

Montville Township Trustees

July 11, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Randy Peterson, Chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic and Randy Peterson

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the June 20, 2023 minutes. The word probationary was corrected under Fire Department. Mr. Peterson moved Ms. Combs seconded the minutes with the correction and no other additions. All members were in favor. MOTION CARRIED.

Mr. Peterson moved Ms. Combs seconded to table the minutes from June 27, 2023. All members were in favor. MOTION CARRIED.

CORRESPONDENCE:

Department of Aging Newsletter and Press Release were posted.

The following items were passed to Mr. Peterson: Letter from the Department of Aging, Grassroots, OTARMA Update, Sheriff's Report, BZA minutes from January, February, March, April, and May 2023.

Items were passed between each other.

PUBLIC COMMENTS:

None.

BUDGET HEARING:

The Budget hearing was opened at 7:18 by Mr. Peterson. The legal ad appeared in the Maple Leaf on June 29, 2023.

A question was asked regarding the amount for Trash removal. The cost per month has increased and grants are not guaranteed to help cover the cost of clean-up day.

A question was asked regarding the Ambulance Funds revenue. With no idea how much soft billing costs will be collected no increase was planned for 2024.

Mr. Peterson moved Ms. Combs seconded to approve the 2024 Budget and to have a copy transmitted to the Geauga County Auditor. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs Aye. MOTION CARRIED.

The hearing was closed at 7:40 p.m.

FISCAL OFFICER:

The June financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments as of 6/30/23

Appropriation Status as of 6/30/23

Fund Activity as of 6/30/23

Payment listing as of 6/30/23

Revenue Summary as of 6/30/23

Payroll Summary

RESOLUTION 2023-28 was read. Ms. Combs moved Mr. Marsic seconded **RESOLUTION 2023-28**. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

RESOLUTION 2023-29 was read. Mr. Marsic moved Ms. Combs seconded **RESOLUTION 2023-29**. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

RESOLUTION 2023-30 was read. Ms. Combs moved Mr. Peterson seconded **RESOLUTION 2023-30**. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

RESOLUTION 2023-31 was read. Mr. Peterson moved Ms. Combs seconded **RESOLUTION 2023-31**. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

Clean-up day 2023 totals were shared with Trustees. All of the grant final paperwork has been submitted to the granting authorities. Discussion ensued to change and not use a brokerage house to obtain the rear load trucks and have the tires removed. Contacting the tire hauler directly is permitted. Perhaps not using rear load trucks and only use dumpsters was discussed. Mrs. Hawkins will gather the information she has and give to Mr. Peterson.

ZONING DEPARTMENT:

Mr. Peterson received a call from Sharon Humphries regarding the zoning application. She will be mailing it to the township PO Box.

The home at 10493 Madison Rd. is cleaning up the property.

ROAD DEPARTMENT:

The project grant and loan agreement paperwork were signed for the Hautala Road project.

The County Engineers recommendation was read by Mr. Marsic.

Mr. Marsic moved Mr. Peterson seconded to award the Hautala Road project based on the recommendation of the Geauga County Engineer to Ronyak Paving, Burton, OH at a cost of \$313,145.00.

Mr. Marsic stated that he has driven the Montville Roads after the Fourth of July weekend of events at Thompson Raceway Park and found no issues with the roads.

CEMETERY:

The July 3rd burial is complete.

FIRE DEPARTMENT:

Chief Jonovich reported 188 calls YTD, 16 July, 32 June.

An EMS grant was awarded to the department for \$790.80. The department plans to purchase adult leg traction ratchets and pelvic binders with the grant. The cost will be approximately \$1000.00 with shipping.

A meeting was attended regarding auto aide to Trumbull Fire Department while bridge repair is taking place in their area.

Jackie Welch has passed both Officer Class 1 & 2. Congratulations was offered from the Board.

Matt Welch has passed his Advanced Class. Congratulations was offered from the Board.

#3982 is in for repairs.

Burn permits are permitted currently by ODNR.

Car accident billing was discussed. Concerns about the services billed will need to be looked into. Chief Jonovich stated he will speak to Chris and/or Andrea regarding the services.

Ms. Combs moved Mr. Marsic seconded to enter into executive session for personnel issues with Mrs. Hawkins and Chief Jonovich present. Upon call of the roll, the vote was as follows:

Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED. Executive session entered at 8:45 p.m.

Mr. Peterson moved Ms. Combs seconded to exit executive session. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson Aye. MOTION CARRIED.

Regular session re-entered at 8:52 p.m.

BUILDINGS, GROUNDS and PARKS:

Flooring is complete in the front room and both entrances.

Mr. Peterson has left messages with the playground representative.

Toilets in the men's room will be installed on 7/18

Mr. Peterson asked about having a quote done to install can lighting in the front room. Loveland Enterprise will be contacted.

HALL RENTALS:

Jean Giddings – SR, 7/16

Jeremiah Giddings – SR, 8/26

LuAnn Burger 10/28 – SR, 10/28

Mr. Peterson moved Mr. Marsic seconded the above hall rentals with the Township donating the MH/K use to LuAnn Burger on 10/28/23. All members were in favor.

FEES COLLECTED:

K. Winters \$250 rental

C. Stone \$100 deposit & contract

OTHER:

Ms. Combs asked for the Township to cover the cost of her attending an OTA class for Leadership. The class is \$30 plus travel expense for a total of \$261.25. The Board agreed to pay for the class and travel expense.

Purchase orders were signed.

The following bills need approval:

Countryside inv. 27930 \$670.03

Countryside inv. 27954 \$3,190.10

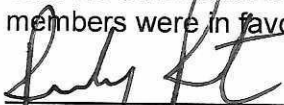
Ms. Combs moved Mr. Peterson seconded the two (2) invoices for Countryside. Upon call of the roll, the vote was as follows: Mr. Marsic ABSTAIN, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Rakes \$5,453.04

Ms. Combs moved Mr. Peterson seconded the payment for Rakes. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:30 p.m.



Randy Peterson, Chairman



Karen Hawkins, Fiscal Officer

7/18/23 Date

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

July 11th, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks- Flooring /Swing Set/Men's Room
New Hall Rentals- Giddings SR 7/16 \$50 Dep & \$100 Rental Fee Giddings 8/26 SR \$50
Dep & \$100 Rental Fee
Hall Rental Money- Winter MH/K 7/15 \$250 Rental Fee Stone MH/K 7/22 \$100 Dep
Personnel
Other
Bills Presented For Payment
Adjourn

2023-28

Resolution

A RESOLUTION EXPRESSING GRATITUDE TO COTTERMAN & SONS TRUCKING, LLC

WHEREAS, it is with an acknowledgement of appreciation that the Montville Board of Trustees, Geauga County, Ohio wishes to express its sincere thanks.

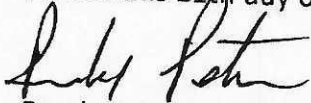
WHEREAS, Cotterman & Sons Trucking, LLC donated one 40-yard roll-off dumpster container along with all costs of transporting and disposing of unwanted scrap metal collected from households around Montville Township during Clean-up Day in May 2023; and

WHEREAS, this exemplary donation earned the respect and admiration from the Board of Trustees. This certainly indicates Cotterman & Sons Trucking, LLC's caring for the community;

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees wishes to express and record its appreciation for the generous donation of equipment and labor to the community; and,

BE IT FURTHER RESOLVED that the Fiscal Officer of Montville Township Board of Trustees is hereby directed to transmit a copy of the Resolution to Cotterman & Sons Trucking LLC.

Passed this 11th day of July, 2023.



Randy Peterson, Trustee

Signed,

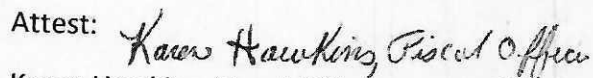


Patricia Combs, Trustee



Jim Marsic, Trustee

Attest:



Karen Hawkins, Fiscal Officer

7/11/2023

2023-29

Resolution

A RESOLUTION EXPRESSING GRATITUDE TO GRADELINE, INC.

WHEREAS, it is with an acknowledgement of appreciation that the Montville Board of Trustees, Geauga County, Ohio wishes to express its sincere thanks.

WHEREAS, Gradeline, Inc. donated the use of machinery and operators to demolish a building from the township property. Along with the demolition of the building, they donated the trucks and all costs associated with transporting and disposal of the building materials and the concrete floor. Gradeline, Inc. also assisted with the leveling and compacting of the area; and,

WHEREAS, this exemplary donation earned the respect and admiration from the Board of Trustees. This certainly indicates Gradeline, Inc.'s caring for the community; and,

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees wishes to express and record its appreciation for the generous donation of equipment and labor to the community; and,

BE IT FURTHER RESOLVED that the Fiscal Officer of Montville Township Board of Trustees is hereby directed to transmit a copy of the Resolution to Gradeline, Inc.

Passed this 11th day of July, 2023.



Randy Peterson, Trustee

Signed,



Patricia Combs, Trustee



Jim Marsic, Trustee

Attest: *Karen Hawkins, Fiscal officer*

Karen Hawkins, Fiscal Officer

7/11/2023

RESOLUTION 2023-30

DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION

Rev. Code Sec. 5705.03, .19, .191, .194, .21, .26

Montville Township BOARD OF TRUSTEES

The Board of Trustees of Montville Township, Geauga County, Ohio met in Regular session on July 11, at the Montville Community Center, with the following Trustees present:

Randal Peterson

James Marsic

Patricia Combs

Ms. Combs moved the adoption of the following Resolution:

WHEREAS, the Board has received the certification from the County Auditor pursuant to R.C. 5705.03(B)(2), and the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Montville Township, Geauga County, Ohio; therefore be it

BE IT RESOLVED, by the Board of Trustees of Montville Township, Geauga County, Ohio, has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Montville Township and it is necessary to levy a tax in excess of such limitation for the purpose of:

ORC 5705.19(G) For the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in municipal corporations, counties, or townships;

11

in Montville Township as provided and authorized in Ohio Revised Code § ORC 5705.19(G), and

The levy is at a rate of 1.00 mills for each one dollar of taxable value, which amounts to 28.00 dollars for each one hundred thousand dollars of the County Auditor's appraised value, for a continuing period of time and is a(n) renewal levy of which is a renewal of an existing 1.00 mill levy first voted on in 2009; and

The ballot measure shall be submitted to the entire territory of Montville Twp. and the tax shall be levied on the entire territory of Montville Twp. and within Geauga County; and

The levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025.

BE IT FURTHER RESOLVED, that the Fiscal Officer of the Montville Township and he/she is hereby directed to certify a copy of this Resolution, along with Resolution 2023-26 and the certification from the County Auditor received pursuant to R.C. 5705.03(B)(2) to the Board of Elections, Geauga County, Ohio on or before August 9, 2023 by 4:00pm local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Peterson²⁷ seconded the Motion and the roll being called upon its adoption resulted as follows:

TRUSTEE	VOTE (YEA or NAY)
Randal Peterson <u>[Signature]</u>	<u>Yea</u>
James Marsic <u>[Signature]</u>	<u>YEA</u>
Patricia Combs <u>[Signature]</u> ²⁸	<u>YEA</u> ²⁹

Adopted the 11TH day of July, 2023³⁰

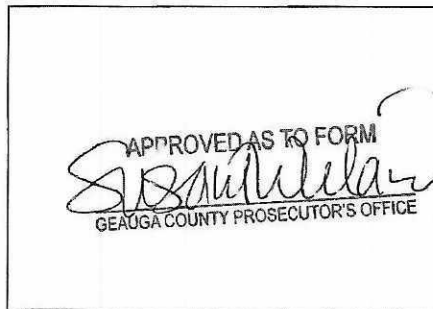
[Signature]³¹
 Fiscal Officer
 Montville Township³²
 Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, Karen Hawkins³³, Fiscal Officer of Montville Township³⁴, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Montville Township³⁵, that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 11TH day of July, 2023³⁶

[Signature]³⁷
 Fiscal Officer



PLACE APA STAMP HERE³⁸

¹ Identify name of Township or Taxing Authority.

m.v

RESOLUTION 2023-31

DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION

Rev. Code Sec. 5705.03, .19, .191, .194, .21, .26

Montville Township BOARD OF TRUSTEES

The Board of Trustees of Montville Township, Geauga County, Ohio met in Regular session on July 11, at the Montville Community Center, with the following Trustees present:

Randal Peterson

James Marsic

Patricia Combs

M. Peterson moved the adoption of the following Resolution:

WHEREAS, the Board has received the certification from the County Auditor pursuant to R.C. 5705.03(B)(2), and the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Montville Township, Geauga County, Ohio; therefore be it

BE IT RESOLVED, by the Board of Trustees of Montville Township, Geauga County, Ohio, has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Montville Township and it is necessary to levy a tax in excess of such limitation for the purpose of:

ORC 5705.19(G) For the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in municipal corporations, counties, or townships;

11

in Montville Township as provided and authorized in Ohio Revised Code § ORC 5705.19(G), and

The levy is at a rate of 2.50 mills for each one dollar of taxable value, which amounts to 88.00 dollars for each one hundred thousand dollars of the County Auditor's appraised value, for a 5-year period of time and is a(n) additional levy; and

The ballot measure shall be submitted to the entire territory of Montville Twp. and the tax shall be levied on the entire territory of Montville Twp. and within Geauga County; and

The levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025.

BE IT FURTHER RESOLVED, that the Fiscal Officer of the Montville Township and he/she is hereby directed to certify a copy of this Resolution, along with Resolution 2023-27 and the certification from the County Auditor received pursuant to R.C. 5705.03(B)(2) to the Board of Elections, Geauga County, Ohio on or before August 9, 2023 by 4:00pm local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Ms. Combs²⁷ seconded the Motion and the roll being called upon its adoption resulted as follows:

TRUSTEE	VOTE (YEA or NAY)
Randal Peterson <u>[Signature]</u>	<u>Yea</u>
James Marsic <u>[Signature]</u>	<u>YEA</u>
Patricia Combs <u>[Signature]</u>	<u>YEA</u> ²⁹

Adopted the 11th day of July, 2023³⁰

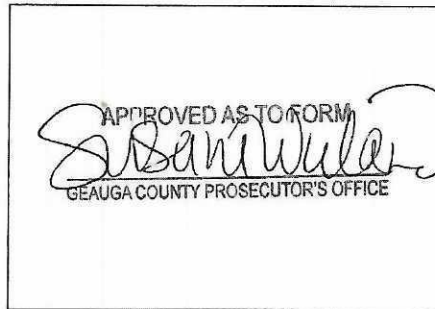
Karen Hawkins ³¹
 Fiscal Officer
 Montville Township ³²
 Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, Karen Hawkins³³, Fiscal Officer of Montville Township³⁴, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Montville Township³⁵, that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 11th day of July, 2023³⁶

Karen Hawkins ³⁷
 Fiscal Officer



PLACE APA STAMP HERE³⁸

¹ Identify name of Township or Taxing Authority.

Payment Listing

7/5/2023 to 7/12/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
209-2023	07/05/2023	06/23/2023	EP	Joshua D Grigus	\$583.45	O
210-2023	07/05/2023	06/23/2023	EP	Diane M Peterson	\$98.05	O
211-2023	07/05/2023	06/23/2023	EP	Richard W Plesko	\$310.37	O
212-2023	07/05/2023	06/23/2023	EP	Lori Reckart	\$64.10	O
213-2023	07/05/2023	06/23/2023	EP	Clinton Sestak	\$84.87	O
214-2023	07/05/2023	06/23/2023	EP	Jacqueline M Welch	\$584.51	O
216-2023	07/05/2023	06/23/2023	EP	Patricia A Combs	\$916.63	O
217-2023	07/05/2023	06/23/2023	EP	Karen L Hawkins	\$1,553.94	O
218-2023	07/05/2023	06/23/2023	EP	Ronald G Jonovich	\$733.96	O
219-2023	07/05/2023	06/23/2023	EP	James H Marsic	\$917.54	O
220-2023	07/05/2023	06/23/2023	EP	Randal C Peterson	\$880.54	O
223-2023	07/12/2023	07/07/2023	EP	Heidi A Abrams	\$109.68	O
224-2023	07/12/2023	07/07/2023	EP	Michael R Benesh	\$511.84	O
25742	04/18/2023	04/18/2023	AW	MTECH, Inc.	\$5,020.00 *	C
25742	07/12/2023	07/12/2023	NEG ADJ	MTECH, Inc.	-\$2,385.00	O
25839	07/11/2023	07/10/2023	RW	S. Hatos	\$50.00	O
25840	07/11/2023	07/10/2023	RW	C. Zimmerman	\$100.00	O
25841	07/11/2023	07/10/2023	AW	ASAP Sanitary Services, LLC	\$110.00	O
25842	07/11/2023	07/10/2023	AW	Dominion East Ohio	\$96.17	O
25843	07/11/2023	07/10/2023	AW	Home DePot	\$218.93	O
25844	07/11/2023	07/10/2023	AW	Countryside Truck Service, Inc.	\$3,860.13	O
25845	07/11/2023	07/10/2023	AW	Windstream Western Reserve	\$126.71	O
25846	07/11/2023	07/10/2023	AW	Heidi Abrams	\$105.69	O
25847	07/11/2023	07/10/2023	AW	Hemly Tool Supply, Inc.	\$80.12	O
25848	07/11/2023	07/10/2023	AW	IGM Copy Products, Inc.	\$169.32	O
25849	07/11/2023	07/10/2023	AW	Major Waste Disposal Service, Inc.	\$81.90	O
25850	07/11/2023	07/10/2023	AW	Geauga County Maple Leaf	\$42.70	O
25851	07/11/2023	07/10/2023	AW	Rakes Carpet One	\$5,453.04	O
25852	07/11/2023	07/10/2023	AW	Carrie Prosser	\$100.00	O
25853	07/11/2023	07/11/2023	AW	Verizon	\$92.70	O
25854	07/11/2023	07/11/2023	AW	Chardon Oil Company	\$64.00	O
Total Payments:					\$15,715.89	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$15,715.89	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.