

Montville Township Trustees

August 1, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Jim Marsic, Co-chairman, at 7:00 p.m. Members present were Patricia Combs and Jim Marsic.

The Pledge of Allegiance was recited and a welcome given.

Mr. Marsic asked if there were any comments, additions, or corrections to the July 18, 2023 minutes. Mr. Marsic moved Ms. Combs seconded the minutes. All members were in favor. MOTION CARRIED.

CORRESPONDENCE:

The following items were passed to Mr. Marsic: June BZA minutes, June ZC Minutes, Fair Housing, OTARMA Annual Report.

Items were passed between each other.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

The following bill needs approval:

 Illuminating Co. #237 \$642.59

Mr. Marsic moved Ms. Combs seconded the Illuminating Co. bill. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

The 2nd quarter Engineers bill was presented for approval. Discussion ensued. Mr. Marsic moved Ms. Combs seconded to approve the amounts and items on the 2nd quarter Engineers bill at a total of \$36,416.14. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

The July financials were given to each trustee. The packet included:

 Bank reconciliation & Outstanding payments as of 7/31/23

 Appropriation Status as of 7/31/23

 Fund Activity as of 7/31/23

 Payment listing as of 7/31/23

 Revenue Summary as of 7/31/23

 Payroll Summary

The Auditors Office has asked for the 2024 budget for the SAFER Grant. Mrs. Hawkins presented a copy to the board. The fund was not included in the 2024 submission due to oversite of the fund being complete. The board approved the 2024 SAFER Grant budget. A copy will be submitted to the Auditors Office.

ROAD DEPARTMENT:

Mr. Marsic reported that the contract for Hautala Road was signed no extension was needed. A pre-construction meeting has been set-up for Aug 4 at the Engineers Office. Mr. Marsic and Mrs. Hawkins plan to attend. The work should begin August 18 weather pending.

The Case loader is getting cleaned.

The Montana is clean and has been returned to the road garage. It is not to be used; since it is ready for sale. The light needs replaced.

Sun Rd. has had no repairs. A meeting was requested with the Engineers; however, nothing has happened. Mr. Marsic would like to see the maintainer used on Sun Rd. before school starts and some stone added.

ZONING DEPARTMENT:

Mr. Benesh updated Ms. Combs that a permit was issued for new home construction at 8939 Plank Rd. in March.

Mr. King (8520 Murphy Rd.) spoke to the board regarding his neighbor's property. He is not happy with the storage of equipment all over the yard by Nathan Ricket. He is also concerned

about the open burning. The fire department explained that burn permits are needed every 30 days and that they can be called at anytime to check on an open burn. Mr. King stated that he is building a fence between the lots for he no longer wants to see the mess.

CEMETERY:

An estimate from Suit-Kote was received to seal coat the cemetery front "horseshoe" driveway for \$4000. Any repairs will need to be complete before it is seal coated.

Mrs. Hawkins will walk the road to see any needed repairs.

Mrs. Hawkins will call for fencing estimates.

FIRE DEPARTMENT:

Assistant Chief Briskey reported 201 calls YTD, 29 July, 0 August.

A bill from Interstate was presented for an on-site repair to #3939 for a cost of \$422.50.

A BWC grant has been opened. This is the same grant used to purchase the power cots. The timeline for applying has been reset. We are now eligible to apply. The department would like to apply for the cost of 2 powerlift stair chairs. A 25% copay is required with the grant. The chairs are \$16,000 each. A sales rep from Stryker will be doing a demo.

Assistant Chief Briskey stated that he has been looking for other grants to help the township. He has found an ODNR a grant for the dry-hydrant with at 50/50 match, and an ODNR grant for improving the driveway at the park to get to the pond. The information will be forwarded to the Trustees.

A new fire extinguisher was placed on order for the bays. It is cheaper to order new than to repair the one currently in the bay.

BUILDINGS, GROUNDS and PARKS:

Mr. Marsic will contact Grade Line for an estimate on the driveway to the pond.

The hood system in the kitchen and the fire extinguishers had the annual inspection done. The hood system needs cleaned. The cleaning needs to be done before the next annual inspection. A company called "Hoodz" is able to clean the system for about \$500.

An estimate for the road department door from Santee Lock & More was received. They were given many of the accounts from Blackmores. Trustees approved purchasing the lock.

HALL RENTALS:

No new

FEES COLLECTED:

None.

PERSONNEL:

Clinton Sestak will be contacted to attend a Trustees meeting.

OTHER:

The solar glasses have arrived. Examples of stickers to be placed on them were shown.

The Scouts are willing to help for community service time. Mrs. Hawkins will contact.

The post cards went to print.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Marsic moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:43 p.m.


Jim Marsic, Co-chairman


Karen Hawkins, Fiscal Officer

8/15/2023 Date

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

~~July 18th, 2023~~

Aug 1, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks - ~~Swing Set/Men's Room~~
New Hall Rentals- None
Hall Rental Money- ~~Giddings SR 7/16 \$50 Dep & \$100 Rental Stone MH/K 7/22 \$250~~
~~Rental Fee Giddings SR 8/26 \$50 Dep~~ NONE
Personnel
Other
Bills Presented For Payment
Adjourn

Payment Listing

8/1/2023 to 8/11/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
238-2023	08/02/2023	07/20/2023	EP	Bryan A Briskey	\$709.31	O
239-2023	08/02/2023	07/20/2023	EP	Joshua D Grigus	\$721.37	O
240-2023	08/02/2023	07/20/2023	EP	Diane M Peterson	\$81.73	O
241-2023	08/02/2023	07/20/2023	EP	Richard W Plesko	\$409.45	O
242-2023	08/02/2023	07/20/2023	EP	Lori Reckart	\$73.24	O
243-2023	08/02/2023	07/20/2023	EP	Clinton Sestak	\$81.60	O
244-2023	08/02/2023	07/20/2023	EP	Jacqueline M Welch	\$630.96	O
246-2023	08/02/2023	07/20/2023	EP	Patricia A Combs	\$916.63	O
247-2023	08/02/2023	07/20/2023	EP	Karen L Hawkins	\$1,553.94	O
248-2023	08/02/2023	07/20/2023	EP	Ronald G Jonovich	\$733.96	O
249-2023	08/02/2023	07/20/2023	EP	James H Marsic	\$917.54	O
250-2023	08/02/2023	07/20/2023	EP	Randal C Peterson	\$880.54	O
252-2023	08/02/2023	07/31/2023	EP	Heidi A Abrams	\$80.95	O
253-2023	08/02/2023	07/31/2023	EP	Michael R Benesh	\$560.74	O
256-2023	08/11/2023	08/07/2023	EW	Federal Tax Payee	\$1,177.69	O
257-2023	08/11/2023	08/07/2023	EW	Ohio Department of Taxation (School Tax)	\$72.10	O
258-2023	08/11/2023	08/07/2023	EW	Ohio Department of Taxation (State Tax)	\$135.26	O
25865	08/01/2023	07/31/2023	AW	Illuminating Company	\$1,251.21	O
25866	08/01/2023	07/31/2023	AW	All Ways Flasher, LLC	\$60.00	O
25867	08/01/2023	07/31/2023	AW	Leo's All Season Vehicles, Inc.	\$470.00	O
25868	08/01/2023	07/31/2023	AW	The Flag Store, LLC	\$42.51	O
25869	08/01/2023	07/31/2023	AW	Shepp Electric Co., Inc.	\$307.00	O
25870	08/01/2023	07/31/2023	AW	Dominion East Ohio	\$76.48	O
25871	08/01/2023	07/31/2023	AW	Windstream Western Reserve	\$126.74	O
25872	08/01/2023	07/31/2023	AW	ASAP Sanitary Services, LLC	\$110.00	O
25873	08/10/2023	08/10/2023	AW	United States Postal Service	\$240.00	O
Total Payments:					\$12,420.95	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$12,420.95	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.