Montville Township Trustees Community Center 9755 Madison Rd.
December 20, 2022 Meeting 7:00 p.m. Regular Meeting

The meeting was called to order by Randy Peterson, chairman, at 7:00 p.m. Members present were Patricia Combs, Jim Marsic and Randy Peterson.
The Pledge of Allegiance was recited and a welcome given.
Mr. Peterson asked if there were any comments, additions, or corrections to the December 6, 2022 minutes. Discussion corrected the name of the hall renter to Prosser in the corrections of the minutes and the spelling of gripe and practically in the public comments. Mr. Peterson moved Ms. Combs seconded the minutes with corrections, and no other additions or comments and waived the reading. All members were in favor. MOTION CARRIED.

CORRESPONDENCE:

Suit-Kote sent a thank you note.
The January GCTA dinner was discussed. Everyone will attend.
The following were passed to Mr. Peterson: election results, OTARMA letter, Governmental Solutions, and the Zoning Commission minutes for October and November.
Trustees passed items between each other.

PUBLIC COMMENTS:

Tebor Lakatos (16445 GAR Hwy.) addressed the board in response to a zoning violation letter. He explained that he has purchased the "Hemly Hardware" building. The letter stated a shipping container was not permitted and that no business permit was on file. The shipping container has been removed. An application for the business permit was filled-out. He has been operating a light manufacturing business. The Trustees welcomed Mr. Lakatos and stated they are glad to see the building being utilized. They explained that it is important for the township to know what is going on in the businesses to be able to protect the residents. Mr. Peterson asked him to talk to the fire department to schedule a walk-through to understand the business incase they are called.
Mrs. Burger had no comments.

FISCAL OFFICER:

The following bill need approval:

Fire Safety Service $4016.00

Mr. Peterson and Mr. Marsic seconded the payment of Fire Safety Service for the PPE gear with the SAFER grant. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.
Copies of the 2023 W4 and IT4 were given to each department. Forms need to be filed if the employee needs to make changes.
RESOLUTION 2022-23 (2023 Temporary appropriations) was read. Mr. Peterson moved and Mr. Marsic seconded **RESOULTION 2022-23**. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Marsic AYE, Mr. Peterson AYE. MOTION CARRIED.

ROAD DEPARTMENT:

Mr. Marsic showed a video taken by him with Mr. LaRosa from Thompson of Burrows Rd. (gravel part east of 528 to Sidley). Mr. Marsic and Mr. LaRosa did not see any problems with the road, however, a complaint was received from First Student about the road condition.
A way to clear Murphy Rd. crossover pipe is being worked out.
The trees are complete on Hautala Rd.
Mr. Marsic addressed the Risk Management section regarding the road signs. A complete list and a map will be kept in the road department. Signs will be checked on a quarterly and documented.
The "loose gravel" sign can be removed from Hart Rd.

Posts on Hautala need to be removed.
The potholes have been filled.
Burrows and Murphy pipe needs to have fill added. Purchasing stone from Hemly was discussed.
Hart Rd. "B" center needs to be plowed carefully. It is breaking up.

ZONING:

Mr. Benesh reported that the Catley's have responded to the complaint letter. They stated that all vehicles are plated and the RV is staying. The boat will be moved when the ground freezes.
Mr. Marsic stated that he has visited the "Old Church" that work is being done to convert the building into an event venue.

CEMETERY:

None.

FIRE DEPARTMENT:

Assistant Chief Briskey reported 362 runs YTD, 28 in December.
Ellen Wroblesky has passed her Paramedic license.
Delaney DiFranco has passed her 36 Hour Firefighter class.
A resignation letter from Larry Morse was received. It was read. Mr. Peterson moved, Ms. Combs seconded to accept the resignation effective 1/1/23.
Assistant Chief Briskey made a request for an interview.
Mr. Peterson moved, Ms. Combs seconded to enter executive session for the purpose of a personnel interview with Assistant Chief Briskey, Cadet Advisor Jeff Cvelbar, Mrs. Hawkins and Sabrina Welch present. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED. Executive session entered at 7:51p.m.
Mr. Peterson moved, Mr. Marsic seconded to leave executive session and re-enter regular session. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED. Regular session entered at 8:04 p.m.
Cadet Advisor Jeff Cvelbar recommended Sabrina Welch as a cadet to the Montville Fire Department.
Mr. Peterson moved to appoint Sabrina Welch as a cadet to the Montville Fire Department upon the recommendation of Cadet Advisor Jeff Cvelbar. Ms. Combs seconded. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.
The AFG grant for hose was denied.

PERSONNEL:

None.

BUILDING, GROUNDS, AND PARKS:

The water pressure continues to remain low. The plumber thinks the well pump is going.
The Kinetico system has been looked at and is in working order. It is not believed to be lowering the water pressure.
Mr. Marsic suggested getting a second opinion on the water pressure. He feels the pressure tank may be the issue.
Discussion ensued to have the flushometers removed from the toilets.
The Risk Management letter discussed the bleachers on the playground. Discussion ensued. Mr. Marsic moved and Ms. Combs seconded to have the bleachers removed. Upon call of the roll, the vote was as follows: Ms. Combs AYE, Mr. Peterson AYE, Mr. Marsic AYE. MOTION CARRIED.
Discussion ensued to purchase benches for the area.

HALL RENTALS:

M. Benesh – employee, 12/23/22 SR
J. Giddings – resident, 1/7/23 SR
Mr. Peterson moved, Ms. Combs seconded the above hall rentals.

FEES COLLECTED:
M. Benesh $50 deposit, $50 rental and contract
J. Giddings $50 deposit, $75 rental and contract
OTHER:
Rate changes for Hall Rentals Fee were discussed.

Rental Fee Residents:	Rental Fees Non-Residents:
MH/K $250	MH/K $500
Social Room $100	Social Room $200
Wedding $450	Wedding $700

Mr. Peterson suggested keeping the deposit rate the same.

Mr. Peterson moved to accept the above hall rental fee changes for both residents and non-residents, to keep the deposit amount the same, this increase will become effective for all rentals booked after 1/1/2023. Ms. Combs seconded. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Ms. Combs AYE, Mr. Peterson AYE. MOTION CARRIED.
Mr. Marsic discussed updating the hall with paint, boarder removal and refinishing the floor. It was asked if these updates can be paid for by the ARPA funds. Mrs. Hawkins stated that the ARPA funds were declared as revenue loss and should be able to be used. She will check with Legal.
Discussion about planning a "Community Day for 2023" was discussed for 1823 is the year the Township was established. Mention for volunteers will be placed in the newsletter.
The topic of "soft billing" for ambulance runs was mentioned. The cost to residents will need to be looked into.
The policy update regarding sexual harassment was mentioned. It needs to be reviewed and distributed to employees.
Mr. Marsic addressed Mrs. Burger regarding her request to know if using the County Engineer is saving money for the township. He stated that the cost of salaries and maintenance costs for machinery has decreased from 2016 to 2022. The cost of having the Snowplowing did not see any increase from 2016 to 2022. The amount paid to the County Engineer has been a variable dependent on the work performed. Information will be placed into the newsletter.
RESOLUTION 2022-24 was read. Ms. Combs moved, Mr. Marsic seconded **RESOLUTION 2022-24** to dispose of items. Upon call of the roll, the vote was as follows: Mr. Marsic AYE, Mr. Peterson AYE, Ms. Combs AYE. MOTION CARRIED.

Purchase orders were signed.

Bills were submitted. (attached)

A special meeting will be held on December 28th at 7:00 p.m. to pay final bills of 2022.

With no other business, Mr. Peterson moved and Ms. Combs seconded to close the meeting. All members were in favor. MOTION CARRIED. Meeting closed at 9:45 p.m.

Randy Peterson, Chairman

Karen Hawkins, Fiscal Officer

1/3/23 Date

Payment Listing

12/20/2022 to 12/31/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
434-2022	12/21/2022	12/15/2022	EP	David J Bracale	$122.99	O
435-2022	12/21/2022	12/15/2022	EP	Bryan A Briskey	$754.03	O
436-2022	12/21/2022	12/15/2022	EP	Jeffrey M Cvelbar	$142.03	O
437-2022	12/21/2022	12/15/2022	EP	Joshua A Fanti	$246.10	O
438-2022	12/21/2022	12/15/2022	EP	Joshua D Grigus	$463.45	O
439-2022	12/21/2022	12/15/2022	EP	Diane M Peterson	$42.55	O
440-2022	12/21/2022	12/15/2022	EP	Richard W Plesko	$26.11	O
441-2022	12/21/2022	12/15/2022	EP	Lori Reckart	$54.97	O
442-2022	12/21/2022	12/15/2022	EP	Jacqueline M Welch	$459.79	O
444-2022	12/30/2022	12/20/2022	CH	Middlefield Bank	$25.00	O
25610	12/20/2022	12/19/2022	RW	K. Hribar	$100.00	O
25611	12/20/2022	12/19/2022	RW	Teresa Slezak	$100.00	O
25612	12/20/2022	12/19/2022	AW	Fire Safety Services, Inc.	$4,016.00	O
25613	12/20/2022	12/19/2022	AW	Hemly Tool Supply, Inc.	$163.24	O
25614	12/20/2022	12/19/2022	AW	Ronald G. Jonovich	$30.00	O
25615	12/20/2022	12/19/2022	AW	Alvord's Yard & Garden	$204.65	O
25616	12/20/2022	12/19/2022	AW	Atwell's Police and Fire Equipment	$98.00	O
25617	12/20/2022	12/19/2022	AW	Staples	$35.78	O
25618	12/20/2022	12/19/2022	AW	Illuminating Company	$379.03	O
25619	12/20/2022	12/19/2022	AW	Windstream Western Reserve	$296.47	O
25620	12/20/2022	12/19/2022	AW	Verizon	$97.85	O
25621	12/20/2022	12/19/2022	AW	OTARMA	$210.00	O
25622	12/20/2022	12/19/2022	AW	Kinetico Water Systems	$159.00	O
25623	12/20/2022	12/19/2022	AW	John Holbert	$187.00	O
25624	12/20/2022	12/19/2022	AW	Jim Brace	$204.00	O
25625	12/20/2022	12/19/2022	AW	Rachel Formica	$136.00	O
25626	12/20/2022	12/19/2022	AW	Robert Weigle	$187.00	O
25627	12/20/2022	12/19/2022	AW	Tim Bell	$187.00	O
25628	12/20/2022	12/19/2022	AW	Rudy Breunig	$102.00	O
25629	12/20/2022	12/19/2022	AW	Lu Ann Burger	$102.00	O
25630	12/20/2022	12/19/2022	AW	Robert Hawkins	$34.00	O
25631	12/20/2022	12/19/2022	AW	Letty Kruty	$102.00	O
25632	12/20/2022	12/19/2022	AW	Ron Kruty	$102.00	O
25633	12/20/2022	12/19/2022	AW	Matthew Hawkins	$102.00	O
25634	12/20/2022	12/20/2022	AW	Countryside Truck Service, Inc.	$610.19	O
25635	12/20/2022	12/20/2022	AW	CFS Inspections	$289.50	O
				Total Payments:	$10,571.73	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$10,571.73	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Montville Township
9755 Madison Rd P.O. Box 116
Montville, Oh 44064
Phone & Fax 440-968-3784
Road Garage 440-968-3111

Procedures And Agenda Format

Meetings of the Montville Township Trustees shall be presided over by the Chairperson, or in his/her absence, the Vice Chairperson. On questions of parliamentary procedure, Roberts Rules of Order shall govern.

Individuals wishing to address the Board shall sign in and request time on the agenda. Unless time is requested before the meeting, a limit of 5 minutes will be allowed. If more time is necessary, a specific time may be scheduled at a future meeting.

Executive Session may be entered into for the purpose of discussion of personnel matters or legal issues. This portion of the meeting is closed to the public.

It shall be recognized that the standard meeting agenda format will be as follows:

December 20th, 2022

Call to Order
Pledge to the Flag
Welcome, Introductions
Minutes
Correspondence
Public Comments & Questions
Fiscal Officer Report
Department Reports
Zoning
Road Department
Cemetery
Fire Department
Buildings,Grounds & Parks- Plumbing
New Hall Rentals- Benesh SR 12/23 $50 Dep & $50 Rental Fee Giddings SR 1/7 $50 Dep & $75 Rental Fee
Hall Rental Money- Benesh SR 12/23 $50 Dep & $50 Rental Fee Giddings SR 1/7 $50 Dep & $75 Rental Fee
Personnel
Other
Bills Presented For Payment
Adjourn

mi

Resolution No. 2022-23

TOWNSHIP TEMPORARY APPROPROATIONS FOR 2023

The Board of Trustees of Montville, Township, Geauga County, Ohio met in a Regular meeting on the 20 day of December, 2022 at the office of the Montville Township Trustees with the following members present:

Randy Peterson, Jim Marsic, Patricia Combs

M. Peterson moved the adoption of the following Resolution:

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Montville Township Geauga County, Ohio that to provide for the expenses and other expenditures of the Montville Board of Trustees, the following funds be appropriate for the several purposes for which expenditures are to be made for and during 2023, as follows:

1000	GENERAL FUND		56,475.00
2011	MOTOR VEHICLE LICENSE TAX FUND		10,500.00
2021	GASOLINE TAX FUND		115,550.00
2031	ROAD AND BRIDGE FUND		103,250.00
2041	CEMETERY FUND		1,925.00
2111	FIRE DISTRICT FUND		102,250.00
2181	ZONING FUND		1,059.00
2231	PERMISSIVE FUND		19,000.00
2281	AMBULANCE AND EMERGENCY MEDICAL SERVICES FUND		3,840.00
2274	AMERICAN RESCUE PLAN ACT FUND (ARPA)		183,912.34
2902	AFG GRANT		0.00
9750	CEMETERY BEQUEST FUND		0.00
	GRAND TOTAL OF ALL FUNDS		**597,761.34**

M. Marsic seconded the Resolution.

Adopted and effective this 20th day of December, 2022.

Voting thereon:

Randal Peterson, Trustee Aye

James Marsic, Trustee Aye

Patricia Combs, Trustee Aye

I, Karen Hawkins, Fiscal Officer for the Montville Township Board of Trustees, certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 20th day of December, 2022.

Karen Hawkins

Karen Hawkins, Fiscal Officer

Resolution No. 2022-24

Resolution to dispose
Montville Township, Geauga County, Ohio

The Board of Trustees of Montville, Township, Geauga County, Ohio met in regular session on the 20th day of December, 2022 at the office of the Montville Township Trustees with the following members present:

Patricia Combs, Jim Marsic and Randy Peterson

WHEREAS, the Montville Township Board of Trustees has determined that there is no longer a true and real need for the computers, printers, accessories and miscellaneous items. The items are obsolete and unfit for the use for which they were acquired; and

WHEREAS, the Montville Township Board of Trustees has determined that the items and accessories have no value ($0.00); and

WHEREAS, section 505.10 (A)(7) of the Ohio Revised Code authorizes the Montville Township Board of Trustees to dispose of said property by discarding or salvage of said property.

NOW THEREFORE, BE IT RESOLVED by the Montville Township Board of Trustees that the e-waste products be properly disposed of at the Geauga-Trumbull Solid Waste Management District.

BE IT FURTHER RESOLVED by the Montville Township Board of Trustees that any non-e-waste products will be properly disposed of.

Voting thereon:	Vote
Randy Peterson	Aye
Jim Marsic	Aye
Patricia Combs	Aye

I, Karen Hawkins, Fiscal Officer for Montville Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on the 20th day of December, 2022.

Karen Hawkins

Karen Hawkins, Fiscal Officer