th</sup> day of October, 2023.

Randal Peterson

James Marsic

Patricia Combs

Township Trustees

Attest: Karen Hawkins  
Township Fiscal Officer

Resolution No. 2023-39

**Resolution to dispose**  
**Montville Township, Geauga County, Ohio**

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 17 day of October, 2023 at the office of the Montville Township Trustees with the following members present:

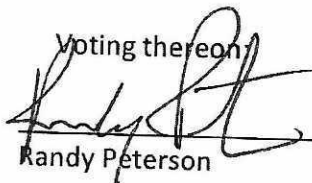
Patricia Combs, ~~Jim Marsic~~ and Randy Peterson

**WHEREAS**, the Montville Township Board of Trustees has determined that there is no longer a true and real need for chairs. The chairs are obsolete and unfit for the use for which they were acquired; and

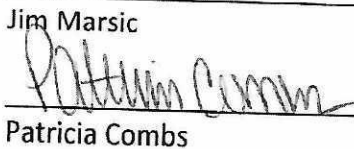
**WHEREAS**, the Montville Township Board of Trustees has determined that the items have no value (\$0.00); and

**WHEREAS**, section 505.10 (A)(7) of the Ohio Revised Code authorizes the Montville Township Board of Trustees to dispose of said property by discarding or salvage of said property.

**NOW THEREFORE, BE IT RESOLVED** by the Montville Township Board of Trustees that the chairs be properly disposed of.

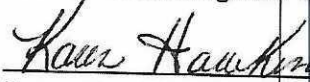
Voting thereon  
  
Randy Peterson

Vote  
Yes

Jim Marsic  
  
Patricia Combs

Yes

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 17 day of October, 2023.

  
Karen Hawkins, Fiscal Officer



**Payment Listing**

10/17/2023 to 10/31/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
332-2023	10/27/2023	10/06/2023	EW	Ohio Public Employees Retirement System	\$1,725.06	O
336-2023	10/18/2023	10/16/2023	EP	Joan S. Jerke	\$8.26	O
338-2023	10/25/2023	10/16/2023	EP	Bryan A Briskey	\$1,011.77	O
339-2023	10/25/2023	10/16/2023	EP	Jeffrey M Cvelbar	\$73.20	O
340-2023	10/25/2023	10/16/2023	EP	Joshua D Grigus	\$614.27	O
341-2023	10/25/2023	10/16/2023	EP	Joan S. Jerke	\$73.12	O
342-2023	10/25/2023	10/16/2023	EP	Lori Reckart	\$54.97	O
343-2023	10/25/2023	10/16/2023	EP	Clinton Sestak	\$273.59	O
344-2023	10/25/2023	10/16/2023	EP	Jacqueline M Welch	\$416.05	O
345-2023	10/25/2023	10/16/2023	EP	Matthew J Welch	\$400.61	O
25950	10/17/2023	10/16/2023	RW	Alexys Baetzoly	\$100.00	O
25951	10/17/2023	10/16/2023	RW	Tara Hauser	\$100.00	O
25952	10/17/2023	10/17/2023	AW	Major Waste Disposal Service, Inc.	\$86.00	O
25953	10/17/2023	10/17/2023	AW	Airgas USA, LLC	\$190.94	O
25954	10/17/2023	10/17/2023	AW	Advantage Equipment	\$129.39	O
25955	10/17/2023	10/17/2023	AW	Countryside Truck Service, Inc.	\$3,677.82	O
25956	10/17/2023	10/17/2023	AW	Treasures, State of Ohio	\$150.00	O
25957	10/17/2023	10/17/2023	AW	Five Star Fire Protection Services, Inc.	\$22.50	O
25958	10/17/2023	10/17/2023	AW	Illuminating Company	\$442.49	O
25959	10/17/2023	10/17/2023	AW	Verizon	\$69.06	O
25960	10/17/2023	10/17/2023	AW	Hemly Tool Supply, Inc.	\$168.35	O
25961	10/17/2023	10/17/2023	AW	The Legal News Publishing Co.	\$307.32	O
25962	10/17/2023	10/17/2023	AW	Ullman Oil Company	\$2,416.11	O
25963	10/17/2023	10/17/2023	AW	Staples	\$56.04	O
25964	10/17/2023	10/17/2023	AW	Visa	\$334.23	O
Total Payments:					\$12,901.15	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$12,901.15	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.