

## Montville Township Trustees

August 15, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the August 1, 2023 minutes. Mr. Peterson moved Mr. Marsic seconded the minutes. All members were in favor. MOTION CARRIED.

Mr. Peterson asked if there were any comments, additions, or corrections to the July 25, 2023 special meeting minutes. Mr. Peterson moved Mr. Marsic seconded the minutes. All members were in favor. MOTION CARRIED.

### **CORRESPONDENCE:**

The following items were passed to Mr. Peterson: Sheriff report, Newsletter form Geauga Co. Board of Development, and Grassroots.

The following items were posted: Department of Aging newsletter and press release  
Items were passed between each other.

### **PUBLIC COMMENTS:**

None.

### **FISCAL OFFICER:**

The following bill needs approval:

Ulman \$1290.91

Annual loan payment for Ambulance to Middlefield Bank \$22,898.80

Mr. Peterson moved Mr. Marsic seconded the payments. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

The July financials were given to Mr. Peterson due to his absence on 8/1/23.

County Budget hearing is scheduled for 8/21 at 10:15. Chief Jonovich stated he will attend.

### **ZONING DEPARTMENT:**

Mr. Benesh reported that the ground has been broken for the vet clinic.

No word has been received from Mr. Dombrowski regarding his property.

### **ROAD DEPARTMENT:**

The gas line repairs will be worked on 8/16/2023.

Hart Rd. "B" will be patched on 8/18/2023.

The parking lot needs to have the grass burned out and the loose gravel pulled off before the sealcoating.

Mr. Marsic reported:

- 8/3 – Suit-Kote meet with Mr. Marsic on Hart Rd. "B". They need the repairs done before applying the sealcoat. They suggested how to handle the repair for the road is holding up well.
- 8/4 – meeting with Co. Engineer and Ronyak for preconstruction. The only change made is that Ronyak will be laying asphalt in the driveways. The County has not been able to get this done.
- 8/4 – meet with Co. Engineer regarding Hart Rd. "B". They were told that Montville is moving to plan B to get the repair done. The contractor is ready to do the sealcoating and needs the area level before applying his product. Plan B is that Montville will do inhouse. The Co. Engineer will NOT be doing full-dept repair to Hart Rd. "B".
- He made the board aware of some conflict between Mr. Plesko and himself.
- 8/10 – Co. Engineers called stating that some of the base on Hautala Rd. is broken and needs repairs. With the paving project to begin within days, Mr. Marsic approved the Co. Engineers to make the repair. It is estimated to cost about \$6,000.

- 8/10 – Co. Engineers were called to cut the berm on Hart Rd. "B" down to allow water flow off the road. This is to be done before the road is sealcoated.

The Montana tractor is ready for sale. Resolutions need to be written. A reserve of \$15,000 will be asked.

The crack seal blocks need to be put on the auction.

The Case loader was discussed. The machine is not in as bad of condition as thought. The breaks were freed up, a cylinder needs repair as does the defrost in the cab. The repairs are estimated to cost \$1000. The loader can still be used for projects this fall and winter. Mr. Marsic suggested making the repairs and selling in the spring. Mr. Marsic moved Mr. Peterson seconded to have the repairs done. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

#### **CEMETERY:**

The estimate from Suit-Kote for the cemetery driveway was discussed. Mr. Marsic moved Mr. Peterson seconded to have the cemetery driveway seal coated at a cost of \$4000. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED. The work order was signed.

**RESOLUTION 2023-32** was read. Mr. Peterson moved Mr. Marsic seconded **RESOLUTION 2023-32** to use the APRA funds for the Cemetery driveway. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

An appropriation move was requested by Ms. Hawkins within the ARPA fund to cover the cost of the Cemetery driveway seal coat. \$3906.08 from 2274-110-599 to 2274-120-360. Mr. Marsic moved Mr. Peterson seconded the appropriation move. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

The driveway has had the grass burned out and is ready for the sealcoat.

Mrs. Hawkins explained that she had a fence company come out to do an estimate. They will quote the north line with an animal fencing and the front lot line with a replacement fencing like we have.

Planting a green screen of Arborvitae pine trees was discussed. Mr. Sestak was present along with Mr. Benesh to add to the discussion. The price for the north property line to be planted will be gathered.

Mr. Sestak was asked if he needs anything from the Trustees for completing his job. He stated he is happy with the items he has and if he needs anything he will let them know. He let them know that his schedule will become more flexible and more available. He would like to stay working for the Township and help with plowing. He has experience in this area; but, would need to know how the Township does things.

Mr. Marsic stated that he wants to see Mr. Benesh and Mr. Sestak complete a full burial as the operator of the machine. He would like Mr. Plesko around incase of any questions. Mrs. Hawkins stated she will be on site as well.

#### **FIRE DEPARTMENT:**

Chief Jonovich reported 212 calls YTD, 11 August.

The door lock on the road garage was installed.

More keys were ordered for the fire department.

Repairs/maintenance has been done on #3952, #3952 and the tanker has been pump tested.

One of the LP12 units has gone bad. Parts are unavailable. A new AED unit was requested to be ordered at a cost of \$2074.71 from Stryker. Mr. Marsic moved Mr. Peterson seconded ordering the AED. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Chief Jonovich explained that the pop machine is no longer working. The cost to repair is unreasonable and stated that he had a fireman purchase a small refrigerator for the day room. The receipt was turned in at a cost of \$289.59 to be reimbursed to Jeff Cvelbar.

Merit pay is being looked at to change the rate for the top responders. The Chief will have copies for the Trustees.

The BWC Grant for the Stair chairs was discussed. Applying for the grant was approved by the Trustees. The Chief explained the importance of the new chairs for the firefighter's safety.

The ARGO has a new configuration to hold the "Stokes basket".

**BUILDINGS, GROUNDS and PARKS:**

The men's room plumbing was discussed. Adjustments are needed for the expansion tank was not the full answer to the problem. Trustees discussed paying for the expansion tank and approving the additional work at a cost of \$750. This cost is under the original approved work order to replace the toilets. Mr. Peterson moved Mr. Marsic seconded the work on the men's room plumbing. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

Hoodz will be out to clean the kitchen hood 8/22 at 8:00 p.m.

Adding the can lights to the front room of the hall was discussed. Mr. Peterson moved Mr. Marsic seconded the additional lighting. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED. Applying for the NOPEC Energy grant was discussed.

The phone line into the road garage needs to be repaired. Mrs. Hawkins explained that the phone line is no longer in use at the road garage and that internet was not able to be used in that building.

With the heavy rain the bays have flooded. Mr. Peterson will call Tim Frank Septic to clear the drain line.

**HALL RENTALS:**

M. Vitanza SR 9/23 non-resident

Mr. Peterson moved Mr. Marsic seconded the above hall rental. All members were in favor.

**FEES COLLECTED:**

J. Giddings rental fee \$100

\* S. Bearden canceled her rental for December 2023. Her deposit was returned.

**PERSONNEL:**

Diane Peterson stated that she will no longer be available after 9/1/23 as the janitor.

**OTHER:**

The class that Ms. Combs signed up for became an on-line class.

Post cards for Community Day have been mailed.

The Girl Scouts were unable to help with getting the fair pamphlets ready.

The Benesh girls need Community Service hours and will be able to get the fair pamphlets assembled and ready for fall.

The billing letter regarding information collection was reviewed. A copy of the change will be sent to LifeForce.


Help wanted ad will need to be placed in the MapleLeaf again. Changes to the add will be made to include: increase the hours to 5-10hr per week and add that the hours are flexible.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:15 p.m.

  
Randy Peterson Chairman

  
Karen Hawkins, Fiscal Officer

9/5/23 Date



**Payment Listing**

8/15/2023 to 8/31/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
259-2023	08/16/2023	08/10/2023	EP	Bryan A Briskey	\$1,261.28	O
260-2023	08/16/2023	08/10/2023	EP	Joshua D Grigus	\$650.06	O
261-2023	08/16/2023	08/10/2023	EP	Diane M Peterson	\$91.53	O
262-2023	08/16/2023	08/10/2023	EP	Richard W Plesko	\$409.45	O
263-2023	08/16/2023	08/10/2023	EP	Lori Reckart	\$88.48	O
264-2023	08/16/2023	08/10/2023	EP	Clinton Sestak	\$75.08	O
265-2023	08/16/2023	08/10/2023	EP	Jacqueline M Welch	\$502.29	O
266-2023	08/16/2023	08/10/2023	EP	Matthew J Welch	\$73.20	O
268-2023	08/30/2023	08/14/2023	EP	Bryan A Briskey	\$1,001.23	O
269-2023	08/30/2023	08/14/2023	EP	Jeffrey M Cvelbar	\$73.20	O
270-2023	08/30/2023	08/14/2023	EP	Joshua D Grigus	\$440.88	O
271-2023	08/30/2023	08/14/2023	EP	Diane M Peterson	\$71.93	O
272-2023	08/30/2023	08/14/2023	EP	Richard W Plesko	\$262.76	O
273-2023	08/30/2023	08/14/2023	EP	Lori Reckart	\$58.01	O
274-2023	08/30/2023	08/14/2023	EP	Clinton Sestak	\$169.73	O
275-2023	08/30/2023	08/14/2023	EP	Jacqueline M Welch	\$329.77	O
276-2023	08/30/2023	08/14/2023	EP	Matthew J Welch	\$201.05	O
25874	08/15/2023	08/14/2023	RW	Ken Winter	\$100.00	O
25875	08/15/2023	08/14/2023	AW	Staples	\$51.56	O
25876	08/15/2023	08/14/2023	AW	Ullman Oil Company	\$1,290.91	O
25877	08/15/2023	08/14/2023	AW	Major Waste Disposal Service, Inc.	\$86.00	O
25878	08/15/2023	08/14/2023	AW	Interstate Towing & Transport Specialist, Inc	\$422.50	O
25879	08/15/2023	08/14/2023	AW	Geauga County Engineer	\$36,416.14	O
25880	08/15/2023	08/14/2023	AW	Five Star Fire Protection Services, Inc.	\$634.37	O
25881	08/15/2023	08/14/2023	AW	Hemly Tool Supply, Inc.	\$222.29	O
25882	08/15/2023	08/14/2023	AW	Middlefield Bank	\$22,898.80	O
25883	08/15/2023	08/14/2023	AW	Countryside Truck Service, Inc.	\$38.11	O
25884	08/15/2023	08/14/2023	AW	Karlovec Media Group	\$42.00	O
25885	08/15/2023	08/14/2023	AW	Illuminating Company	\$435.48	O
25886	08/15/2023	08/14/2023	AW	Verizon	\$92.71	O
25887	08/15/2023	08/14/2023	AW	Windstream Western Reserve	\$319.51	O
25888	08/15/2023	08/14/2023	AW	Faretec, Inc.	\$950.00	O
25889	08/15/2023	08/14/2023	AW	Bob Sumerel Tire Co.	\$120.00	O
25890	08/15/2023	08/14/2023	AW	Visa	\$331.23	O
25891	08/15/2023	08/14/2023	AW	Sheila Bearden	\$100.00	O
Total Payments:					\$70,311.54	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$70,311.54	

Opers-July \$1943.79

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Montville Township  
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Road Garage 440-968-3111

## Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

August 15th, 2023

Call to Order  
Pledge to the Flag  
Welcome, Introductions  
Minutes  
Correspondence  
Public Comments & Questions  
Fiscal Officer Report  
Department Reports  
Zoning  
Road Department  
Cemetery  
Fire Department  
Buildings, Grounds & Parks- Lighting/Men's Room  
New Hall Rentals- Vitanza SR 9/23 \$50 Dep & \$200 Rental Fee  
Hall Rental Money- Giddings SR 8/26 \$100 Rental Fee  
Personnel  
Other  
Bills Presented For Payment  
Adjourn

# RESOLUTION NO. 2023-32

*Authorizing Expenditure from American Rescue Plan Act Funds*

*Geauga County, Ohio*

**Be It Resolved** by the Township Trustees of Montville Township, Geauga County, Ohio

**WHEREAS**, this date, Aug 15, 2023, Trustee Peterson moved the adoption of the following Resolution:

**WHEREAS**, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

**WHEREAS**, Congress passed the Act effective March 11, 2021; and

**WHEREAS**, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

**WHEREAS**, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

**WHEREAS**, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

**WHEREAS**, the Rule further observes that:

The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simplify revenue loss calculation for smaller recipients.

**WHEREAS**, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

**WHEREAS**, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

**WHEREAS**, “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

**WHEREAS**, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds

**WHEREAS**, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services,



which consists of the following: seal coating the driveway of the Montville Cemetery in Montville Township. (the "Project").


**NOW THEREFORE**, it is hereby RESOLVED by the Board that:


1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services
2. The Project is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: \$ 4,000<sup>00</sup>
3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:
  - Police protection
  - Fire and emergency medical services
  - Road repair, maintenance and other transportation and safety services
  - Public infrastructure support
  - General government administration and administrative facilities
  - Land use regulations and enforcement
  - Parks and recreational facilities and programs
  - Other Cemetery maintenance
4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.
5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.


Trustee Marsic seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

**BE IT FURTHER RESOLVED:** that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 15<sup>th</sup> day of August, 2023

Randal Peterson 

James Marsic 

Patricia Combs 

Township Trustees

Attest: Karen Hawkins  
Township Fiscal Officer