

Montville Township Trustees

April 4, 2023

Meeting 7:00 p.m.

Community Center 9755 Madison Rd.
Regular Meeting

The meeting was called to order by Randy Peterson, chairman, at 7:00 p.m. Members present were Patricia Combs, James Marsic, and Randy Peterson.

The Pledge of Allegiance was recited and a welcome given.

Mr. Peterson asked if there were any comments, additions, or corrections to the March 21, 2023 minutes. Mr. Peterson moved Ms. Combs seconded the minutes without any additions or corrections and waived the reading. All members were in favor. MOTION CARRIED.

CORRESPONDENCE:

One (1) job posting and the Department of Aging newsletter were posted.

The following items were passed to Mr. Peterson: Contact information for the BZA and ZC, Soft billing example pamphlets and the addendum to billing services, Cost Recover Corp. agreement for billing car accidents along with the resolution to do business with the new company.

Trustees passed items between each other.

PUBLIC COMMENTS:

Dr. Rob Schwartz presented the site plans with construction plans for his business on the corner of 6 & Clay St. He plans to break ground in May '23.

FISCAL OFFICER:

Mrs. Hawkins stated that she will be attending the workshop at the County for the Block Grant.

The following bills need approval:

 Illuminating Co. #237 \$608.27

Ms. Combs moved Mr. Peterson seconded the bill for the Illuminating Co., upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

 Dominion \$1,172.14

Mr. Peterson moved Mr. Marsic seconded the Dominion Bill, upon call of the roll, the vote was as follows: Mr. Marsic - Aye, Mr. Peterson - Aye, Ms. Combs - Aye MOTION CARRIED.

 VanCuren \$1,872.00

Mr. Marsic moved Ms. Combs seconded to pay the VanCuren, upon call of the roll, the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

 Sedgwick \$820.00

Ms. Combs moved Mr. Peterson seconded to Sedgwick, upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

 Fire Safety Services \$4,365.00

Mr. Peterson moved Mr. Marsic seconded the invoice for Fire Safety Services, upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.

ROAD DEPARTMENT:

Mr. Marsic stated that he would like to have a decision on what projects from Suite-Kote the Board would like done. Discussion ensued. Mr. Marsic moved Mr. Peterson seconded to sign the agreements for Hart Rd. "B" for \$21,630.72 and for the Community Center Parking lot for \$6,697.98. Payment will be made from the ARPA funds. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED. Mr. Marsic signed the agreements and will send to Suite-Kote.

Mr. Marsic meet with the County Engineers on Burrows Rd. They have discussed preliminary plans and want to establish a 5-year plan. Mr. Weikart will attend the first meeting in May.

- Hart Rd. "B" needs depth repair
- Hart Rd. "A" should be fine and stay on the schedule for 2024

- Murphy Rd. is in good shape-hold off for now with any coating.
- No road stripping will be done in 2023
- Hautala Rd. will have ditching work started.

Mr. Benesh was asked to fill a pot hole on Kile Rd.

BID OPENING: 7:45 p.m.

2 sealed bids were received before the 7:00 p.m. deadline on 4/4/23 by Mrs. Hawkins

Bid 1) received from T. Robinson at 6:27 p.m. for the excavator only

Bid 2) received from D. "Chip" Hofstetter, Jr. at 6:31 p.m. for the excavator only.

The bids were opened in the order received.

Bid 1) \$17,000.00

Bid 2) \$17,501.00

Ms. Combs moved Mr. Peterson seconded to accept bid 2) for \$17,501.00 for the excavator. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. MOTION CARRIED.

Mr. Marsic contacted Mr. Hofstetter of his winning bid. Mr. Benesh was given the instruction manual to have when the machine is picked up. A time will be set with Mr. Benesh and Mr. Hofstetter to take delivery and make payment for the machine.

ZONING:

Mr. Benesh gave the board a letter for MRH. Discussion ensued and sending the letter was put on hold.

A permit was issued for an addition on a home at 9277 Morgan Rd. Ms. Crombie, Planning Commission, was contacted for help of understanding the plans so not to allow an apartment. The kitchen on the original plan was removed by the builder.

CEMETERY:

During the storm, a large tree fell from the South property line onto the graves. A few stones are shifted. A large stone with the name Alderman has moved. Help to reposition this stone is ~~needed~~ ^{needed} from a stone company. Mrs. Hawkins will contact Jim Belding, Madison location. Mr. Plesko stated he can help operate the mini-excavator.

The North line has had the branches cleaned.

Matt Byler, a stump grinder, has contacted Mr. Marsic and will take out 14 stumps for \$400. Mr. Marsic will work with Matt Byler. Mr. Peterson moved Ms. Combs seconded to have Matt Byler grind the stumps. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

Mr. Peterson moved Ms. Combs seconded to enter into executive session for the purpose of interviewing with Mr. Benesh, Ms. Hawkins, Clinton Sestak and all trustees present. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED. Executive session entered at 8:02 p.m.

Ms. Combs moved Mr. Marsic seconded to exit executive session and return to regular session. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED. Regular session re-entered at 8:23 p.m.

Mr. Peterson moved Ms. Combs seconded to hire Clinton Sestak as the Cemetery helper at \$15.00 per hour for 10 hours per week. The start date will be determined after passing a drug test. A driving record check will also be completed. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

FIRE DEPARTMENT:

Chief Jonovich reported 97 calls YTD, 40 in March, 1 in April

The resignation letter from Mike Knack was read. Ms. Combs moved Mr. Marsic seconded to accept the resignation effective immediately. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Ms. Combs AYE, Mr. Marsic AYE. MOTION CARRIED.

The Atlantic invoice for \$1,403.95 was submitted. Ms. Combs moved Mr. Peterson seconded to approve the invoice for Atlantic. Upon call of the roll, the vote was as follows: Mr. Peterson AYE, Mr. Marsic AYE, Ms. Combs AYE. Motion carried

A request was presented for Josh Grigus to attend FF2 Officer class on line at Tri-C. Cost is \$550.00 total. Half will be paid upfront by the department and half at certification. Ms. Combs moved Mr. Marsic seconded to have the department pay for the class at the agreed payments. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

The Department of Agriculture wants more information. A letter was sent to the Department of Agriculture from Sherrod Brown's office inquiring about the funding for the Fire Department addition.

Paperwork for a 0% loan was found by the Fire Department. The application is due April 31. They are going to apply for \$200,000. If accepted, then a decision can be made as to entering into an agreement for a loan.

FDIC travel request was submitted for Chief Jonovich to attend. The trade show will be used to look for information on a new engine. Mr. Marsic moved Ms. Combs seconded to accept the travel request for \$1,705.00. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

The chief's car is due for an oil change and needs to have the new tires placed on rims. Farinacci will complete the work.

BUILDINGS, GROUNDS, AND PARKS:

The painting is continuing.

Sound system installation is complete.

Benches have been ordered.

Mr. Peterson submitted a request to have lighting updated in the hallways leading to the restrooms and inside the main hall restrooms. The proposal from Loveland Enterprises is for \$1,200. Mr. Peterson moved Mr. Marsic seconded to have the lighting changed in the hallways and restrooms, the invoice will be paid from the ARPA funds. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

HALL RENTALS:

The hall walls were scuffed. The wooden doors leading to the History room are screwed closed for the safety of everyone. During the hall rental to the Snowmobile Club the doors were unscrewed and moved to create access to the History room by the Snowmobile Club. They were given permission to use the History room but were told not to remove the stationary doors. Mr. Peterson noticed the doors were not closing properly after the rental. The Snowmobile Club has corrected the doors. The deposit can be returned on schedule.

FEES COLLECTED:

K. Wilm, \$100 deposit, \$250 rental and contract

L. Cipolla, \$50 deposit and contract

K. Winters, \$100 deposit, \$250 rental and contract

PERSONNEL:

None.

OTHER:

Community Event: The Fire Association has asked to be able to sell hot dogs during the event. The board agreed that the Association can sell hot dogs. *Hamburgers*

The Department of Health was contacted. The food license for the Community Center extends to the grounds as well. No extra permit is needed for Community Day.

Opioid settlement paperwork was discussed. Montville will not be submitting the participation paperwork for the five new settlements. All members were in favor.

Purchase orders were signed.

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

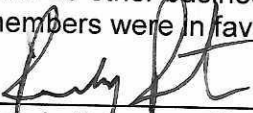
April 4th, 2023

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings, Grounds & Parks-Painting/ Sound System/ Benches/ New Lighting
New Hall Rentals- None
Hall Rental Money- Wurm MH/K 4/16 \$100 Dep & \$250 Rental Fee Cipolla SR 4/30
\$50 Dep Winter MH/K 5/13 \$100 Dep & \$250 Rental Fee
Personnel
Other- Kobelco & Trailer Bids 7:30pm Job Interview 8pm
Bills Presented For Payment
Adjourn

Reports for March obligations to OPERS, the State of Ohio, School District and W.H., Medicare, Social Security were signed.

Bills were submitted. (attached)

With no other business, Mr. Peterson moved and Mr. Marsic seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:30 p.m.



Randy Peterson, Chairman



Karen Hawkins, Fiscal Officer

4/18/23 Date

Payment Listing

April 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
112-2023	04/12/2023	03/29/2023	EP	David J Bracale	\$189.92	O
113-2023	04/12/2023	03/29/2023	EP	Bryan A Briskey	\$371.85	O
114-2023	04/12/2023	03/29/2023	EP	Jeffrey M Cvelbar	\$146.26	O
115-2023	04/12/2023	03/29/2023	EP	Joshua D Grigus	\$707.65	O
116-2023	04/12/2023	03/29/2023	EP	Diane M Peterson	\$49.08	O
117-2023	04/12/2023	03/29/2023	EP	Richard W Plesko	\$28.72	O
118-2023	04/12/2023	03/29/2023	EP	Lori Reckart	\$61.05	O
119-2023	04/12/2023	03/29/2023	EP	Jacqueline M Welch	\$347.76	O
120-2023	04/12/2023	03/29/2023	EP	Matthew J Welch	\$240.56	O
122-2023	04/05/2023	03/29/2023	EP	Patricia A Combs	\$916.63	O
123-2023	04/05/2023	03/29/2023	EP	Karen L Hawkins	\$1,553.94	O
124-2023	04/05/2023	03/29/2023	EP	Ronald G Jonovich	\$733.96	O
125-2023	04/05/2023	03/29/2023	EP	James H Marsic	\$917.54	O
126-2023	04/05/2023	03/29/2023	EP	Randal C Peterson	\$920.54	O
128-2023	04/05/2023	03/31/2023	EP	Heidi A Abrams	\$23.50	O
129-2023	04/05/2023	03/31/2023	EP	Michael R Benesh	\$655.51	O
25703	03/21/2023	03/17/2023	RW	Gary Baise	\$50.00 *	V
25703	04/04/2023	04/03/2023	RW	Gary Baise	-\$50.00	V
25720	04/04/2023	04/03/2023	RW	Greg Baise	\$50.00	O
25721	04/04/2023	04/03/2023	AW	Life Force Management, Inc.	\$119.70	O
25722	04/04/2023	04/03/2023	AW	Dominion East Ohio	\$1,172.14	O
25723	04/04/2023	04/03/2023	AW	Windstream Western Reserve	\$127.36	O
25724	04/04/2023	04/03/2023	AW	Heidi Abrams	\$8.76	O
25725	04/04/2023	04/03/2023	AW	Michael R. Benesh	\$8.04	O
25726	04/04/2023	04/03/2023	AW	VanCuren Services, Inc.	\$1,872.00	O
25727	04/04/2023	04/03/2023	AW	Fire Safety Services, Inc.	\$139.25	O
25728	04/04/2023	04/03/2023	AW	Ronald G. Jonovich	\$489.06	O
25728	04/05/2023	04/06/2023	NEG ADJ	Ronald G. Jonovich	-\$185.00	O
25729	04/04/2023	04/03/2023	AW	Sedgwick Claims Management Services, Inc.	\$820.00	O
25730	04/04/2023	04/03/2023	AW	Geauga County Township Association	\$105.00	O
25731	04/04/2023	04/03/2023	AW	Airgas USA, LLC	\$262.90	O
25732	04/04/2023	04/03/2023	AW	Fire Safety Services, Inc.	\$4,365.00	O
25733	04/04/2023	04/03/2023	AW	Robison Equipment, Inc	\$278.91	O
25734	04/04/2023	04/03/2023	AW	Hanley Print & Promotions	\$219.08	O
25735	04/04/2023	04/03/2023	AW	Illuminating Company	\$711.28	O
25736	04/04/2023	04/04/2023	AW	United States Postal Service	\$252.93	O
Total Payments:					\$18,630.88	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$18,630.88	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch