

Montville Township Trustees

September 5, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the August 15, 2023 minutes. Mr. Peterson moved Mr. Marsic seconded the minutes. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs ABSTAIN. MOTION CARRIED.

CORRESPONDENCE:

The following items were passed to Mr. Peterson: July Zoning Commission minutes, Grass Roots, Fair Housing report.

The following items were posted: Department of Aging newsletter.

Two (2) settlements cards were received from the Illuminating Co. for a total of \$77.98.

Items were passed between each other.

PUBLIC COMMENTS:

Mrs. Burger addressed the Board thanking them for the generous donation of the hall for the fundraiser for Kerri Wright; however, the hall is no longer needed for 10/28/23.

FISCAL OFFICER:

The following bill needs approval:

Fire Safety Services \$2,436.10

Illuminating #237 \$664.79

Trustmark \$571.00

Geauga Trenching \$4,800.00

Jan Farinacci \$1,105.18

Ms. Combs moved Mr. Peterson seconded the payments. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs. MOTION CARRIED.

The August financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments as of 8/30/23

Appropriation Status as of 8/30/23

Fund Activity as of 8/30/23

Payment listing as of 8/30/23

Revenue Summary as of 8/30/23

Payroll Summary

Mrs. Hawkins asked for the following appropriation move:

From 2281-230-319 \$571.00 to 2281-320-599

Ms. Combs moved Mr. Peterson seconded the appropriation move. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

RESOLUTION 2023-33 (to open new fund for OPWC) was read. Mr. Marsic moved Ms. Combs seconded to approve **RESOLUTION 2023-33**. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

RESOLUTION 2023-34 (to accept 2024 tax budget rates) was read. Ms. Combs moved Mr. Peterson seconded to approve **RESOLUTION 2023-34**. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

ZONING DEPARTMENT:

Mr. Benesh reported 8595 Plank Rd. was issued a permit for a garage addition.

A second letter will be sent to Mr. Dombrowski.

No follow-up has been heard from MRH on the incomplete application.

There was a complaint regarding a metal storage container on Hart Rd. Discussion ensued.

The zoning commission has been discussing metal storage containers.

No response has been received from Home Town.

Mr. Marsic asked if any enforcement is happening.

Ms. Combs discussed the Brousseau's zoning violations. She has been told that delivery's from Keim Home Center have been arriving to the home at irregular times and that the smell of chemicals is back. Ms. Combs has visited the Benesh's home on Burrows Road and did observe the chemical smell. She will contact Susan Wieland as to how to obtain evidence that the business is still operating.

It is believed that the Mother is still living over the garage, also.

ROAD DEPARTMENT:

The seal-crack projects are all done.

The process to sell the blocks of crack-seal needs to be reviewed.

CEMETERY:

A quote from T & C Fence was presented to the Trustees for the North property line and the West property line along 528. Discussion ensued.

A quote from Troyer Farms for trees was presented to Trustees for the North property line. Discussion ensued.

The North line will be planted but only half of the quoted trees purchased.

The replacement of the West property line along 528 was tabled. Pricing will be looked at to have the fence replaced in-house.

FIRE DEPARTMENT:

Chief Jonovich reported 244 calls YTD, 34 August, 8 September.

The EMS Grant amount was increased to total \$3,548.02, of this \$700 has been spent.

Xander Sedmak has passed his basic EMT and FF. He can now do station duty. Trustees congratulated Xander on this accomplishment.

Billing for Car Accidents was discussed. It has been determined that billing for each accident can be determined if it is a billable accident. The wording for the accidents at fault by out of town incidents is being worked on.

BUILDINGS, GROUNDS and PARKS:

The drain was cleared from cinders by Tim Frank.

The work to the men's room is complete and all is working very well.

A roof leak has been discovered in the kitchen. Mr. Peterson will have 4 Seasons come and located the problem.

HALL RENTALS:

L. Rowan SR 9/8

Mr. Peterson moved Mr. Marsic seconded the above hall rental. All members were in favor.

FEES COLLECTED:

M. Vitanza deposit \$50 and contract

PERSONNEL:

Joan Jerke has contacted Mr. Peterson about the janitor position.

Mr. Peterson moved Ms. Combs seconded to hire Joan Jerke at \$16.00 per hour effective 9/9/2023. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

The help wanted ad for 9/7/2023 will be canceled.

Ms. Combs moved Mr. Marsic seconded to accept the resignation of Diane Peterson effective 9/1/2023. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson ABSTAINED. MOTION CARRIED.

OTHER:

Community Day is fast approaching on 9/9/2023. Ms. Combs discussed the purchase of ice cream. The band will play from 3-7 p.m. Mrs. Burger stated that the fire association will be selling hotdog and hamburger basket meals.

The November GTA meeting will be held on November 7th at Montville. The invitation will need to be finalized and a food pantry will need to be decided on. The Montana sale needs to be worked on.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:33 p.m.


Randy Peterson Chairman
Jim Marsic co-chairman


Karen Hawkins, Fiscal Officer

9/19/2023 Date

m.n

Original
Original or Amended

Tax Year 2023 (2024 Collection Year)

Resolution 2023-34

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)
Taxing District Authority

Revised Code, Secs 5705 34, 5705 35

The Board of Trustees of Montville Township of Geauga County, Ohio met in Regular session on the 5th day of September, 2023 at the office of the Montville Trustees Regular or Special

with the following members present:

Patricia Combs
James Mursie
Randal Peterson

M.P. Combs moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Montville Township Geauga County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2024; and

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Montville Township of Geauga County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Montville Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Inside 10 Mill Limitaion	Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	\$99,219.00		1.70	
Road & Bridge Levy Fund	\$75,873.00	\$134,559.00	1.30	2.50
Fire Levy Fund		\$238,578.00		3.90 5.90
TOTAL	\$175,092.00	\$373,137.00	3.00	6.40 8.40

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
Road and Bridge Fund <u>2009</u> levy authorized by voters on: <u>November 6, 2018</u> not to exceed <u>5</u> years	1.00	\$53,799.00
Road and Bridge Fund <u>2020</u> levy authorized by voters on: <u>November 3, 2020</u> not to exceed <u>5</u> years	1.50	\$80,760.00
Fire Levy Fund <u>2000</u> levy authorized by voters on: <u>November 7, 2014</u> not to exceed <u>5</u> years	2.40	\$97,171.00
Fire Levy Fund <u>1984</u> levy authorized by voters on: <u>May 8, 1984</u> not to exceed <u>Continuing</u> years	1.50	\$33,808.00
Fire Levy Fund <u>2017</u> levy authorized by voters on: <u>November 8, 2022</u> not to exceed <u>5</u> years	2.00	\$107,599.00
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		
_____ levy authorized by voters on: _____ not to exceed _____ years		

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of the Resolution to the County Auditor of said County.

Ms. Peterson seconded the Resolution and the roll being called upon its adoption
the vote resulted as follows:

M	<u>[Signature]</u>	<u>yes</u>
M	<u>[Signature]</u>	<u>yes</u>
M	<u>[Signature]</u>	<u>yes</u>

Adopted the 5TH day of September, 2023

Attest: [Signature]
Fiscal Officer of the Board of Township Trustees

Montville Township
Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Karen Hawkins, Fiscal Officer of the Board of Township Trustees of
Montville Township in said County, and in whose custody the Files and Records of said Council are required
by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the
original now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 5th day of September 2023

Karen Hawkins, Fiscal Officer
Fiscal Officer of the Board of Township Trustees of
Montville Township
Gauga County, Ohio

IA copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio

No. _____

BOARD OF TOWNSHIP TRUSTEES,
MONTVILLE TOWNSHIP

Gauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE
NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE COUNTY
AUDITOR.

(Board of Township Trustees)

Adopted

Township Fiscal Officer

Filed

County Auditor
By _____
Deputy Auditor

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

September 5th, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks- Men's Room/ Kitchen/ Custodian
New Hall Rentals- Rowan MH/K 9/8 \$100 Dep & \$250 Rental Fee
Hall Rental Money- Vitanza SR 9/23 \$50 Deposit
Personnel
Other
Bills Presented For Payment
Adjourn

Resolution No. 2023-33

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the ^{5TH} day of ~~August~~ ^{September}, 2023 at the office of the Montville Township Trustees with the following members present: ^{15TH} ~~KN~~

Randy Peterson, Jim Marsic, Patricia Combs

Mr. Marsic moved the adoption of the following Resolution:

WHEREAS, the board of township trustees of Montville Township has received notice that funds have been awarded to the township by the Ohio Public Works Commission (OPWC); and

WHEREAS, the funds may be used for ~~reimbursing~~ ^{reimbursing} costs of the "Project" (Hautala Rd. TR 64 from Clay St to Madison Rd.) and;

WHEREAS, it is necessary to establish a separate fund for Governmental Funds: Capital Projects (4401) and;

NOW THEREFORE, BE IT RESOLVED, by the Montville Township Board of Trustees that, a new fund called Governmental Funds: Capital Projects shall be established.

BE IT FURTHER RESOLVED, by the Montville Township Board of Trustees shall establish the Governmental Funds: Capital Projects (4401) to account for the monies from OPWC.

Ms. Combs seconded the Resolution.

Adopted and effective the 5TH day of Sept, 2023.

Voting thereon:

Randy Peterson
Randy Peterson, Trustee yes
Vote

Jim Marsic
Jim Marsic, Trustee yes
Vote

Patricia Combs
Patricia Combs, Trustee yes
Vote

I, Karen Hawkins, Fiscal Officer for the Montville Township Board of Trustees, certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 5TH day of September, 2023.

Karen Hawkins, Fiscal Officer Karen Hawkins, Fiscal Officer

Payment Listing

8/31/2023 to 9/30/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
279-2023	09/06/2023	08/21/2023	EP	Patricia A Combs	\$916.63	O
280-2023	09/06/2023	08/21/2023	EP	Karen L Hawkins	\$1,553.94	O
281-2023	09/06/2023	08/21/2023	EP	Ronald G Jonovich	\$733.96	O
282-2023	09/06/2023	08/21/2023	EP	James H Marsic	\$917.54	O
283-2023	09/06/2023	08/21/2023	EP	Randal C Peterson	\$880.54	O
285-2023	09/06/2023	09/05/2023	EP	Heidi A Abrams	\$31.34	O
286-2023	09/06/2023	09/05/2023	EP	Michael R Benesh	\$804.81	O
288-2023	09/13/2023	09/05/2023	EP	Bryan A Briskey	\$909.87	O
289-2023	09/13/2023	09/05/2023	EP	Joshua D Grigus	\$595.00	O
290-2023	09/13/2023	09/05/2023	EP	Diane M Peterson	\$78.46	O
291-2023	09/13/2023	09/05/2023	EP	Richard W Plesko	\$348.28	O
292-2023	09/13/2023	09/05/2023	EP	Lori Reckart	\$67.15	O
293-2023	09/13/2023	09/05/2023	EP	Clinton Sestak	\$124.04	O
294-2023	09/13/2023	09/05/2023	EP	Jacqueline M Welch	\$434.01	O
295-2023	09/13/2023	09/05/2023	EP	Matthew J Welch	\$106.08	O
297-2023	08/31/2023	09/05/2023	CH	Middlefield Bank	\$25.00	C
25892	09/05/2023	08/31/2023	RW	Jean Giddings	\$50.00	O
25893	09/05/2023	08/31/2023	RW	Juli Stone	\$100.00	O
25894	09/05/2023	08/31/2023	RW	Alexa Holbert	\$100.00	O
25895	09/05/2023	09/05/2023	AW	Countryside Truck Service, Inc.	\$418.43	O
25896	09/05/2023	09/05/2023	AW	Fire Safety Services, Inc.	\$2,436.10	O
25897	09/05/2023	09/05/2023	AW	Life Force Management, Inc.	\$109.91	O
25898	09/05/2023	09/05/2023	AW	The Legal News Publishing Co.	\$89.14	O
25899	09/05/2023	09/05/2023	AW	Illuminating Company	\$813.54	O
25900	09/05/2023	09/05/2023	AW	Santee Lock & More, LLC	\$829.95	O
25901	09/05/2023	09/05/2023	AW	Shoreside Plumbing	\$1,250.00	O
25902	09/05/2023	09/05/2023	AW	First Quality Power Place	\$17.95	O
25903	09/05/2023	09/05/2023	AW	Jeffery M. Cvelbar	\$289.55	O
25904	09/05/2023	09/05/2023	AW	NEO Electric Supply Co.	\$25.22	O
25905	09/05/2023	09/05/2023	AW	Ohio Fire Chiefs' Association	\$100.00	O
25906	09/05/2023	09/05/2023	AW	Trustmark Health Benefits	\$571.00	O
25907	09/05/2023	09/05/2023	AW	Hoodz of Northeast Ohio	\$495.00	O
25908	09/05/2023	09/05/2023	AW	ASAP Sanitary Services, LLC	\$110.00	O
25909	09/05/2023	09/05/2023	AW	Suit-Kote	\$32,328.70	O
25910	09/05/2023	09/05/2023	AW	Karlovec Media Group	\$42.00	O
25911	09/05/2023	09/05/2023	AW	Dominion East Ohio	\$74.47	O
25912	09/05/2023	09/05/2023	AW	Windstream Western Reserve	\$148.62	O
25913	09/05/2023	09/05/2023	AW	Geauga Custom Trenching, Inc./Ryan Hofstett	\$4,800.00	O
25914	09/05/2023	09/05/2023	AW	Verizon	\$68.96	O
25915	09/05/2023	09/05/2023	AW	Major Waste Disposal Service, Inc.	\$86.00	O
25916	09/05/2023	09/05/2023	AW	IGM Copy Products, Inc.	\$186.31	O
25917	09/05/2023	09/05/2023	AW	Tim Frank Septic Tank Cleaning Co.	\$350.00	O
25918	09/05/2023	09/05/2023	AW	PMB Pest Elimination	\$175.00	O
25919	09/05/2023	09/05/2023	AW	Jan Farinacci's Professional Rental, Inc.	\$1,105.18	O
Total Payments:					\$55,697.68	
Total Conversion Vouchers:					\$0.00	