

Montville Township Trustees

June 1, 2021

Work Session 6:00 p.m.

Community Center 9755 Madison Rd.

The work session was called to order by chairman, Randy Peterson. Members present were Patricia Combs, Jim Marsic, and Randy Peterson.

This work session was published in the Geauga Maple Leaf meetings section.

A draft 2022 budget was prepared by Fiscal Officer Karen Hawkins and presented to each board member.

The Millage information and Levy expirations 2022 Tax Budget from the Geauga County Auditor's office was presented.

Discussion ensued regarding the 2.00 Mill fire & EMS Levy First voted in 2017. This levy is able to be placed on the ballot "one year early". Trustees did not wish to place this levy on the ballot one year early.

Mrs. Hawkins explained that budget time is the time for each department to plan for 2022. She explained that:

- * Revenue for each fund in 2022 is per the 2021 Geauga Co. Budget Commission expected collections of 98%.
- * Beginning balances for 2022 are assumed as if the full amount of appropriations in 2021 are used.
- * The expenditure information presented has been prepared biased on historical date and loan repayments. No new projects are included.

Discussion followed regarding:

GENERAL FUND:

- Revenue for Hall Rentals should be increased to \$3,500.
- Expenses should include ground improvements of \$10,000.

*MOTOR VEHICLE LICENSE TAX FUND:

- No Discussion

*GASOLINE TAX FUND:

- Include \$95,000 for the MOU with Geauga County Engineers.

*ROAD & BRIDGE FUND:

- Includes salary for a part-time worker
- Includes \$55,000 for the MOU with Geauga County Engineers.
- Includes \$4,700 for OPWC loan payment

*PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND:

- No Discussion

*the above funds that support road work would like to see a combined \$250,000 in 2023 for use in repaving roads.

CEMETERY FUND

- This fund is consumer driven.
- The general fund helps support.

ZONING FUND

- This fund is consumer driven. The building market is down at this time.
- The general fund help support. The fund can possibly be at a \$0.00 balance by the end of 2022.

FIRE DEPARTMENT:

- The salary line in 2022 is decreased; since, the Merit Pay will come from the SAFER GRANT.
- Includes the Ambulance Loan payment.
- Trustees discussed wanting to see a plan for the department.

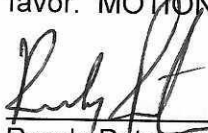
AMBULANCE/EMS FUND:

- Revenue was decreased biased on what 2021 revenue for first 5 months has been.
- Soft billing was mentioned as a way to increase revenue. The Trustees discussed this option and do not see needing to increase revenue by use of soft billing the residents.

The fire and Ambulance fund sheets will be copied and given to the Fire Chief for review.

A new draft will be prepared to reflect the above discussion. If the changes are finalized, the Budget hearing date will need to be set for July 6th or a special meeting will need to be held. A notice to the newspaper will need to be sent to advertise the budget hearing and availability of viewing of the budget.

Ms. Combs moved and Mr. Peterson seconded to close the work session. All members were in favor. MOTION CARRIED. Meeting closed at 6:57 p.m.



Randy Peterson, Chairman



Karen Hawkins, Fiscal Officer

6/15/21
Date