

Montville Township Trustees

May 23, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.

Regular Meeting

The meeting was called to order by Randy Peterson, chairman, at 7:00 p.m. Members present were Patricia Combs, James Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the May 2, 2023 minutes. Correction made: under zoning the address was corrected to 10401 Clay St.

Mr. Peterson moved Mr. Marsic seconded the minutes with ~~and~~ correction and waived the reading. All members were in favor. MOTION CARRIED.

CORRESPONDENCE:

Four (4) job postings and the Department of Aging Newsletter were posted.

The following items were passed to Mr. Peterson: Grassroots, Geauga Soil & Water letter, Fair housing flyer, Huntsburg "News & Views".

Trustees passed items between each other.

PUBLIC COMMENTS:

Luann Burger informed the Trustees that the Am Vets will march from the Community Center to the Cemetery for Memorial Day starting at 9:30 a.m.

FISCAL OFFICER:

The following bills need approval:

Ellen Wrobley EMS Class \$2,750

Illuminating # 237 \$600.45

Expense report for Ron Jonovich \$679.06

Cotterman Trucking \$550.00

Ms. Combs moved Mr. Peterson seconded approval to pay the above expenses. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE.

MOTION CARRIED.

The April financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments as of 4/30/23

Appropriation Status as of 4/30/23

Fund Activity as of 4/30/23

Payment listing as of 4/30/23

Revenue Summary as of 4/30/23

Payroll Summary

ROAD DEPARTMENT:

An offer was made on the Hudson Trailer lower than the limit set. The offer was for \$1,500. Mr.

Peterson moved Mr. Marsic seconded to accept the bid for \$1,500. Upon call of the roll, the

vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION

CARRIED.

Mr. Marsic discussed an article from the Grassroots about force account limits.

Hart Rd. "A" is looking good.

Hart Rd. "B" is looking to have repairs done in July.

Hautala Rd. the pipe was pulled and replaced.

Murphy Rd. residents have been calling about Ronyak Paving trucks using the road as a cut through from Leggett to Burrows. The County Engineers are working on Leggett Rd. The condition of the road will be watched.

Burrows Rd. residents are experiencing a lot of dust from the truck traffic.

Leggett Rd. is being resurfaced by the County Engineers.

Sun Rd. no news.

The crack-seal blocks will need to go to auction.

The loader is no longer in service.

Discussion ensued regarding purchasing a tractor with a loader and rear PTO. Use of the ARPA funds was discussed. Many loaders will be at auction the beginning of June. Mr. Marsic requested purchasing a tractor at an auction with a max price of \$50,000. A tax-exempt form will need to be provided along with a check to the auction if a purchase is made. Mr. Marsic moved Ms. Combs seconded to use the ARPA funds with a max price of \$50,000 to include any buyer premium or fees. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

CEMETERY:

Seven (7) foundations have been poured with one (1) more to be done.

The grounds are looking good in preparation for Memorial Day.

North property line was discussed as to research on fence price or trees.

ZONING:

Mr. Benesh stated that variance applications were submitted for 17711 Burrows Rd. and for a property on Kile Rd. (PPN# 20-001300).

The homes in the "book" all are completed except the Dombrowski property.

Kevin Holy has asked about leasing property to tap the maple trees. Mr. Holy will be asked to attend a Trustee meeting to discuss and know his plans.

FIRE DEPARTMENT:

Chief Jonovich reported 138 calls YTD, 24 in May.

A resignation letter from David Bracle was read. Ms. Combs moved Mr. Peterson seconded to accept the resignation effective May 14, 2023.

#3967 has had the pump repaired.

The quote for the east road garage door has not been received.

Chief Jonovich stated he attended Harrisburg. He looked at trucks and shared a room with a fellow Chief to keep expenses down. He will prepare his expense report.

Mr. Marsic stated that Madison Fire Department has the type of truck the Chief is looking at. The Chief will contact them to look at the vehicle.

Chief Jonovich requested an executive session.

Mr. Peterson moved Ms. Combs seconded to enter into executive session for the purpose of an interview with Chief Jonovich, Lt. Cvelbar, Mrs. Hawkins and Xander Sedmak present. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED. Executive session entered at 7:46 p.m.

Ms. Combs moved Mr. Marsic seconded to exit executive session and return to regular session. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED. Regular session entered at 8:02 p.m.

Chief Jonovich recommended Xander Sedmak as a probation fire fighter to the Montville Volunteer Fire Department.

Ms. Combs moved Mr. Peterson seconded to hire Xander Sedmak as a probationary firefighter pending passing a physical and driving background. Hiring paperwork needs to be completed with Mrs. Hawkins. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

BUILDINGS, GROUNDS, AND PARKS:

Mr. Peterson will meet with Rakes to measure the front room this week and get a quote.

Benches will be installed in the park on cement pads.

Flowers for the entrance were purchased.

The Port-a-potty was ordered from ASAP for June 1st delivery.

HALL RENTALS:

No new rentals

FEES COLLECTED:

- S. Pavolko \$500 rental
- C. Leggett \$250 rental
- B. Geisman \$200 rental
- M. Parke \$100 deposit, \$250 rental

PERSONNEL:

None.

OTHER:

Mr. Berry has asked if the Township can help him with a tree limb in his front yard. He has contacted ODOT and The Illuminating Co. neither will cut the branch to avoid road closures or power outages in a future storm. The tree will be inspected.

Geauga Township Dinner in November was discussed. Mr. Peterson passed along a recommendation for a caterer. If the price includes having server will need to be checked on when discussing meal choices.

The Fair brochure was discussed. Ordering 1000 eclipse glasses was discussed.

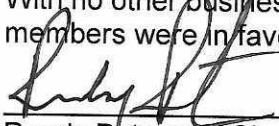
Policy book will be sent to Susan Weiland to check if any updates are needed before a new book is adopted. Ms. Combs stated that she does not see any "red flags" to the new book. It is much more organized.

Ms. Combs is planning to hold a Community Event meeting May 31st at 7:00 p.m.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Ms. Combs moved and Mr. Peterson seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 8:57 p.m.



Randy Peterson, Chairman



Karen Hawkins, Fiscal Officer

6/6/23 Date

Payment Listing

5/11/2023 to 5/31/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
165-2023	05/12/2023	05/05/2023	EW	Ohio Department of Taxation (State Tax)	\$161.31	O
166-2023	05/12/2023	05/05/2023	EW	Ohio Department of Taxation (School Tax)	\$82.54	O
167-2023	05/12/2023	05/05/2023	EW	Federal Tax Payee	\$1,537.47	O
168-2023	05/30/2023	05/05/2023	EW	Ohio Public Employees Retirement System	\$1,808.68	O
169-2023	05/24/2023	05/19/2023	EP	Jeffrey M Cvelbar	\$572.92	O
170-2023	05/24/2023	05/19/2023	EP	Joshua D Grigus	\$542.69	O
171-2023	05/24/2023	05/19/2023	EP	Diane M Peterson	\$49.08	O
172-2023	05/24/2023	05/19/2023	EP	Richard W Plesko	\$315.14	O
173-2023	05/24/2023	05/19/2023	EP	Lori Reckart	\$48.87	O
174-2023	05/24/2023	05/19/2023	EP	Clinton Sestak	\$218.42	O
175-2023	05/24/2023	05/19/2023	EP	Jacqueline M Welch	\$416.05	O
176-2023	05/24/2023	05/19/2023	EP	Matthew J Welch	\$190.12	O
25778	05/23/2023	05/15/2023	RW	Darlene Sparks	\$100.00	O
25779	05/23/2023	05/15/2023	RW	K. Wurm	\$100.00	O
25780	05/23/2023	05/22/2023	AW	Ellen Wroblecky	\$2,750.00	O
25781	05/23/2023	05/22/2023	AW	Geauga County Engineer	\$13,390.63	O
25782	05/23/2023	05/22/2023	AW	Life Force Management, Inc.	\$50.12	O
25783	05/23/2023	05/22/2023	AW	Hemly Tool Supply, Inc.	\$62.97	O
25784	05/23/2023	05/22/2023	AW	IGM Copy Products, Inc.	\$154.05	O
25785	05/23/2023	05/22/2023	AW	Atlantic Emergency Solutions, Inc.	\$160.00	O
25786	05/23/2023	05/22/2023	AW	Jim Belding Monuments, LLC	\$200.00	O
25787	05/23/2023	05/22/2023	AW	Windstream Western Reserve	\$273.01	O
25788	05/23/2023	05/22/2023	AW	Illuminating Company	\$1,091.28	O
25789	05/23/2023	05/22/2023	AW	Geauga AmVets Post 1968	\$150.00	O
25790	05/23/2023	05/22/2023	AW	Verizon	\$97.72	O
25791	05/23/2023	05/22/2023	AW	Rakes Carpet One	\$19,453.36	O
25792	05/23/2023	05/22/2023	AW	Geauga County Maple Leaf	\$183.00	O
25793	05/23/2023	05/22/2023	AW	Major Waste Disposal Service, Inc.	\$81.90	O
25794	05/23/2023	05/22/2023	AW	Visa	\$775.24	O
25795	05/23/2023	05/22/2023	AW	Ronald G. Jonovich	\$679.06	O
25796	05/23/2023	05/22/2023	AW	Cotterman & Sons Trucking, LLC	\$550.00	O
25797	05/23/2023	05/22/2023	AW	Randal C. Peterson	\$114.50	O
25798	05/23/2023	05/22/2023	AW	Fire Safety Services, Inc.	\$53.00	O
25799	05/23/2023	05/22/2023	AW	Alvord's Yard & Garden	\$47.24	O
Total Payments:					\$46,460.37	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$46,460.37	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

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Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

May 23rd, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks
New Hall Rentals- None
Hall Rental Money- Pavolko MH/K 5/20 \$500 Rental Fee Leggett MH/K 6/3 \$250
Rental Fee Geisman 6/17 MH/K \$200 Rental Fee Parke MH/K 10/8 \$100 Dep & \$250
Rental Fee
Personnel
Other
Bills Presented For Payment
Adjourn