

## Montville Township Trustees

May 2, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.  
Regular Meeting

The meeting was called to order by Randy Peterson, chairman, at 7:00 p.m. Members present were Patricia Combs, James Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the April 18, 2023 minutes. Corrections made: corrected company name to MRH under minutes; corrected the word "with" under Personnel; removed "not" under Road Department.

Mr. Peterson moved Mr. Marsic seconded the minutes with and corrections and waived the reading. All members were in favor. MOTION CARRIED.

### **CORRESPONDENCE:**

One (1) job posting was posted.

The following items were passed to Mr. Peterson: Sheriff Report and Thank you from Brushstrokes by Kenn.

Trustees passed items between each other.

### **PUBLIC COMMENTS:**

Rick Weikart, Geauga Co. Engineer's office, discussed the road plan of care for 2023:

- Hautala Rd. is the priority with OPWC funding going to be used for repaving. Ditching is continuing. One (1) driveway pipe is known to need replacing all of the driveways have not been assessed. Mr. Weikart will be following up with Peter Formica at the engineer's office on the driveway pipes.
- Hart "B" needs to have full depth repair done to the area on the hill. This is expected to be able to begin in mid to late July. Mr. Marsic stated that having the county do the repair is Plan A; however, there is a Plan B that can be implemented. Mr. Marsic suggested a pipe be laid in the area to relieve the water that seems to be held under the road in the area.
- North Kile should have pavement planning done in 2023. The road can be considered during round 38 or 39 of the OPWC funding. This road will need many driveway pipes. Some of the shoulders and berms are failing. Hambden Township needs to be included in the timeline of this projects due to it being a shared road. Plan to do prep in 2025 with pavement in 2026.
- Burrows Rd. east of State Rt. 528 needs drainage and re-profiling planning. The pavement section near Sidley Rd. has fractures. Perhaps in September/October of 2023 ditching and cleaning of outlets can begin if the budget allows. A plan is needed with an end goal that includes Thompson Township. Will the road be chip & sealed or paved? A crown needs to be built into the road for drainage.
- Hart "A" has a plan of being chip & sealed in 2024 with a single coat applied.
- Crack seal will happen to any area that is repaired by the County.
  - The County will decide if they will use the blocks of crack seal material in the Road garage. If not, they will be sold.
- Sun Rd. has craters and needs stone to fill. It needs more than the maintainer to fill in holes. The County stated they can grade the road.

Mrs. Burger asked if the parking lot areas that hold water will be corrected before the parking lot is resurfaced. Mr. Marsic stated he will look at the area to see what can be done to move the water.

### **FISCAL OFFICER:**

Invoice # 235 from the County Engineer was discussed. Ms. Combs moved Mr. Marsic seconded approval to pay the invoice for \$13,390.63. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

The April financials were given to each trustee. The packet included:

Bank reconciliation & Outstanding payments as of 4/30/23

Appropriation Status as of 4/30/23  
Fund Activity as of 4/30/23  
Payment listing as of 4/30/23  
Revenue Summary as of 4/30/23  
Payroll Summary

**ROAD DEPARTMENT:**

**RESOLUTION 2023-20** (Resolution to Order) was read. Mr. Marsic moved Ms. Combs seconded to adopt **RESOLUTION 2023-20**. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED. Two copies were signed. The cover page of the specifications was signed.

Rachel Formica, Geauga Co. Engineer's office, was present to accept the Resolution of Order for the Engineers office and the cover page to the specifications.

Mr. Benesh stated that containers for electronics will be delivered to the road garage. The containers will need to be left on the dump trailer and filled.

**ZONING:**

Mr. Benesh stated that a permit was issued for 1040 1/2 Clay St.

Discussion ensued regarding business permits.

- MRH needs a business permit
- Hometown needs a business permit and sign permits.

Ms. Combs stated that she has been to the Zoning Commission with questions on asphalt business. It was felt that if nothing is produced on the property that it could be considered a contracted service; but, that any business operating needs a business permit issued so that what is happening on the property is known. Another question was if equipment was only stored on property why would a permit be needed. Mr. Marsic stated that trucks are equipment; however, a salt bin is not equipment. Ms. Combs was asked to contact Susan Wieland to learn how to start asking a business to get a business permit. Discussion decided that a letter to the business was appropriate giving them 30 days to respond and file for a permit.

**CEMETERY:**

None.

**FIRE DEPARTMENT:**

Chief Jonovich reported 118 calls YTD, 18 in April and 4 in May

Bruce Johnson has passed his firefighter class.

ODNR paperwork has been signed. The paperwork for payment will be forwarded to ODNR.

The exhaust on the Chief's car has been replaced.

The upgrades to #3967 are complete.

#3967 pump motor is blown out. The tools to disassemble the unit is needed. Help was asked for from Countryside Truck Service.

Chief Jonovich stated that he did attend FDIC. Classes were attended. Expense report was turned in with receipts. The cost was lower than his projection. Trucks from Spartan and HME were looked at. A new type of hose reel that mounts to the truck was discussed as a new feature.

The flooring is complete in the fire department dayroom and hallway.

**BUILDINGS, GROUNDS, AND PARKS:**

The roof has been looked at. No problem can be seen. The area will be watched with it raining for many days this week.

Flooring is complete in the gym.

An estimate for flooring of the front room attached to the gym was discussed. One will be obtained.

Lighting in the hallways and restrooms is complete.

Park benches were delivered. They will need to be placed on a pad and bolted down.

The grand stands were removed from the park.

**HALL RENTALS:**

S. Hatos, SR 5/28

M. Parke MH/K 5/20

Mr. Peterson moved Ms. Combs seconded the above rentals. All members were in favor.

**FEES COLLECTED:**

S. Hatos \$50 deposit, \$100 rental and contract

**PERSONNEL:**

None.

**OTHER:**

Mr. Benesh stated that for Senior Clean-up the Department of Aging will have two (2) helpers coming on 5/4/2023 at 7:30 a.m. At this time 48 seniors are signed up.

A dumpster has arrived for trash. Cotterman will be bringing more this week.

It was heard that Jim Brace was interested in the trailer. He will be contacted.

The trailer will be placed on display in the parking lot during clean-up day.

NOPEC has issued payment to Big North Band.

Ms. Combs will be out of town for the May 16 meeting.

Mr. Marsic stated he will be unable to attend the May 16 meeting.

Discussion ensued. The next meeting will be Tuesday, May 23 at 7:00 p.m.

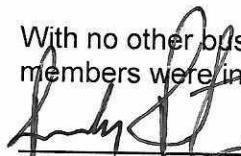
Memorial Day: Am Vets meet May 3 at the Community Center. The Color Guard will march from the Church of Christ to the north cemetery entrance and around to the flag pole.

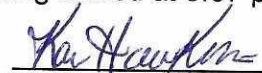
Mrs. Hawkins explained that the GTA will have a booth at the Geauga County Fair. The association is asking for all members to sign up for a shift. They are asking for each township to have a flyer about their township. Mrs. Hawkins stated she is working on a flyer and wondered if the Township would want to have an item to include with the flyer. Mr. Marsic suggested contacting Geauga Park about eclipse glasses.

Purchase orders were signed.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved and Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:07 p.m.

  
\_\_\_\_\_  
Randy Peterson, Chairman

  
\_\_\_\_\_  
Karen Hawkins, Fiscal Officer

5/23/23 Date

Montville Township  
9755 Madison Rd P.O. Box 116  
Montville, Oh 44064  
Phone & Fax 440-968-3784  
Road Garage 440-968-3111

## Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

May 2nd, 2023

Call to Order  
Pledge to the Flag  
Welcome, Introductions  
Minutes  
Correspondence  
Public Comments & Questions  
Fiscal Officer Report  
Department Reports  
Zoning  
Road Department  
Cemetery  
Fire Department  
Buildings, Grounds & Parks- Painting/ Roof Leak/ Flooring/ New Lighting/ Park Benches  
New Hall Rentals- Hatos SR 5/28 \$50 Dep & \$100 Rental Fee Parke MH/K 10/8 \$100  
Dep & \$250 Rental Fee  
Hall Rental Money- Hatos SR 5/28 \$50 Dep & \$100 Rental Fee  
Personnel  
Other  
Bills Presented For Payment  
Adjourn

min

Resolution No. 2023-19

**Resolution to dispose  
Montville Township, Geauga County, Ohio**

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 2<sup>nd</sup> day of May, 2023 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic and Randy Peterson

**WHEREAS**, the Montville Township Board of Trustees has determined that there is no longer a true and real need for the broken printer, paper shredder, and old computer with accessories. The items are obsolete and unfit for the use for which they were acquired; and

**WHEREAS**, the Montville Township Board of Trustees has determined that the items have no value (\$0.00); and

**WHEREAS**, section 505.10 (A)(7) of the Ohio Revised Code authorizes the Montville Township Board of Trustees to dispose of said property by discarding or salvage of said property.

**NOW THEREFORE, BE IT RESOLVED** by the Montville Township Board of Trustees that the printer, paper shredder, and old computer with accessories be properly disposed of.

**BE IT FURTHER RESOLVED** by the Montville Township Board of Trustees that the electronic items will be disposed of at the Geauga-Trumbull Solid Waste Management Facility during the Township Electronics collection.

Voting thereon:

Vote

[Signature]  
Randy Peterson

Aye

[Signature]  
Jim Marsic

Aye

[Signature]  
Patricia Combs

Aye

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 2<sup>nd</sup> day of May, 2023.

[Signature]  
Karen Hawkins, Fiscal Officer

Resolution No. 2023-20

**RESOLUTION TO ORDER**  
**The Asphalt Resurfacing of Section A of Hautala Road, TR-0064**  
**RS-0064-A-2023**  
Montville Township, Geauga County

**WHEREAS**, the Montville Township Board of Trustees, Geauga County, has determined by unanimous vote in Resolution # **2023-3** that the public convenience and welfare require the improvement of Hautala Road (TR-0064), in Montville Township, and authorized the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code; and

**WHEREAS**, the Geauga County Engineer has completed the specifications and estimates for the improvements, and has filed the specifications with the Board; and

**WHEREAS**, the Board has reviewed the specifications and estimates and finds them acceptable; and

**WHEREAS**, the cost of such improvement will not be excessive in view of the public utility thereof; and

**WHEREAS**, the Board is satisfied that the public convenience and welfare require the proposed improvements.

**NOW THEREFORE, BE IT RESOLVED** that the Board in accordance with Section 5573.06 of the Ohio Revised Code hereby orders that such improvements proceed.

**BE IT FURTHER RESOLVED** that the Board hereby adopts the specifications and estimates for such improvements, the costs of which shall be paid from local and/or state funding sources in accordance with Section 5573.07 of the Ohio Revised Code.

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board is hereby ordered to let this project for bids in accordance with Section 5575.02 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received by Karen Hawkins, Fiscal Officer, until 1:00 PM official local time on May 26, 2023. Bids received will be publicly opened and read aloud at 1:05 PM the same day.


**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Montville Township Board of Trustees is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

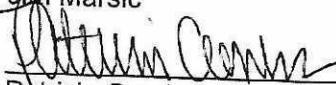
  
\_\_\_\_\_  
Randal Peterson

Vote:

Aye

  
\_\_\_\_\_  
Jim Marsic

Aye

  
\_\_\_\_\_  
Patricia Combs

Aye

I, Karen Hawkins, the Fiscal Officer of the Montville Township Board of Trustees certify that the foregoing is a true and correct copy of the acceptance of the resolution adopted at a legally convened Board meeting held on May 2, 2023.

  
\_\_\_\_\_  
Karen Hawkins, Fiscal Officer

**Payment Listing**

May 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
146-2023	05/03/2023	04/26/2023	EP	Patricia A Combs	\$916.63	O
147-2023	05/03/2023	04/26/2023	EP	Karen L Hawkins	\$1,553.94	O
148-2023	05/03/2023	04/26/2023	EP	Ronald G Jonovich	\$733.96	O
149-2023	05/03/2023	04/26/2023	EP	James H Marsic	\$917.54	O
150-2023	05/03/2023	04/26/2023	EP	Randal C Peterson	\$880.54	O
152-2023	05/10/2023	04/27/2023	EP	David J Bracale	\$120.33	O
153-2023	05/10/2023	04/27/2023	EP	Joshua D Grigus	\$748.69	O
154-2023	05/10/2023	04/27/2023	EP	Diane M Peterson	\$71.93	O
155-2023	05/10/2023	04/27/2023	EP	Richard W Plesko	\$362.40	O
156-2023	05/10/2023	04/27/2023	EP	Lori Reckart	\$51.92	O
157-2023	05/10/2023	04/27/2023	EP	Clinton Sestak	\$124.04	O
158-2023	05/10/2023	04/27/2023	EP	Jacqueline M Welch	\$502.29	O
159-2023	05/10/2023	04/27/2023	EP	Matthew J Welch	\$76.12	O
161-2023	05/03/2023	04/28/2023	EP	Heidi A Abrams	\$41.78	O
162-2023	05/03/2023	04/28/2023	EP	Michael R Benesh	\$590.60	O
25765	05/02/2023	05/01/2023	AW	Illuminating Company	\$690.32	O
25766	05/02/2023	05/01/2023	AW	Windstream Western Reserve	\$126.71	O
25767	05/02/2023	05/01/2023	AW	Loveland Enterprises, Inc.	\$1,200.00	O
25768	05/02/2023	05/01/2023	AW	Shoreside Plumbing	\$248.87	O
25769	05/02/2023	05/01/2023	AW	Jan Farinacci's Professional Rental, Inc.	\$1,250.07	O
25770	05/02/2023	05/01/2023	AW	Countryside Truck Service, Inc.	\$6,460.69	O
25771	05/02/2023	05/01/2023	AW	VanCuren Services, Inc.	\$400.00	O
25772	05/02/2023	05/01/2023	AW	Dominion East Ohio	\$509.86	O
25773	05/02/2023	05/01/2023	AW	Matthew Byler	\$400.00	O
25774	05/02/2023	05/01/2023	AW	Richard Plesko	\$75.00	O
25775	05/02/2023	05/01/2023	AW	Alvord's Yard & Garden	\$132.06	O
25776	05/02/2023	05/01/2023	AW	Pine Craft Storage Barns, LLC	\$1,776.00	O
25777	05/02/2023	05/01/2023	AW	Montville Highlander Snowmobile Club	\$100.00	O
					Total Payments:	\$21,062.29
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$21,062.29

elect. middlefield bank #25

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.