

Montville Township Trustees

June 20, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Randy Peterson, chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the June 6, 2023 minutes. Correction made: spelling of the word "meet" to met under Other.

Mr. Peterson moved Ms. Combs seconded the minutes with one correction and waived the reading. All members were in favor. MOTION CARRIED.

CORRESPONDENCE:

Press release was posted.

The following item was passed to Mr. Peterson: Fair Housing.

Trustees passed items between each other.

The Geauga Township Association Dinner was discussed for July. Mr. Marsic & Mrs. Hawkins will attend.

PUBLIC COMMENTS:

None.

FISCAL OFFICER:

Mrs. Hawkins asked for the following appropriation move.

Move \$8,940.72 from 2274-110-599 to 2274-120-360

Ms. Combs moved Mr. Peterson seconded the appropriation move within the ARPA fund. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE Ms. Combs AYE. MOTION CARRIED.

A draft of the 2024 Budget was given to each Trustee.

Public Hearing date for the Budget was discussed. It will be held July 11 at 7:10 p.m.

The following bills need approval:

Ohio Auditor \$672.00

Illuminating Co. #237 \$728.34

Rakes down payment \$5,453.04

Fire Safety Services (SAFER) \$9,206.00

Discussion ensued regarding the road levy expiring in 2023, collection in 2024 for 1.0 mill.

RESOLUTION 2023-26 "Certificate of Need" for 1.0 mill road levy for a continual period of time was read. Ms. Combs moved Mr. Marsic seconded **RESOLUTION 2023-26**. Upon call of the roll the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.

RESOLUTION 2023-27 "Certificate of Need" for 2.5 mill road levy for a period of 5 years was read. Mr. Marsic moved Ms. Combs seconded **RESOLUTION 2023-27**. Upon call of the roll the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

ZONING:

Mr. Benesh reported that he spoke to Mike Humphries regarding MRH. Mr. Humphries was to attend the zoning inspector hours tonight regarding the business application; however, he did not. It was explained that no customers come to the property and that items are not sold from the property on the corner of 528 & 6. The property is only used to store vehicles and have employees park.

Mr. Humphries is wanting to remove the red building on the property and build a new garage 40 x 60. It is unknown if any variances will be needed.

Variance hearing will be heard by the BZA on June 28.

Mr. Marsic stated that he has spoken to Mr. DiFranco. Mr. DiFranco stated he has purchased a new home in Hambden. The status of the land change in zoning will need to be checked on with Ms. Abrams.

It was mentioned that a new business is being constructed on Rte. 6 near the campgrounds. Mr. Benesh was asked to check on this.

ROAD DEPARTMENT:

Mr. Benesh reported that the pot holes were filled on Hart Rd.

Mr. Berry's tree has been removed.

Mr. Marsic told Mr. Benesh to brush hog the park. He is to use the Kubota tractor.

Ms. Combs asked if anyone has responded to Keith in Hambden regarding Kile Rd. project. Mr. Marsic stated he did not see the e-mail; but, that Kile Rd. is on the list for 2025 with the County applying for OPWC funds.

The road garage gas line estimate was received from Geauga Trenching. Flex line is \$4,800 with a tap for a generator hook up, hard line pipe is \$5,800 with the tap. Mr. Peterson moved Ms. Combs seconded to have Geauga Trenching install the new gas line with flex line and the generator tap. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

CEMETERY:

Deeds were signed and notarized.

Suit-Kote is planning a visit to see the driveway.

FIRE DEPARTMENT:

Chief Jonovich reported 166 calls YTD, 12 in June.

The tanker is in need of a new valve.

The hose rack has collapsed. Fire Safety Services has this item at a cost of \$2156.00 plus shipping. Mr. Peterson moved Mr. Marsic seconded to purchase a new hose rack. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Asst. Chief Briskey has been working with the grant writer, architect, and senators office regarding the building funds.

Chief Jonovich requested an executive session for a new hire.

Mr. Peterson moved Ms. Combs seconded to enter into executive session for the purpose of an interview with Chief Jonovich, Mrs. Hawkins and Mike Taraba present. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED. Executive session entered at 8:13 p.m.

Ms. Combs moved Mr. Marsic seconded to exit executive session and return to regular session. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED. Regular session entered at 8:27 p.m.

Chief Jonovich recommended Mike Taraba as a probation fire fighter to the Montville Volunteer Fire Department.

Ms. Combs moved Mr. Peterson seconded to hire Mike Taraba based upon the recommendation of Chief Jonovich as a probationary firefighter pending passing a physical and driving background. Hiring paperwork needs to be completed with Mrs. Hawkins. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

RESOLUTION 2023-25 was read regarding car accident billing. Discussion ensued regarding Section 2 – Financial Responsibility. Mr. Peterson moved Mr. Marsic seconded to table **RESOLUTION 2023-25** until answers are received. Upon call of the roll the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION TABLED.

BUILDINGS, GROUNDS, AND PARKS:

The doors between the front room and gym have ben removed. They are being stored in the salt building.

The new floors may begin installation on 6/26/2023.

The park benches are installed.

The men’s room flushing problem was looked at by the plumber. The issue is not water pressure. Trustees discussed the options and decided to replace the 2 toilets with new units at a cost estimate of \$1,500. Mr. Peterson moved Ms. Combs seconded the replacement option. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs Aye. MOTION CARRIED.

Mr. Peterson discussed purchasing a swing set for the park. Options were looked at by the Board. More research will be done.

HALL RENTALS:

C. Stone, July 22, MH/K

FEES COLLECTED:

None collected.

PERSONNEL:

A resignation letter war received from Diane Peterson. The letter was accepted without a last working date for Mrs. Peterson stated she would stay until someone is found and trained.

The position opening will be placed in the Maple Leaf on 6/29 and 7/13. The full description can be found on the website.

OTHER:

Ms. Combs reported about a meeting she attended at Berkshire High School regarding “Zero Eye” an AI camera system used at the school.

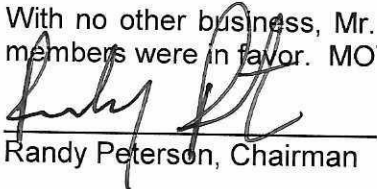
Dinner for the Geauga County Township Association in November was discussed. Mrs. Hawkins discussed prices and menu choices from the Back 40. Without drinks being provided, the price of \$28 was provided for a main course meal of BBQ ribs and prime rib or salmon option. The price including servers. Main course options were discussed and changed to prime rib and smoked turkey or salmon option. Adding rolls and butters to the dinner will be asked for. Trustees approved securing the date.

6/27 meeting was discussed. The time will be changed to 5:00 p.m.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:32 p.m.


Randy Peterson, Chairman


Karen Hawkins, Fiscal Officer

7/11/2023 Date

Payment Listing
6/20/2023 to 6/30/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
196-2023	06/21/2023	06/09/2023	EP	Jeffrey M Cvelbar	\$379.04	O
197-2023	06/21/2023	06/09/2023	EP	Joshua D Grigus	\$713.17	O
198-2023	06/21/2023	06/09/2023	EP	Diane M Peterson	\$101.31	O
199-2023	06/21/2023	06/09/2023	EP	Richard W Plesko	\$248.49	O
200-2023	06/21/2023	06/09/2023	EP	Lori Reckart	\$64.10	O
201-2023	06/21/2023	06/09/2023	EP	Clinton Sestak	\$250.86	O
202-2023	06/21/2023	06/09/2023	EP	Jacqueline M Welch	\$394.49	O
207-2023	06/28/2023	06/09/2023	EW	Ohio Public Employees Retirement System	\$1,876.19	O
208-2023	06/20/2023	06/19/2023	CH	Ohio Auditor of State	\$762.00	O
25816	06/20/2023	06/19/2023	RW	K. Winter	\$100.00	O
25817	06/20/2023	06/19/2023	RW	S. Pavolko	\$100.00	O
25818	06/20/2023	06/19/2023	AW	ASAP Sanitary Services, LLC	\$110.00	O
25819	06/20/2023	06/19/2023	AW	Hemly Tool Supply, Inc.	\$6.79	O
25820	06/20/2023	06/19/2023	AW	Major Waste Disposal Service, Inc.	\$81.90	O
25821	06/20/2023	06/19/2023	AW	Life Force Management, Inc.	\$87.78	O
25822	06/20/2023	06/19/2023	AW	Illuminating Company	\$1,221.87	O
25823	06/20/2023	06/19/2023	AW	Geauga County Maple Leaf	\$97.60	O
25824	06/20/2023	06/19/2023	AW	Rakes Carpet One	\$5,453.04	O
25825	06/20/2023	06/19/2023	AW	Firehouse	\$33.75	O
25826	06/20/2023	06/19/2023	AW	Fire Safety Services, Inc.	\$9,206.00	O
25827	06/20/2023	06/19/2023	AW	A.G. Birrell Company	\$196.00	O
25828	06/20/2023	06/19/2023	AW	David LaRosa	\$495.00	O
25829	06/20/2023	06/19/2023	AW	Windstream Western Reserve	\$296.43	O
25830	06/20/2023	06/19/2023	AW	Visa	\$51.24	O
Total Payments:					\$22,327.05	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$22,327.05	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

June 20th, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department-Road Garage Gas Line
Cemetery
Fire Department
Buildings, Grounds & Parks- Doors/ Flooring/ Park Benches/Swing Set/Men's Room/Custodian
New Hall Rentals- Stone MH/K 7/22 \$100 Dep & \$250 Rental Fee
Hall Rental Money- None
Personnel
Other
Bills Presented For Payment
Adjourn

RESOLUTION 2023-26

CERTIFICATE OF NEED

Rev. Code Sec. 5705.03, .19, .191, .194, .21, .26

Montville Township BOARD OF TRUSTEES

The Board of Trustees of Montville Township, Geauga County, Ohio met in Regular session on June 20, 2023, at the Montville Community Center, with the following Trustees present:

Randal Peterson

James Marsic

Patricia Combs

Ms. Combs moved the adoption of the following Resolution:

WHEREAS, the Board of Trustees of Montville Township, Geauga County, Ohio has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Montville Township and it is necessary to levy a tax in excess of such limitation for the purpose of

ORC 5705.19(G) For the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in municipal corporations, counties, or townships;

in Montville Township as provided and authorized in Ohio Revised Code § ORC 5705.19(G), and

WHEREAS, the levy is at a rate of 1.00 mills for each one dollar of taxable value, for a Continuing period of time and is a(n) Renewal levy which is a renewal of an existing 1.00 mill levy first voted on in 2009, and

WHEREAS, the ballot measure shall be submitted to the entire territory and the tax shall be levied on the entire territory and within Geauga County,

WHEREAS, the levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025.


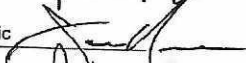
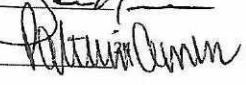
BE IT RESOLVED, by the Board of Trustees of Montville Township, Geauga County, Ohio, that based on the foregoing and pursuant to R.C. 5705.03(B), said board hereby certifies this Resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Board of Trustees the amounts described in R.C. 5705.03(B)(2) that would be generated by the levy proposed herein.

RECEIVED

JUN 26 2023

Gauga County Auditor

Ms. Combs
~~Ms. Marsic~~ moved for the adoption of the foregoing and Mr. Marsic seconded the motion. Upon the call of the question, the vote was as follows:

TRUSTEE	VOTE (YEA or NAY)
<u>Randal Peterson</u> 	<u>YEA</u>
<u>James Marsic</u> 	<u>YEA</u>
<u>Patricia Combs</u> 	<u>YEA</u> 25

Adopted the 20th day of June, 2023 26


Karen Hawkins 27
Fiscal Officer
Montville Twp. 28
Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, Karen Hawkins 29, Fiscal Officer of Montville 30, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Montville Twp. 31; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 20th day of June, 2023 32

Karen Hawkins Fiscal Officer 33
Fiscal Officer

APPROVED AS TO FORM

GEAUGA COUNTY PROSECUTOR'S OFFICE

PLACE APA STAMP HERE³⁴

¹ Identify name of Township or Taxing Authority.

RESOLUTION 2023-27

CERTIFICATE OF NEED

Rev. Code Sec. 5705.03, .19, .191, .194, .21, .26

Montville Township BOARD OF TRUSTEES

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- Randal Peterson
James Marsic
Patricia Combs

M. Marsic moved the adoption of the following Resolution:

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in Montville Township as provided and authorized in Ohio Revised Code § ORC 5705.19(G); and

WHEREAS, the levy is at a rate of 2.50 mills for each one dollar of taxable value, for a period of 5 years and is a(n) Additional levy;

WHEREAS, the ballot measure shall be submitted to the entire territory and the tax shall be levied on the entire territory and within Geauga County;

WHEREAS, the levy is to be placed on the ballot at the election held on November 7, 2023, and shall first be levied in tax year 2024 and begin collection in 2025;

BE IT RESOLVED, by the Board of Trustees of Montville Township, Geauga County, Ohio, that based on the foregoing and pursuant to R.C. 5705.03(B), said board hereby certifies this Resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Board of Trustees the amounts described in R.C. 5705.03(B)(2) that would be generated by the levy proposed herein.

RECEIVED JUN 26 2023

Gauga County Auditor

Mr. Marsie moved for the adoption of the foregoing and Ms. Combs seconded the motion. Upon the call of the question, the vote was as follows:

TRUSTEE	VOTE (YEA or NAY)
<u>Randal Peterson</u> <i>[Signature]</i>	<u>Yea</u>
<u>James Marsie</u> <i>[Signature]</i>	<u>YEA</u>
<u>Patricia Combs</u> <i>[Signature]</i>	<u>YEA</u> 25

Adopted the 20th day of June, 2023 ²⁶

Karen Hawkins ²⁷
 Fiscal Officer

Montville Twp. ²⁸
 Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, Karen Hawkins ²⁹, Fiscal Officer of Montville ³⁰, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Montville Twp. ³¹; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 20th day of June, 2023 ³²

Karen Hawkins, Fiscal Officer ³³
 Fiscal Officer

APPROVED AS TO FORM

[Signature]

GEAUGA COUNTY PROSECUTOR'S OFFICE

PLACE APA STAMP HERE³⁴

¹ Identify name of Township or Taxing Authority.